

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN).

CITY OF MENASHA
Common Council Meeting
Council Chambers, 3rd Floor- 140 Main St., Menasha
February 19, 2007

7:00 PM

AGENDA

 [Back](#)  [Print](#)

6:50 P.M - Special Use permit for property at 1700 Appleton Rd. (Shopko Plaza) for Alexander & Bishop, Ltd.to operate a fitness center.

6:55 P.M - Special Use Permit for the property at 313 Appleton Street (Appleton Street, LLC) to add parking and an outside storage area.

I. CALL TO ORDER

A. -

II. PLEDGE OF ALLEGIANCE

A. -

III. ROLL CALL/EXCUSED ABSENCES

A. -

IV. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Common Council, 2/5/07

☐

[Attachments](#)

Minutes to receive:

B. Minutes to Receive (1-6)

☐

[Attachments](#)

Communications:

1. DPW Radtke, 2/2/07; Sump Pump Program Clear Water Cross Connection Separation

☐

[Attachments](#)

2. League of WI Municipalities, 2/2/07, 2/9/07; Legislative Bulletin

☐

[Attachments](#)

3. Public Works Facility, 2/6/07; Illegal Dumping Report for January 2007

☐

[Attachments](#)

4. Tom Franz (UW Fox Valley), 2/14/07; Letter of Apology

☐

[Attachments](#)

5. WI Dept. of Natural Resources, 1/30/07; Approval of application for Tree City USA

☐

[Attachments](#)

6. Time Warner Cable Letter, 2/6/07; Notification of Programming Change

☐

[Attachments](#)

V. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

VI. APPOINTMENTS

A. -

VII. CLAIMS AGAINST THE CITY

A. -

VIII. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission:

1. CDD Keil, 2/15/07; Memo regarding recommendations (INFORMATION ONLY) ☐ [Attachments](#)
2. 2/6/07; Recommends approval of Easement Release - Natures Way ☐ [Attachments](#)
3. 2/13/07; Recommends approval of Special Use Permit for 313 Appleton Street as related to the proposed IFCO Systems crate manufacturing with the condition that dust suppression may be required for the driveway/outdoor storage area by the Community Development Director should conditions warrant. ☐ [Attachments](#)
4. 2/13/07; Recommends approval of the Special Use Permit for 1700 Appleton Road as related to the proposed Gold's Gym with the condition that a lighting plan and a color scheme for the EFIS on the building facade be submitted. ☐ [Attachments](#)
5. 2/13/07; Recommends approval of Certified Survey Map - Woodland Hills Drive ☐ [Attachments](#)

B. Administration Committee:

1. License: "Class B" Application of Christopher Donner, d/b/a The Vault, for the premises at 175 Main Street, for the 2006-2007 licensing year ☐ [Attachments](#)
2. Recommendation from the Park and Recreation Board, 2007 Fees and Charges for Parks and Recreation Services ☐ [Attachments](#)
3. Recommendation from Park and Recreation Board, 2007 Parks and Recreation Reciprocity Agreements with City of Neenah, City of Appleton and Town of Menasha ☐ [Attachments](#)
4. Recommendation from Parks and Recreation Board, \$45 Fee Reduction for Jazzfest Event, Aug. 31, 2007-Sept. 2, 2007 at Jefferson Park (per Council approved policy). ☐ [Attachments](#)
5. Donation to 2007 Memorial Day Parade ☐ [Attachments](#)
6. Consideration of Bid Documents for Fourth of July Fireworks ☐ [Attachments](#)
7. Contract with Konicek Environmental Consulting LLC for 87 Racine Street, and authorized signatures ☐ [Attachments](#)
8. Accounts payable and payroll for the period of 2-8-07/2-15-07 for the amount of \$3,889,648.92 ☐ [Attachments](#)

C. Board of Public Works:

1. Request Authorization to Execute Intergovernmental Agreement for ☐

Educational Efforts about Recycling, Wisconsin DNR 2008 Recycling Efficiency Incentive Grants [Attachments](#)

2. **Request Authorization to Execute Amendment to Waverly Sanitary Sewer Discharge Agreement** ☐ [Attachments](#)

IX. ORDINANCES AND RESOLUTIONS

- A. **O-4-07 - An Ordinance Relating to Controlled Intersections (Southfield and Deerhaven)** ☐ [Attachments](#)
- B. **O-5-07 - An Ordinance Relating to Controlled Intersections (First and Appleton)** ☐ [Attachments](#)
- C. **R-5-07 - A Resolution Pertaining to Payment of the Interest for the Steam Utility** ☐ [Attachments](#)
- D. **R-6-07 - A Resolution Pertaining to Capital and Maintenance Projects at the Steam Plant** ☐ [Attachments](#)

X. HELD OVER BUSINESS

- A. **Request for Proposal for 4th of July Fireworks-Ald. Taylor (Held 2/5/07)**

XI. COUNCIL DIRECTIVES

- A. **CA/HRD Brandt - Update on PCI Litigation**
- B. **CA/HRD Brandt - Status of SCA's request for tax exemption (Ald. Eckstein)**
- C. **CA/HRD Brandt - Update on Heckrodt Annexation (Ald. Chase)**
- D. **CA/HRD Brandt - Status of Gatehouse Property (Ald. Hendricks)**
- E. **Clerk Galeazzi & IT Supervisor James - Discuss Novus Agenda (Ald. Eckstein)**
- F. **Clerk Galeazzi - Council packet availability at Menasha Public Library (Ald. Hendricks)**
- G. **CDD Keil - Status of 535 1st St. (Ald. Taylor)**
- H. **CDD Keil - Update on Comprehensive Plan (Ald. Merkes)** ☐ [Attachments](#)
- I. **CDD Keil - Update on Gilbert Paper Mill (Ald. Taylor)**
- J. **CDD Keil - Update on 81 & 87 Racine St. (Ald. Taylor)**
- K. **CDD Keil - Status of grocery store (Ald. Taylor)**
- L. **CDD Keil - Lighting at Stone Toad (Ald. Chase)**
- M. **CDD Keil - Status of theater project (Ald. Hendricks)**
- N. **CDD Keil - Update on Larsen Engineering Study (Ald. Wisneski)**
- O. **DPW Radtke - Status of hedge at 4th St. and Konemac St. (Ald. Hendricks)**
- P. **LD Saecker - Status of sign at Menasha Public Library (Ald. Merkes)** ☐ [Attachments](#)
- Q. **PRD Tungate- Update on Army Reserve Building at Jefferson Park (Ald. Merkes)** ☐ [Attachments](#)

XII. CITIZEN REPRIZE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

- A. **-**

SPRING PRIMARY ELECTION - February 20, 2007

Meeting Notice - Monday, March 5, 2007 - Council Chambers

Common Council - 7:00 p.m

Administration Committee- 6:00 p.m

Board of Public Works - 6:30 p.m

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-5117, 24 hours in advance of the meeting for the City to arrange special accommodations.)

CITY OF MENASHA
Common Council Meeting
Council Chambers, 3rd Floor- 140 Main St., Menasha
February 5, 2007

MINUTES DRAFT

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I. CALL TO ORDER

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Meeting called to order by Mayor Laux at 8:00 p.m. | | | |

II. PLEDGE OF ALLEGIANCE

A. -

Item Action:
None

III. ROLL CALL/EXCUSED ABSENCES

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Present: Ald. Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor | | | |
| | Also Present: Mayor Laux, CA/HDR Brandt, PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, PRD Tungate, Comp/Treasurer Stoffel, Clerk Galeazzi, and the Press. Excused Dept. Head: PHD Nett | | | |

IV. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Common Council, 1/15/07

☐ [Attachments](#)
Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------------|------------------------|-------------------|---------------|
| Approve | Common Council Minutes of 1/15/07 | Alderman Michalkiewicz | Alderman Eckstein | Passed |
| | Motion carried on voice vote. | | | |

Minutes to receive:

B. Minutes to receive (1-13)



[Attachments](#)

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------------------------|------------------------|-------------------|---------------|
| Approve | Minutes to Receive 1-13. | Alderman Michalkiewicz | Alderman Eckstein | Passed |
| | Motion carried on voice vote. | | | |

Communications:

1. Communications (1-21)



[Attachments](#)

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------------------------|------------------------|-------------------|---------------|
| Approve | Communications 1-21. | Alderman Michalkiewicz | Alderman Eckstein | Passed |
| | Motion carried on voice vote. | | | |

V. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | A. Jerry Wittmann, 1290 Fieldview Drive, O-3-07 Rezoning of Province Terrace. | | | |
| | B. Ken Kubiak, 1214 Fieldview Drive. O-3-07 Rezoning of Province Terrace. | | | |
| | C. Kevin Benner, 1190 Fieldview Drive. O-3-07 Rezoning of Province Terrace. | | | |
| | D. Bob Drifka, BFT Development. O-3-07 Rezoning of Province Terrace. | | | |

VI. APPOINTMENTS

- A. Mayor's Appointment to the Neenah-Menasha Joint Fire Commission**
1. Elizabeth Nevitt, 858 6th St., Menasha to replace Dale Weber for the term of February 6, 2007 to May 1, 2007

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-------------------|---------------|---------------|
| Approve | Appointment of Elizabeth Nevitt to N-M Joint Fire Commission | Alderman Eckstein | Alderman Pack | Passed |
| | Motion carried on voice vote. | | | |

VII. CLAIMS AGAINST THE CITY

A. -

Item Action:
None

VIII. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission:

1. None

Item
Action:
None

B. Administration Committee:

1. License: Class "B" Application of Carmen Zamudio, d/b/a La Fiesta Mexican Restaurant, for the premises at 14 Tayco Street, for the 2006-2007 licensing year

☐
[Attachments](#)

Item
Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-------------------|---------------|---------------|
| Approve | Class B Liquor License Application of Carmen Zamudio | Alderman Eckstein | Alderman Pack | Passed |
| | Motion carried on voice vote. | | | |

2. Approval of Proposal to extend contract for Information Technology Services for 2007 with Schenck Technology Solutions and authorized signature

☐
[Attachments](#)

Item
Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-------------------|-------------------|---------------|
| Approve | To extend contract for IT Services for 2007 with Schenck Technology Solutions. | Alderman Eckstein | Alderman Wisneski | Passed |
| | Motion carried on roll call 8-0. | | | |

3. Menasha Health Department proposed 2007-2008 Parochial School Fees

☐
[Attachments](#)

Item
Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|----------------------------------|-------------------|---------------|---------------|
| Approve | 2007-2008 Parochial School Fees. | Alderman Eckstein | Alderman Pack | Passed |
| | Motion carried on roll call 8-0. | | | |

4. Agreement and Contract between Advocap, Inc. and City of Menasha, Committee on Aging with Menasha Senior Center, January 1, 2007 - December 31, 2007, and authorized signature

☐
[Attachments](#)

Item
Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|----------------------------------|-------------------|-------------------|---------------|
| Approve | Agreement with Advocap, Inc. | Alderman Eckstein | Alderman Wisneski | Passed |
| | Motion carried on roll call 8-0. | | | |

5. Request for Proposal for 4th of July Fireworks (Ald. Taylor)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-----------------|-----------------|---------------|
| Approve | RFP for 4th of July Fireworks and solicit bids from Bartolotta, Five Star, Central States and Spielbauer | Alderman Taylor | Alderman Merkes | |
| | Discussion. | | | |
| | Requested by Ald. Taylor and Ald. Merkes to hold for two weeks. | | | |

6. RFP for Safety Coordination

☐ [Attachments](#)

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|-------------------|---------------|---------------|
| Approve | RFP for Safety Coordination and send to places recommended by the City Attorney including State Safety Council. | Alderman Wisneski | Alderman Pack | Passed |
| | Motion carried on voice vote. | | | |

7. Accounts payable and payroll for the period of 1-18-07/2-1-07 for the amount of \$1,272,094.31

☐ [Attachments](#)

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|----------------------------------|-------------------|-------------------|---------------|
| Approve | Accounts payable and payroll. | Alderman Eckstein | Alderman Wisneski | Passed |
| | Motion carried on roll call 8-0. | | | |

C. Board of Public Works:

1. Recommendation to Eliminate 4-Way Stop Traffic Control at Deerhaven Drive and Southfield Drive

☐ [Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Acted on in Board of Public Works (directed City Attorney to prepare ordinance). | | | |

2. **Recommendation to Maintain 4-Way Stop Traffic Control at First Street and Appleton Street; 500-600 Blocks of First Street**



[Attachments](#)

**Item
Action:**
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Acted on in Board of Public Works (directed City Attorney to prepare ordinance). | | | |

3. **Change Order--Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; ADD: \$13,177.20 (Change Order No. 2)**



[Attachments](#)

**Item
Action:**
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|--------------------------------------|-----------------|---------------|---------------|
| Approve | Change Order-Vinton Construction Co. | Alderman Taylor | Alderman Pack | Passed |
| Motion carried on roll call 8-0. | | | | |

4. **Payment--Dorner, Inc.; Nature's Way; Contract Unit No. 2006-08; \$44,849.35 (Payment No. 3)**



[Attachments](#)

**Item
Action:**
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|----------------------|-----------------|---------------|---------------|
| Approve | Payment-Dorner, Inc. | Alderman Taylor | Alderman Pack | Passed |
| Motion carried on roll call 8-0. | | | | |

5. **Payment-Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; \$23,019.17**



[Attachments](#)

**Item
Action:**
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|---------------------------------|-----------------|---------------|---------------|
| Approve | Payment-Vinton Construction Co. | Alderman Taylor | Alderman Pack | Passed |
| Motion carried on roll call 8-0. | | | | |

6. **Recommendation to Move Street Light from Pole #1161 to #1160 because of the Trees, Fourth Street (Ald. Taylor)**

**Item
Action:**

Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|--------------------------------------|-----------------|-----------------|---------------|
| Approve | Recommendation to move street light. | Alderman Taylor | Alderman Merkes | Passed |
| Motion carried on roll call 8-0. | | | | |

7. **Recommendation to Move Street Light from Pole # 1163 to #1162 because of the Trees, Fourth Street (Ald. Taylor)**

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|--------------------------------------|-----------------|-----------------|---------------|
| Approve | Recommendation to move street light. | Alderman Taylor | Alderman Merkes | Passed |
| Motion carried on roll call 8-0. | | | | |

8. **Recommendation to Move Street Light from Pole #1179 on th Corner of Fourth and DePere to Pole #1164 (Ald. Taylor)**

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|--------------------------------------|-----------------|-----------------|---------------|
| Approve | Recommendation to move street light. | Alderman Taylor | Alderman Merkes | Passed |
| Motion carried on roll call 8-0. | | | | |

9. **Recommendation to Move Street Light from Pole #1195, Northeast Corner, Sixth and DePere to Pole #1196 (Ald. Taylor)**

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|-------------------------------------|-----------------|-----------------|---------------|
| Approve | Recommendation to move street light | Alderman Taylor | Alderman Merkes | Passed |
| Motion carried on roll call 8-0. | | | | |

10. **Authorization to Participate in County Trunk Highway AP Project (Winnebago County)**

☐ [Attachments](#)

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|----------------------------------|---|-------------------|---------------|---------------|
| Approve | Participation in CTH AP Project with provision that Winnebago County recognizes City's concerns about sidewalks, driveways and sanitary sewer | Alderman Wisneski | Alderman Pack | Passed |
| Motion carried on roll call 8-0. | | | | |

IX. ORDINANCES AND RESOLUTIONS

A. O-1-07 - An Ordinance Relating to City of Menasha Purchasing Policy

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-----------------|--------------------|---------------|
| Move | To table O-1-07 | Alderman Taylor | Alderman Hendricks | Passed |
| | Motion carried on roll call 5-3. Ald. Chase, Hendricks, Pack, Taylor, Wisneski-yes. Ald. Eckstein, Merkes, Michalkiewicz-no. | | | |

B. O-2-07 - Substitute 1 to Ordinance Relating to "Dry Nights" at Licensed Premises (Held 1/15/07)

☐
[Attachments](#)
Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-----------------|--------------------|-------------------------|
| Approve | Substitute Amendment 1 to O-2-07 | Alderman Taylor | Alderman Merkes | Passed |
| | Motion carried on roll call 7-1. Ald. Eckstein - no. | | | |
| Move | To amend to change age to 18 and over. | Alderman Taylor | | Died for lack of Second |
| Adopt | O-2-07 as amended | Alderman Merkes | Alderman Hendricks | Passed |
| | Motion carried on roll call 6-2. Ald. Merkes, Taylor, Pack, Hendricks, Michalkiewicz, Chase-yes. Ald. Wisneski, Eckstein-no. | | | |

C. O-3-07 - An Ordinance Amending Title 13 by Making Certain Changes in the District (Drifka Rezoning)

☐
[Attachments](#)
Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|------------------------|-------------------|---------------|
| Adopt | O-3-07 | Alderman Michalkiewicz | Alderman Eckstein | Passed |
| | Motion carried on roll call 6-2. Ald. Merkes, Wisneski, Pack, Eckstein, Michalkiewicz, Chase - yes. Ald. Taylor, Hendricks - no. | | | |

D. R-4-07 - A Resolution Congratulating Hannah Rasmussen

☐
[Attachments](#)
Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Acted on in Administration Committee (Adopted) | | | |

X. HELD OVER BUSINESS

A. Recission of ss74.33(1)(f)-Agricultural Use Status of Calumet County Parcel #7-

☐

Item Action:
Approved**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|----------------------------------|-------------------|-------------------|---------------|
| Approve | Recession of ss74.33 (1)(f) | Alderman Wisneski | Alderman Eckstein | Passed |
| | Motion carried on roll call 8-0. | | | |

- B. RW Management Contract for Safety Coordination and Project Management for the term of January 2, 2007 to March 31, 2007 and authorize signature**

[Attachments](#)**Item Action:**
Approved**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|------------------------|-------------------|---------------|
| Approve | RW Management Contract. | Alderman Michalkiewicz | Alderman Eckstein | Passed |
| | Motion carried on roll call 5-3. Ald. Taylor, Pack, Eckstein, Michalkiewicz, Chase - yes. Ald. Merkes, Wisneski, Hendricks - no. | | | |

XI. COUNCIL DIRECTIVES

- A. CA/HRD Brandt - Status of Gatehouse property (Ald. Hendricks)**

Item Action:
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | CA/HRD Brandt reported closing documents have been reviewed by Evans Title. They are satisfied with the deed, but not the condominium association agreement. A new condominium association agreement will need to be drafted and signatures collected. Then a closing date will be scheduled. | | | |

- B. CA/HRD Brandt - Status of Heckrodt Annexation (Ald. Chase)**

Item Action:
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | CA/HRD Brandt reported the new annexation documents have been sent to the Dept. of Administration for their approval. Once approved, the ordinance will be prepared and submitted to Council. | | | |

- C. CDD Keil - Status of 535 1st St. (Ald. Taylor)**

Item Action:
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil reported Winnebago County Corporate Counsel is preparing the Warranty Deed and Transfer Tax forms. Habitat for Humanity members might help with the demolition. | | | |

- D. CDD Keil - Status of 81 & 87 Racine St. (Ald. Taylor)**

Item Action:

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil reported he received a letter from the Dept. of Commerce. They have reviewed the plan and accepted the bid. Next step is for the City to sign a contract with the firm to do the clean up work. He will be submitting the contract for Council approval. The phone company has been contacted to remove the pole that is on the property. | | | |

E. CDD Keil - Update on the Comprehensive Planning process (Ald. Merkes)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil reported he has contacted Foth, the company that is working on the Comprehensive Plan. He has asked them to prepare a timeline of the progress. | | | |

F. CDD Keil - Status of grocery store (Ald. Taylor)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil reported he has been talking with the developer, operator and supplier. They are working on finalizing their plans and securing financing. The print shop building needs to be removed. They are still in negotiations on this. | | | |

G. CDD Keil - Zoning code issues for Province Terrace (Ald. Merkes)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil addressed this issue previously in the meeting. | | | |

H. CDD Keil - Status of Theater project (Ald. Hendricks)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | CDD Keil reported his last conversation with the owners indicated the final inspection of the property would take place the end of February. | | | |

I. DPW Radtke - Status of hiring at Public Works Facility (Ald. Merkes)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | DPW Radtke reported they have finished the interviewing process. Staff will make recommendations and do background checks. Hope to have one new hire in place by mid to late March and a second sometime in April. | | | |
| | Next Agenda: Ald Merkes-1) Update on Army Reserve Building; 2) Status of sign at Library. Ald. Wisneski-Status of Larson Engineering Study. Ald. Eckstein-1) Novus | | | |

Agenda; 2) Update on SCA tax-exempt status. Ald. Taylor-1) Status of 535 1st Street; 2) Status of 81 and 87 Racine Street; 3) Status of grocery store. Ald. Chase-1) Heckrodt Wetland Reserve Annexation; 2) Status of parking lot lighting at Stone Toad. Ald. Hendricks-1) Status of Gatehouse property; 2) Status of theater project; 3) Status of hedge on corner of 4th and Konemac St; 4) Council packet available at Library

XII. CITIZEN REPRIZE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | A. Kevin Benner, 1190 Fieldview Dr. O-3-07 Rezoning of Province Terrace. | | | |

XIII. ADJOURNMENT

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|-----------------|---------------|---------------|
| Move | To adjourn at 9:24p.m. | Alderman Taylor | Alderman Pack | Passed |
| | Motion carried on voice vote. | | | |
| | | | | |
| | Respectfully submitted by Deborah A. Galeazzi City Clerk | | | |

CITY OF MENASHA
Administration Committee
Council Chambers, 3rd Floor, 140 Main Street, Menasha
February 5, 2007

MINUTES DRAFT

☐ [Back](#) ☐ [Print](#)

I. CALL TO ORDER

A. Call to Order

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Meeting called to order by Chairman Eckstein at 5:30 p.m. | | | |

II. ROLL CALL/EXCUSED ABSENCES

A. Roll Call

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Present: Ald. Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase Merkes, Taylor. | | | |
| | Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, PRD Tungate, PHD Nett, Clerk Galeazzi, MUGM Young, and the Press. | | | |

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. January 2, 2007

☐
[Attachments](#)
Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------------------------|-------------------|------------------------|---------------|
| Approve | Minutes of January 2, 2007 | Alderman Wisneski | Alderman Michalkiewicz | Passed |
| | Motion carried on voice vote. | | | |

B. January 15, 2007

☐
[Attachments](#)
Item Action:
Approved

Motions

| Motion | Motion |
|--------|--------|
|--------|--------|

| Type | Motion Text | Made By | Seconded By | Result |
|---------|-------------------------------|-------------------|------------------------|--------|
| Approve | Minutes of January 15, 2007 | Alderman Wisneski | Alderman Michalkiewicz | Passed |
| | Motion carried on voice vote. | | | |

IV. DISCUSSION

A. R-4-07 - Resolution Congratulating Hanna Rasmussen.



[Attachments](#)

Item Action:

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|------------------------|--------------------|---------------|
| Adopt | R-4-07 | Alderman Michalkiewicz | Alderman Hendricks | Passed |
| | Motion carried on voice vote. | | | |
| | Mayor Laux read and presented the resolution to Hanna Rasmussen. Hanna read her essay, "Questions", to the Council and the gallery. Her essay was the winning entry for the high school level in the Martin Luther King, Jr. essay contest. | | | |

B. Update on Steam Utility Project and Water Treatment Plant Project. (Discussion only)

Item Action:

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | GM Doug Young reported on the Steam Utility Project and Water Treatment Plant Project. | | | |
| | Steam Utility Project: Plant is operating well, no major issues. The noise issue that is a concern of the neighbors was inspected by the equipment manufacturer. They have found the source of the problem and are working with the vendor to correct it. A Utility employee was burned while removing hot ashes. He is recovering at St. Mary's Burn Center. They are investigating the incident. There have been a few issues that the Utilities Commission will be addressing including cash flow due to start up delays and coal supply contracts. The Commission will be reviewing RFPs that have been received on coal supply. | | | |
| | Water Treatment Plant: The cold weather has but a temporary stop to the pouring of concrete. They are working on inside projects. The work crew has been reduced until they can start pouring again. Additional security cameras are being installed. Currently there is one security camera on the north side of the building. The additional security cameras for the south side and river side were included as part of the original project costs. Staff is asking to escalate the installation of the cameras to help with future thief issues. | | | |

C. License: Class "B" Application of Carmen Zamudio, d/b/a La Fiesta Mexican Restaurant, for the premises at 14 Tayco Street, for the 2006-2007 licensing year.



[Attachments](#)

Item Action:

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | CA/HRD Brandt reported the Building Inspectors performed a second inspection this week and all issues addressed in the first inspection have been taken care of. The Building Inspectors give their approval on the building. | | | |

D. Approval of Proposal to extend contract for Information Technology Services for



2007 with Schenck Technology Solutions, and authorized signature.

[Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Comp/Treasurer Stoffel reported they have budgeted \$2500 for 2007 for this type of outside services. | | | |

E. Menasha Health Department proposed 2007-2008 Parochial School Fees.

☐

[Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

F. Agreement and Contract between Advocap, Inc. and City of Menasha, Committee on Aging with Menasha Senior Center, January 1, 2007 - December 31, 2007, and authorized signatures.

☐

[Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | PHD Nett explained this is a renewal contract. Same terms for the past seven years. | | | |

G. Request for Proposal for 4th of July Fireworks (Ald. Taylor)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Discussion ensued on other companies in the State that offer the services of fireworks. Knowing that there are other companies to perform this service, it could be a cost savings for the City to send out RFPs. | | | |

H. Request for Proposal for Safety Coordination and Project Management.

☐

[Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | CA/HRD Brandt asked for direction from the Council on how to publish the RFP. He doesn't have it in his budget to advertise in the newspaper. He could put it on the website, send it to vendors or send it to the Municipality magazine. It was suggested that he send it to the State Safety Committee. | | | |

I. O-1-07 An Ordinance Relating to City of Menasha Purchasing Policy (Held 1/15/07)

☐

[Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Discussion ensued on just updating the current Policy Manual rather than adopting an ordinance on requiring a RFP on services and supplies over a certain dollar amount. Pros and cons were discussed on requiring RFPs | | | |

- J. Accounts payable and payroll for the period 1-18-07/2-1-07 for the amount of \$1,272,094.31.**

☐ [Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Ck #11085-Davis and Kuelthau-\$7,636.00 – PCB negotiations. | | | |
| | Ck#11094-Interstate Battery of Green Bay-\$137.90 – Parts for machinery at PWF. | | | |
| | Ck#11100-Laib Restoration-\$521.00 – work done at Memorial Building. | | | |
| | Ck #11122-Riesterer & Schnell-\$65.00 – supplies for equipment in Parks Dept. | | | |
| | Ck#11192-Menasha Marina-\$2,075.59 – credit card processing cost. | | | |
| | Ck#11231-Alcan Packaging-\$80,221.22 – River St. draining system. | | | |
| | Ck #11157-Confidential Assistance Program-\$2,790.00 – annual fee for Employee Assistant Program. | | | |
| | Ck#11147-Associated Appraisal-\$4,926.00 – monthly fee for assessor services. | | | |
| | Ck#11174-Heckrodt Wetland Reserve-\$8,800.00 – City's budgeted contribution for HWR operating expenses. | | | |

V. ADJOURNMENT

A. Adjournment

Item Action:
Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|-----------------|-------------------|---------------|
| Move | To adjourn at 6:45 p.m. | Alderman Taylor | Alderman Wisneski | Passed |
| | Motion carried on voice vote. | | | |
| | Respectfully submitted by Deborah A. Galeazzi, City Clerk | | | |

CITY OF MENASHA
Board of Public Works Meeting
Third Floor Council Chambers, 140 Main St., Menasha
February 5, 2007

MINUTES DRAFT

☐ [Back](#) ☐ [Print](#)

I. CALL TO ORDER

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Meeting called to order by Chairman Taylor at 6:45 p.m. | | | |

II. ROLL CALL/EXCUSED ABSENCES

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | Present: Ald. Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor | | | |
| | Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke DPW Radtke, CDD Keil, PHD Nett, PRD Tungate, Comp/Treasurer Stoffel, Clerk Galeazzi, and the Press. | | | |

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. -

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------------------------|--------------------|---------------|---------------|
| Approve | Minutes of January 15, 2007 | Alderman Hendricks | Alderman Pack | Passed |
| | Motion carried on voice vote. | | | |

IV. DISCUSSION

A. Recommendation to Eliminate 4-Way Stop Traffic Control at Deerhaven Drive and Southfield Drive

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | DPW Radtke explained there are several options available other than a 4-way stop sign, such as speed humps, curb bump-outs, or mini-roundabouts. He discussed the pros and cons of these options. Speed is a concern of the neighbors. As per the Manual on Uniform Traffic Control Devices, a 4-way stop sign should not be used to address speeding. Engineering staff follows the Manual on Uniform Traffic Control Devices when performing the traffic study. | | | |
| | Chairman Taylor invited people from the gallery to speak. 1) Caroline Brier, 1202 Southfield Drive. Submitted a petition signed by residents of the area supporting the 4-way stop sign. Concerned with volume and speed of traffic. 2) Patty Donaldson, 1217 Southfield Drive. Safety for children a concern. 3) Cal Tesch, 1242 Southfield Drive. Speed is a problem. 4) Bob Voss, 1336 Southfield Drive. Accidents have occurred in the area. Safety is a concern. 5) Ted Kersten, 1201 Southfield Drive. Police should be more visible in the area. | | | |
| | Board directed CA Brandt to draft an ordinance to keep the 4-way stop sign. | | | |

- B. Recommendation to Maintain 4-Way Stop Traffic Control at First Street and Appleton Street; 500 – 600 Blocks of First Street**

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Board directed CA Brandt to draft an ordinance to keep the 4-way stop sign. | | | |

- C. Change Order -- Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; ADD: \$13,117.20 (Change Order No. 2)**

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- D. Payment -- Dorner, Inc.; Nature's Way; Contract Unit No. 2006-08; \$44,849.35 (Payment No. 3)**

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- E. Payment – Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; \$23,019.17 (Payment No. 5)**

☐
[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | DPW Radtke explained there is still some minor work that remains on this project. This project is supported by funds from a Transportation Economic Assistance (TEA) Grant. | | | |

- F. Recommendation to Move Street Light from Pole #1161 to #1160 because of the Trees, Fourth Street (Ald. Taylor)** **Item Action:** None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- G. Recommendation to Move Street Light from Pole #1163 to #1162 because of the Trees, Fourth Street (Ald. Taylor)** **Item Action:** None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- H. Recommendation to Move Street Light from Pole #1179 on the Corner of Fourth and DePere to Pole #1164 (Ald. Taylor)** **Item Action:** None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- I. Recommendation to Move Street Light from Pole #1195, Northeast Corner, Sixth and DePere to Pole #1196 (Ald. Taylor)** **Item Action:** None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-----------------------------|---------|-------------|---------------|
| | No Questions or Discussion. | | | |

- J. Authorization to Participate in County Trunk Highway AP Project (Winnebago County)** ☐ [Attachments](#)
Item Action: None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | DPW Radtke explained the City has budgeted \$125,000 for this project. He recommends the city's participation with the conditions that the costs for altering existing sidewalks and driveways that result from change in grade or alignment of the project are not the sole responsibility of the City of Menasha. These costs are to be included in the overall project cost, and any sanitary sewer related project costs are not the responsibility of the City. The sanitary sewer is controlled by the Town of Menasha Utility District. | | | |
| | Discussion ensued on what type of pedestrian system should be installed on Midway Road. | | | |

V. ADJOURNMENT

- A. -** **Item Action:** Approved

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------------------------|---------------|-----------------|---------------|
| Move | To Adjourn at 7:52 p.m. | Alderman Pack | Alderman Merkes | Passed |
| | Motion carried on voice vote. | | | |

Respectfully Submitted by Deborah A. Galeazzi City Clerk

CITY OF MENASHA
Board of Health
Menasha Health Department Conference Room
January 10, 2007

MINUTES

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I. CALL TO ORDER

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

| | | | | |
|--|---|--|--|--|
| | Meeting called to order at 8:21 AM by Chairman C. Rusin. Members present: Candyce Rusin, Dr. Teresa Shoberg, Lori Asmus, Dorothy Jankowski, and Susan Nett. | | | |
|--|---|--|--|--|

II. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Approval of minutes from December 13, 2006 meeting.

☐ [Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

| | | | | |
|---------|---|-------------------|------------|--------|
| Approve | minutes from December 13, 2006 meeting. | Dorothy Jankowski | Lori Asmus | Passed |
|---------|---|-------------------|------------|--------|

III. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. November Communicable Disease Monthly Report

☐ [Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | | | | |
| | Report distributed. Discussion on the increasing numbers of sexually transmitted diseases. | | | |
| | | | | |

B. Consolidated Grant Contract 2007 Update

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | | | | |
| | The consolidated grant contract for 2007 was approved by the council at their last meeting and has been submitted to the state. | | | |
| | | | | |

C. Flu Vaccine Update

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | | | | |
| | To date, 227 doses of flu vaccine were administered to city, school, and utility employees and adult family members. There are 23 doses of vaccine available for anyone who would still want to receive a flu shot. An email has been received stating the ordering of flu vaccine for this coming fall has now started. MMCAP does not have a negotiated contracted price as of yet, so health departments have been urged to refrain from ordering until there is a contracted price. | | | |
| | | | | |

D. Vaccine Storage Requirements

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|---------|-------------|---------------|
| | | | | |
| | The state immunization program is now requiring a written log of refrigerator and freezer temperatures for vaccine storage be submitted on a monthly basis. Non compliance will result in termination of free vaccine. One of the health department's thermometers that was being used was no longer accurate and replaced in December using immunization grant funds. | | | |
| | | | | |

E. Wisconsin's Elder Boom

☐ [Attachments](#)

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | | | | |
| | This is a population projection for those 60 and older from now until 2030. This maybe helpful for future programming both here and at the senior center. | | | |
| | | | | |

IV. ACTION ITEMS

A. Meeting Time Change

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|--------------------|-------------------|---------------|
| Move | To change the meeting time from 8 AM to 8:15 AM, meeting date of second Wednesday of the month, to stay the same. | Dr. Teresa Shoberg | Dorothy Jankowski | Passed |
| | | | | |
| | | | | |

B. Parochial School Fees for School Year 2007-2008

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|------------|--------------------|---------------|
| Move | to recommend to the common council for approval the proposed parochial school fees for the school year 2007-08. | Lori Asmus | Dr. Teresa Shoberg | Passed |
| | | | | |
| | | | | |

V. HELD OVER BUSINESS

A. -

Item Action:
None

VI. ADJOURNMENT

A. -

Item Action:
None


Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|------------------------|--------------------|-------------------|---------------|
| Move | to adjourn at 9:05 AM. | Dr. Teresa Shoberg | Dorothy Jankowski | Passed |
| | | | | |
| | | | | |

DRAFT

CITY OF MENASHA
Plan Commission
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
February 6, 2007

MINUTES

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Public Hearing - Special Use Permit - 313 Appleton Street

I. CALL TO ORDER

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Mayor Laux called the meeting to order at 3:30 p.m. | | | |

II. ROLL CALL/EXCUSED ABSENCES

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | PLAN COMMISSION MEMBERS PRESENT: Mayor Joseph Laux, DPW Mark Radtke, Ald. Don Merkes, and Commissioners Norm Sanders, Dave Schmidt and Dick Sturm. OTHERS PRESENT: CDD Greg Keil, Lonnie Pichler, John Davel, Max Ogden, Jeff Britzke, Todd Wunderlich, Jeff Riedl, James Taylor, Ken Kubiak, Eric Hendricks | | | |

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. January 16, 2007 Plan Commission Meeting Minutes


[Attachments](#)
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|--------------|-------------|---------------|
| Approve | Motion to approve the January 16, 2007 Plan Commission meeting minutes. | Comm Sanders | DPW Radtke | Passed |

IV. ACTION ITEMS

A. Certified Survey Map -- Woodland Hills Drive


[Attachments](#)
Item Action:
None

DRAFT**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|--------------------|----------------|--------------------|----------------------|
| | CSM-held | | | |

B. Easement Release - Natures Way[Attachments](#)**Item Action:**

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|---|----------------|--------------------|----------------------|
| | Motion to approve the easement release for Natures Way. | Comm Sturm | DPW Radtke | Passed |

C. Special Use Permit - 313 Appleton Street[Attachments](#)**Item Action:**

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|--|----------------|--------------------|----------------------|
| | Jeff Reidl, 408 Appleton Street addressed the Commission with concerns about lighting, additional truck traffic and noise. He suggested that the City purchase adjoining properties and consolidate land uses. He requested that the Plan Commission recommend the permit be denied. | | | |
| | James Taylor, 340 Broad Street expressed concerns about lighting, noise and trucks parking over the sidewalk when using the truck docks on the west side of the building. He suggested that consideration be given to closing Appleton Street to through traffic. | | | |
| | Eric Hendricks inquired about the type of raw materials used to make shipping gates and potential odors. | | | |
| | Menasha Employees Credit Union submitted a letter expressing concerns about truck parking on Appleton Street. | | | |
| Other | Motion to hold this item until the next meeting. | Comm Sanders | DPW Radtke | Passed |
| | The Commissioners discussed the following items: lighting, noise, truck parking, parking trucks over sidewalk, drainage, truck traffic, and the relationship to comprehensive plan. | | | |

V. ADJOURNMENT**A. -****Item Action:**

None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|--------------------------------|----------------|--------------------|----------------------|
| Approve | Motion to adjourn at 5:20 p.m. | Comm Sanders | Comm Schmidt | Passed |

CITY OF MENASHA
Plan Commission
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
 February 13, 2007

MINUTES

DRAFT

 + Back  Print

Public Hearing - Special Use Permit - 1700 Appleton Road -

I. CALL TO ORDER

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | Mayor Laux called the meeting to order at 3:30 p.m. | | | |

II. ROLL CALL/EXCUSED ABSENCES

A. -

Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|---------|-------------|---------------|
| | PLAN COMMISSION MEMBERS PRESENT: Mayor Joseph Laux, DPW Radtke, Ald. Don Merkes, and Commissioners Norm Sanders, Dick Sturm and Dave Schmidt. PLAN COMMISSION MEMBERS EXCUSED: Commissioner Catherine Cruickshank. OTHERS PRESENT: CDD Greg Keil, Ed Bowen, Mike King, Todd Wunderlich, Jeff Britzke, Max Odgen, Alderman Jan Chase, and Alderman Eric Hendrichs. | | | |

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. February 6, 2007 Plan Commission Meeting Minutes


 Attachments
Item Action:
None

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|---|--------------|--------------|---------------|
| Approve | Motion to approve the February 6, 2007 Plan Commission meeting minutes. | Comm Schmidt | Comm Sanders | Passed |

IV. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

DRAFT**A. -****Item Action:**
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

No one from the gallery spoke regarding the Public Hearing on the Special Use Permit for 1700 Appleton Road.

V. ACTION ITEMS**A. Special Use Permit - 1700 Appleton Road**[Attachments](#)**Item Action:**
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

Commissioners discussed landscaping, lighting, dumpster enclosures and building colors. Ed Bowen, representing the owners of the property, stated that the contractor they hired to prepare the lighting plan was not able to complete the work in time for the Plan Commission meeting. The lighting plan will be delivered as soon as it's completed. Two dumpster enclosures have been added.

| | | | | |
|--------------------------|--|---------------|--------------------|--------|
| Approve w/ Conditions | Motion to recommend approval of the Special Use Permit for 1700 Appleton Road as related to the proposed Gold's Gym with the condition that a lighting plan and a color scheme for the EFIS on the building facade be submitted. | Comm Sturm | Alderman Merkes | Passed |
|--------------------------|--|---------------|--------------------|--------|

B. Special Use Permit - 313 Appleton Street[Attachments](#)**Item Action:**
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

Commissioners discussed the revised lighting and landscape plan and outdoor storage area. Jeff Britzke, manger of IFCO (the proposed occupant), stated that in response to concerns about noise voiced at the February 6, 2007 Plan Commission meeting he measured the decible levels at 100' from his existing operations. There were no readings over 60 db. Ald. Merkes asked whether the landscaping plan included seeding the terrace. Max Ogden, owner of the site, stated that the terrace is to be seeded.

| | | | | |
|--------------------------|--|-----------------|---------------|--------|
| Approve w/ Conditions | Motion to recommend approval of the Special Use Permit for 313 Appleton Street as related to the prosed IFCO Systems crate manufacturing with the condition that dust suppression may be required for the driveway/outdoor storage area by the Community Development Director should conditions warrant. | Comm Sanders | Comm Sturm | Passed |
|--------------------------|--|-----------------|---------------|--------|

C. Certified Survey Map - Woodland Hills Drive[Attachments](#)

DRAFT**Item Action:**
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|---|----------------|--------------------|----------------------|
| | CDD Keil reported that a meeting was held with the property owner to give a better understanding of the purpose of the CSM. The owner's intention of creating the Outlot on the west end of the pond was to forestall conflicts between property owners of the lots fronting Woodland Hills Drive and future residents on the south side of the pond. CDD Keil stated that since the city did not have any ownership interest in the existing Outlot 1, the proposed changes in lot boundaries would not have a detrimental impact on the city's interests. | | | |
| Approve | Motion to approve the Certified Survey Map on Woodland Hills Drive. | Comm Sanders | DPW Radtke | Passed |

VI. ADJOURNMENT**A. -****Item Action:**
None**Motions**

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|--------------------|--------------------------------|----------------|--------------------|----------------------|
| Approve | Motion to adjourn at 4:23 p.m. | DPW Radtke | Comm Sturm | Passed |

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 23, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, W. Zelinski, K. Bauer, W. Helein, G. Cowling, D. Youngquist; Manager Much, Accountant Voigt.

Excused: Commissioner J. Jurgenson

Also Present: Mike Sambs (Waverly S.D.), Chad Olsen (McMahon Associates), Paul Much, Rob Franck, Jim Peichl (MCO).

President W. Zelinski introduced Dale Youngquist who will be serving as Commissioner on the NMSC representing the Town of Menasha Utility District.

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve the minutes of the Regular Meeting of December 19, 2006. Voting aye: Commissioners R. Zielinski, K. Bauer, G. Cowling. Commissioner D. Youngquist abstained. Motion carried.

Correspondence

The following correspondence was discussed.

1. January 10, 2007 email from Tracey Driessen, Cellu Tissue Neenah to Randall Much, MSC and response from Randall Much, NMSC to Tracey Driessen.
RE: Request to discharge waste to NMSC Treatment Plant and response to request.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for December 2006. The adjustment to the December billings has resulted in the year-end operations to be at a loss of about \$66,000. The auditors from Schenck Business Solutions are expected to be in to do the audit the last week of January. After discussion, moved by Commissioner R. Zielinski, seconded by Commissioner G. Cowling to accept the unaudited financial statements for the month of December 2006 and place them on file. Motion carried unanimously.

Manager Much discussed with the Commission the Commission's health insurance plan through the State of Wisconsin Department of Employee Trust Funds. With the last Commission employee retiring, the Commission no longer meets the terms of the Insurance Contract with the Department of Employee Trust Funds and any retiree currently covered this plan will lose their health insurance coverage. All retirees currently under this plan pay the full price of the premium for their health insurance coverage. There are currently eight retirees maintaining their health insurance coverage under the Department of Employee Trust Funds. Insurance coverage for these retirees will terminate on February 28, 2007. MCO held a meeting with the retirees or a

family representative of the retiree to inform them of this situation. Also in attendance at this meeting were a representative from an independent insurance agency and a representative from Humana Insurance to discuss various options available to the retirees to continue health insurance coverage with another company.

Accountant Voigt presented MCO invoice #11430 in the amount of \$110,121.30 for the month of February 2007. This invoice includes the contract amendment and the contract increase amounts. Also included with the invoice was a summary prepared of the 2007 contract with the adjustments added. This summary provided both the annual contract amount and the monthly invoice amount for 2007. Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve MCO invoice #11430 in the amount of \$110,121.30 for the month of February 2007 and to pay the invoice after February 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of December 2006. The short-term rates earned on our money market deposits did not change from November. Commissioner R. Zielinski questioned if the one Certificate of Deposit could be updated to obtain a higher interest rate. This will be checked into to see if it would be worth paying the penalty and reinvesting the money at current rates. Motion made by Commissioner W. Helein, seconded by Commissioner K. Bauer to accept the Accountants Report for the month of December 2006. Motion carried unanimously.

Accountant Voigt presented the following invoice from McMahon Associates for payment:

| | | |
|--------|--------------------------------------|-----------|
| #34489 | Heating System Improvements – Design | \$180.00. |
|--------|--------------------------------------|-----------|

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve for payment invoice #34489 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of December 2006. The plant is operating well. Solids from the City of Neenah have increased significantly; with most of the increase coming from Minergy. In the past, the plant has had problems with oil being discharged into to the facility this time of the year. The last two years the problem went away, but it has now again returned. Samples are being collected and are being sent out to try to determine the type of oil we are receiving to help locate potential sources of the oil. Reconstruction projects have been started in the plant because of the age of the facility. Rob Franck (MCO) addressed the Commissioners to report projects that MCO staff has worked on over the past year. The polymer system was replaced along with alarms and controls; cleaned up electrical panels to remove wiring and controls that are no longer in use due to replacement of equipment; new drives have been installed on re-use water pumps and RAS pumps; emergency lighting has been added to areas of the Service Building and in the Tunnel System; D.O. meters replaced due to the previous system being outdated and unable to obtain parts. Current projects being worked on include: replacing electrical panels and pushbuttons; replacing belt press booster pump with two smaller units; chlorine generation system cell tubes are being replaced, this will be the last cell replacement we can do with the current setup due to a change in the cell tubes requiring the replacement of a rectifier in our current unit. Paul Much

(MCO) addressed the Commission regarding the NMSC Discharge Permit. The current permit is expiring and a renewal application has been submitted. The application required a long list of chemicals that needed to be tested for. In these tests there were three "hits" or detection. One hit is a false-positive result and we are able to retest for this. The other two hits required approval from the DNR to do a retest; this approval was obtained. It is important to retest these items otherwise if a detection is made then limits may be set in the renewal discharge permit for these chemicals. Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the operating report for the month of December 2006 and to place the report on file. Motion carried unanimously.

Chad Olsen presented and discussed his report on the sludge-to-sludge heat exchanger. The original pilot unit designed by Soltech was to provide a single pipe with the NMSC to setup and install the unit. Soltech is now willing to provide a full pilot unit at no cost except for shipping charges which are estimated at \$500. The use of the pump needed for the pilot unit would be free for the first month; thereafter charges would be \$750 per month. The estimated total cost to run the pilot unit is \$15,000 to \$20,000. Soltech engineers are also trying to develop a pilot unit that would also determine the amount of loss in heat transfer if there is minor grease buildup. After discussion, motion was made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to proceed with the pilot unit for the sludge-to-sludge heat exchanger at an estimated cost of \$15,000 to \$20,000. Motion carried unanimously.

Commissioner G. Cowling asked to be excused from the meeting.

Manager Much discussed with the Commission an upcoming workshop for identifying filamentous organisms and the importance of being able to identify filamentous organisms in your treatment plant. Manager Much would like to send two people to this workshop in Oregon and he is requesting the Commission to cover the cost for one of the individuals. This workshop is being held in August, however the class is limited in size and it tends to fill quickly. The expected cost for this workshop including airfare and lodging is \$2,000 per person. After discussion, motion was made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer for the NMSC to pay costs for one individual to attend the filamentous Identification workshop to be held in Oregon. Motion carried unanimously.

Old Business

Door access control system update. Work is nearing completion.

Jim Peichl (MCO) updated the Commission on the status of the Engine/Genset system. The system was up and running very well and producing more horsepower than anticipated. The unit ran for three weeks until a problem developed. A keeper spring dropped a valve in the engine damaging the piston. This breakdown does not appear to be methane related. Parts are ordered to repair the engine.

Ordinance Contract incorporate revisions update. Attorney Gunz is working on this item.

Sewer ownership update. No additional information to report.

Electronic DMR submittal. Discussions were held with a firm that can provide the needed format to perform the electronic DMR submittal via machine-to-machine transfer. The cost for this program is \$249. This company also provides other software in monitoring plant processes which we will review to see if we may want to consider these other services as well.

New Business

Election of Officers. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to unanimously re-elect the current slate of officers. Motion carried unanimously. The officers of the NMSC for the coming year are: President – William Zelinski, Vice President – Raymond Zielinski, Secretary – John Jurgenson, Treasurer – Kathy Bauer.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer, to approve Operating Fund Vouchers #127487 thru #127545 in the amount of \$404,278.10 for the month of December 2006 and Payroll Vouchers #20586 thru #20598 in the amount of \$16,486.27 for the month of December 2006. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:20 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY FEBRUARY 27TH, 2007.



Menasha

February 2, 2007

*To: Council
fr: Mayor*

«Plumber»
«Address»
«City», «State» «Zip»

RE: City of Menasha Foundation Drain/Sump Pump Program
Clear Water Cross-Connection Separation

Revised January 31, 2007

Effective Immediately

Plumber/contractor shall expose and identify the cross connection prior to any work on the sump pump pit. If more than one foundation drain is identified, the plumber/contractor shall determine if the existing drain tile is one continuous system around the entire perimeter of the foundation. Sump pit/pump installation for the separation of clear water from the sanitary sewer system shall be made directly to the foundation drain. The sump pit inlet pipe must be physically attached to the existing foundation drain, preferably near the floor drain cross-connection. The floor drain must then be properly sealed to prevent the entrance of clear water to the sanitary system.

A physical, fitted connection must be made between the foundation drain and sump inlet pipe, or the homeowner will not be eligible for reimbursement through the City of Menasha Grant Program. The plumber/contractor shall provide the City with a photograph of the physical fitted connection prior to any backfill or permanent floor patch put in place.

A plumbing permit is required for the installation of a sump pump pit for the elimination of clear water. The permit cost is \$30.00 and must be taken out before any work is started. Any permit taken out after work has started will be \$60.00. The homeowner cannot receive their reimbursement until all the required permits and paperwork are on file in our office. Failure to comply with any of these requirements may adversely affect your participation in this program in the future.

If the sump pit cannot be installed near the floor drain cross-connection, a physical connection must be made either to the interior foundation drain or the exterior foundation drain and the work must then be inspected before covering up.

Also, a dedicated electrical circuit near the sump pump is required per the National Electrical Code. Extension cords are not permitted.

If you have any questions regarding this matter, you may contact the Engineering Department at 967-5102 or the Inspection Department at 967-5123.

Sincerely,

Mark Radtke
Director of Public Works

Dennis Jansen
Plumbing Inspector

MR/DJ/tjm
Cc: Mayor Laux
Taryn Nall, Kaempfer & Associates, Inc.

| Plumber | Address | City | State | Zip |
|---------------------------------------|-------------------------|-------------|--------------|------------|
| ABA Plumbing | 1601 Plum Tree Court | Kaukauna | WI | 54130 |
| AG Mechanical | 1820 Marathon Avenue | Neenah | WI | 54956 |
| Altergott Plumbing | 1100 W. Main Street | Appleton | WI | 54911 |
| Appleton Plumbing | 1037 E Green Tree Court | Appleton | WI | 54915 |
| August Winter and Sons Inc. | 2323 Roemer Road | Appleton | WI | 54911 |
| Baumgart Plumbing, Inc. | N5209 Hwy 55 | Seymour | WI | 54165 |
| CJ Plumbing | 3548 Golfwood Drive | Neenah | WI | 54956 |
| Complete Plumbing | 1197 Racine Road | Menasha | WI | 54952 |
| Delie Plumbing | 8481 Serenity Lane | Pulaski | WI | 54162 |
| Drucks Plumbing, Heating & Cooling | P.O. Box 355 | Menasha | WI | 54952 |
| Gerritts Plumbing | 709 Deerview Drive | Appleton | WI | 54915 |
| Hansen Plumbing Inc. | N1044 Tower View Drive | Greenville | WI | 54942 |
| Hanson's Quality Plumbing Inc. | 505 N Bluemound Drive | Appleton | WI | 54914 |
| J D Ogden Plumbing & Heating | 785 County Highway CB | Neenah | WI | 54956 |
| Jim's Plumbing | W6166 Greenville Drive | Greenville | WI | 54942 |
| LC Plumbing | N7012 State Road 49 | Fremont | WI | 54940 |
| Plaski Plumbing | W8716 Spring Road | Hortonville | WI | 54944 |
| R J Kampo Plumbing & Heating | 1000 S Westland Drive | Appleton | WI | 54914 |
| Salm Plumbing | N1726 Buchanan Road | Kaukauna | WI | 54130 |
| Sure-Dry Basement Systems Inc | 754 Airport Road | Menasha | WI | 54952 |
| Thomas N Hardy Plumbing & Heating Co. | 2590 Palisades Lane | Appleton | WI | 54915 |
| Tim Rausch Plumbing | 1606 W. Haskel | Appleton | WI | 54914 |
| Trader Plumbing | 500 Appleton Street | Menasha | WI | 54952 |
| Turek's Plumbing, Inc. | N2808 Meade Street | Appleton | WI | 54913 |
| Valentine Plumbing Inc. | W2015 Industrial Drive | Kaukauna | WI | 54130 |
| Warren E Wilde Plumbing | 1217 Thelen Avenue | Kaukauna | WI | 54130 |
| Watters Plumbing | 1303 W. Midway Road | Menasha | WI | 54952 |
| Wellnitz Plumbing | 4810 Amberwood Lane | Appleton | WI | 54913 |



League of Wisconsin Municipalities

Legislative Bulletin

2007-2008, Number 5

February 2, 2007

In this Issue

[Informational Hearing on Video Franchising Set Panel Makes No Recommendation on Status of Economic Development Groups Upcoming Legislative Schedule Recently Introduced Legislation Upcoming Committee Meetings and Hearings Recent League Lobbying Activities](#)

League of Wisconsin Municipalities

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Informational Hearing on Video Franchising Set

The Senate Committee on Commerce, Utilities and Rail is holding an informational hearing on the video franchising issue on Wednesday, February 7, at 11:00 in room 411 South of the State Capitol. The Committee will hear testimony from invited speakers on AT&T's efforts to provide video service in competition with incumbent cable providers. AT&T is seeking legislation creating a state issued video franchise process that would allow it to avoid obtaining cable franchises from individual municipalities. The League opposes video franchising legislation unless it:

1. Maintains the franchising authority of local governments over cable and video services.
2. Requires the payment of franchise fees to municipalities by all video and cable providers operating within the community based on a broad definition of gross revenues.
3. Requires that Public, Education and Government (PEG) channels be offered and supported by all providers.
4. Requires certain reasonable levels of "build out" by new and existing providers within the municipality.
5. Allows an incumbent cable franchisee to opt into a newly created streamlined franchising process only if it faces competition from another provider operating under a streamlined franchise.
6. Retains the authority of municipalities to manage rights-of-way.

The city attorney for Milwaukee has been invited to testify before the Committee and will be offering the municipal perspective on video franchising. Local officials representing the Regional Telecommunications Commission and a representative from the Wisconsin Association of PEG Channels will also be testifying at the hearing. The hearing is open to the public.

Previous Newsletters

[January 26, 2007](#)

[Bulletin](#)

[January 19, 2007](#)

[Bulletin](#)

[January 12, 2007](#)

[Bulletin](#)

[January 5, 2007 Bulletin](#)



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Panel Makes No Recommendation on Status of Economic Development Groups

The Legislative Council [Special Committee on the Applicability of the Open Meetings Law to Quasi-Governmental Bodies](#) disbanded after three meetings without making any recommendations to the Legislature. The Committee ended its study on January 31st unable to reach consensus on whether changes to current law are necessary. The Committee was created at the request of legislators after former Attorney General Lautenschlager sued the Beaver Dam Area Economic Development Committee for failing to comply with the open meetings and public records laws. The Economic Development Committee had argued successfully in court that it was not a governmental body subject to the open meetings and public records laws. The former Attorney General had thought otherwise.

Upcoming Legislative Schedule

February 13 Governor Doyle delivers state budget message at 7:00 p.m.

February 20 - March 1 Next regularly scheduled floor session.

The complete floor session schedule for the 2007-2008 biennial session of the legislature is set forth in [SJR 1](#).

Recently Introduced Legislation

[SB 17](#) Allowing certain town boards to create hybrid local governments known as charter towns. Such towns would have certain municipal powers and would not be subject to annexation by a neighboring municipality. By Sen. Kedzie (R-Town of La Grange). Referred to: Committee on Commerce, Utilities and Rail. ***The League opposes this bill.***

[SB 21](#) Allowing arbitration of police disciplinary decisions made by the police and fire commission. Current law allows a disciplined police officer to seek review of a PFC decision in circuit court. This bill allows an officer to have the decision reviewed by an arbitrator under the grievance process in the collective bargaining agreement. By Sen. Hansen (D-Green Bay). Referred to Committee on Judiciary and Corrections. ***The League opposes this bill.***

[AB 46](#) Makes state law consistent with federal law with regard to when daylight savings time begins and ends. Also addresses closing time for taverns on the Sunday that daylight savings time

State Affairs.

AB 52 Creates an exception for police dogs to requirement that dogs that bite a human are subject to quarantine. By Rep. Kerkman (R-Genoa City). Referred to Committee on Public Health.

AB 55 Allows municipalities to use free weekly newspapers as their official newspapers and allows a municipality to mail legal notices rather than publish them in the newspaper. By Rep. Jeskewitz (R-Menomonee Falls). Referred to Committee on Judiciary. ***The League supports this bill.***

Upcoming Committee Meetings and Hearings

Video Franchising Informational Hearing. The Senate Committee on Commerce, Utilities and Rail is holding an informational hearing on statewide video franchising. The committee will hear testimony from invited speakers only. Wednesday, February 7, 11:00 a.m., 411 South, State Capitol.

Recent League Lobbying Activities

Friday, January 26

- Met with Sen. Decker's staff on League's legislative agenda.
- Spoke with Rep. Musser's staff about bill draft on use of volunteers.

Monday, January 29

- Met with Rep. Berceau on League's legislative agenda.
- Spoke with Sen. Miller's staff about AB 25, enforcing traffic regulations in mobile home parks.

Tuesday, January 30

- Met with Rep. Kramer on League's legislative agenda.
- Communicated with Sen. Sullivan's staff about bill draft relating to school tax levy credit distribution.
- Communicated comments on bill draft to Rep. Musser.

Wednesday, January 31

- Joined another local government lobbyist in meeting with Sen. Hansen on *Newark*.
- Met with Rep. Gottlieb and other interested parties on

possible compromise legislation relating to impact fees.

- Met with Rep. Kestell on League's legislative agenda.
- Met with Rep. Mursau on League's legislative agenda.
- Met with Rep. Moulton on League's legislative agenda.
- Met with Rep. Murtha on League's legislative agenda.
- Met with Rep. Parisi on League's legislative agenda and AB 25.
- Met with Sen. Breske on League's legislative agenda and charter towns bill.
- Spoke with Rep. Molepske about *Newark* property tax exemption issue.

Thursday, February 1

- Met with Rep. Turner on League's legislative agenda.
- Met with Sen. Kreitlow on League's legislative agenda.
- Met with DOR Sec. Ervin on *Newark* property tax exemption issue.
- Met with Sen. Jauch's staff on League's legislative agenda.

subscribed as dgaleazz@ci.menasha.wi.us

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League of Wisconsin Municipalities
122 W. Washington Ave Suite 300
Madison, WI 53703 usa



League of Wisconsin Municipalities

Legislative Bulletin

2007-2008, Number 6

February 9, 2007

In this Issue

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League of Wisconsin Municipalities

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Doyle: Bump in Shared Revenue; Levy Limits in State Budget

Governor Doyle [announced](#) this week that shared revenue funding for cities, villages and towns will be increased by \$12.3 million in his budget proposal to be unveiled on February 13. According to the Governor's staff, the increase will mean a 1.75 percent bump in each municipality's shared revenue payment in 2008.

The Governor also said he will include a property tax levy limit in his budget proposal but that it may be less restrictive than the limit which ended on January 1.

Assembly Speaker Huebsch (R-West Salem) immediately issued a [statement](#) critical of the Governor for considering a less stringent levy limit. Also this week, the Senate Republicans [announced](#) that one of their top priorities for the session is passing a "real property tax freeze."

Lobbying Corps to Meet on February 14

The League's Lobbying Corps meets next week in Madison for the first time this session. Lobbying Corps members will gather at the Concourse hotel at 9:30 on Feb. 14 for a briefing from staff on legislative issues. Members will then meet with legislators the rest of the morning to communicate the following League positions:

- Oppose SB 17, charter towns legislation.
- Oppose SB 21, allowing a disciplined police officer to seek arbitration of police and fire commission disciplinary decisions.
- Oppose continuation of levy limits.
- Urge legislators to fix the property tax loop hole created by the *Newark* decision for manufacturers that engage in recycling.
- Oppose video franchising legislation unless it requires payment of franchise fees to municipalities; requires PEG channels be offered and supported by all providers; and addresses other municipal concerns.

(608) 267-0645

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On the Web:

www.lwm-info.org

Previous Bulletins

[February 2, 2007](#)

[Bulletin](#)

[January 26, 2007](#)

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Upcoming Lobbying Events

February 14 League Lobbying Corps Meeting, 9:30, Concourse Hotel, Madison

May 16 League -- Alliance Joint Legislative Luncheon, Inn on the

More information on the Lobbying Corps is available on the [League's Web site](#).

Legislative Fiscal Bureau Releases New Revenue Limits

On January 30th, the Legislative Fiscal Bureau released its state revenue estimates. The [report](#) identifies significant shortfalls in four state programs:

- Badger Care
- Public Defender
- Corrections
- W2

The report warns about potential decreases in sales tax revenue of \$28.3 million annually and a possible \$227 million refund payment resulting from a recent court of appeals decision relating to the tax exempt status of customized computer software.

2007 Informational Papers on Shared Revenue and Municipal Finance Now Available

Every two years the Legislative Fiscal Bureau prepares a series of papers for the legislature on issues relating to state and local finance. The [2007 informational papers](#) are now available on the Fiscal Bureau's Website. They are a rich source of information on property taxes, municipal revenue options, municipal spending, tax incremental financing, state aid funding levels, and related issues.

Upcoming Legislative Schedule

February 13 Governor Doyle delivers state budget message at 7:00 p.m.

February 20 - March 1 Next regularly scheduled floor session.

The complete floor session schedule for the 2007-2008 biennial session of the legislature is set forth in [SJR 1](#).

Recently Introduced Legislation

SB 29 Increasing the state imposed recycling fee, also known as the tipping fee, on the disposal of solid waste in landfills. The bill increases the recycling fee from \$3.00 to \$10.00 per ton on April 1, 2008. The bill also increases funding for the local government recycling grant program from \$24 million annually to \$72.5 million. Under the bill, in 2009 each local government eligible for

Park, Madison

recycling grants receives at least a 75 percent increase in financial assistance, even if the increased amount exceeds the eligible costs of its recycling program. By Sen. Jauch (D-Poplar). Referred to: Committee on Environment and Natural Resources.

Upcoming Committee Meetings and Hearings

No hearings on municipal bills scheduled for next week.

Recent League Lobbying Activities

Friday, February 2

- Met with Governor's staff on Newark property tax loophole for manufacturers that engage in recycling and video franchising issue.
- Attended League Board meeting and gave legislative update.

Monday, February 5


- Spoke with state budget office staff about exempting county library payments to municipalities from levy limits.
- Spoke with Sen. Roessler's staff about Newark property tax exemption issue.
- Spoke with Governor's staff about shared revenue funding level in Governor's proposed budget.

Tuesday, February 6

- Met with Rep. Tauchen on League's legislative agenda.
- Met with Rep. Hintz's staff on League's legislative agenda.
- Met with Rep. Petrowski on League's legislative agenda.
- Met with Rep. Wieckert on League's legislative agenda.
- Spoke with Rep. Hahn's staff about Newark and video franchising.

Wednesday, February 7

- Met with Rep. Poca on League's legislative agenda.
- Met with Rep. Zipperer on League's legislative agenda.
- Joined local officials in a meeting with Sen. Grothman, Sen. Roessler and Rep. Gottlieb on creating a restaurant exemption to the state quota on liquor licenses.
- Attended informational hearing on video franchising legislation.
- Communicated with Sen. Plale's staff about next step in video franchising legislation.

- 
- Spoke with Rep. Gottlieb's staff about shared revenue and the double whammy issue.

subscribed as dgaleazz@ci.menasha.wi.us

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League of Wisconsin Municipalities
122 W. Washington Ave Suite 300
Madison, WI 53703 usa

**From: City of Menasha
Public Works Facility**

[illegible]



FOX VALLEY

A Campus of the University of Wisconsin Colleges

*To: Council
Fr. Mayer*

City of Menasha
140 Main Street
Menasha, WI 54952

13 February 2007

Dear Mayor Laux, City Aldermen, and Citizens of the City of Menasha,

Please accept our sincere apologies for mistakes made by me and other University personnel that resulted in the late delivery and consequently late broadcasts of the City of Menasha Committees & Common Council meetings taped on 1/15 and 2/5/2007.

I can assure you that this kind of mistake is far the norm here at UW-Fox Valley; that we have taken steps to insure that this doesn't happen again; and that we understand and appreciate the importance of keeping the citizens of a community informed about local government. While we envisioned working with municipalities as a "learning experience" to benefit our students through work in their communities, the recent mistakes and events are not exactly the type of "learning experiences" that we ever imagined.

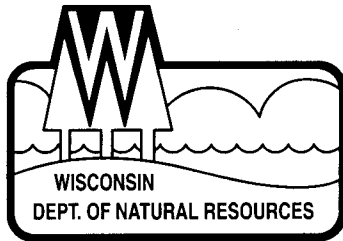
As a symbol of good faith, we will not charge for the services we furnished on 1/15 or 2/5/2007.

I know I speak for the whole crew when I say that we value our relationship with the City of Menasha, we apologize for our mistakes, and we will work to provide the citizens of Menasha with quality service.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Frantz'.

Thomas E. Frantz
Director of Information & Instructional Technology



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

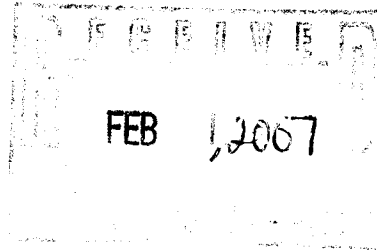
Jim Doyle, Governor
Scott Hassett, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

January 30, 2007

Joseph Laux
140 Main St
Menasha WI 54952

*To: Council
Fr: Messrs*



Dear Mr. Laux:

This is to let you know that your application for Tree City USA recognition has been received and is complete.

I have approved your application and will forward your nomination to the National Arbor Day Foundation. They approve the nominations and distribute the awards in time for Arbor Day, 2007.

Congratulations on your outstanding urban forestry program. Tree City USA is an excellent program to recognize and make the public aware of your community's efforts.

Sincerely,

Paul DeLong
Chief State Forester

cc: Brian Tungate - Director
Tracy Salisbury – Regional Urban Forestry Coordinator

1001 West Kennedy Avenue
P.O. Box 145
Kimberly, WI 54136-0145
Tel (920) 749-1400
Fax (920) 831-9172



07 2007
dg

Via Certified Mail

February 6, 2007

Debbie Galeazzi
City Clerk
City of Menasha
140 Main Street
Menasha, WI 54952-3190

Re: Notification of Programming Change

Dear Ms. Galeazzi:

As you know, Time Warner Cable is required to provide our local franchising authorities and our customers with a 30-day notice of any channel deletions or moves. I am writing to inform you that in order to ensure that we adhere to the required notification process of possible programming changes that affect our customers, Time Warner Cable will implement a new notification procedure this year that will begin this month.

Each month, a certified letter will be sent to all municipalities indicating a list of channels that we continue to negotiate carriage for and that while we are hopeful that agreements will be reached, we are required to provide adequate notice of possible deletion or moves of a programming service. Time Warner Cable will place a legal notice in the Milwaukee Journal Sentinel and the Green Bay Press Gazette on the 2nd and 4th Mondays of each month. These legal notices will indicate the channels that may possibly be discontinued if an agreement is not reached. This same notice will also be placed on our website at www.timewarnercable.com/wisconsin. In addition, all customer billing statements will include a message that will direct customers to the newspaper or the Time Warner Cable website.

This month's notice:

Time Warner Cable's agreements with programmers to carry their services routinely expire from time to time. We are usually able to obtain renewals or extensions of such agreements, and carriage of programming services is discontinued only in rare circumstances. The following agreements with programmers are due to expire soon, and we may be required to cease carriage of one or more of these services in the near future.

DIY On Demand, Fine Living on Demand, Food Network on Demand, GAC On Demand, HGTV, HGTV on Demand, Cine Latino, Fox Sports en Espanol, CNN en Espanol, MTVS and Turner FOD

While we are hopeful that agreements will be reached to continue providing these channels to our customers, we are required to provide our customers and Local Franchising Authorities with adequate notification of any loss or possible loss of programming.

In addition, from time to time we make certain changes in the services that we offer in order to better serve our customers. The following changes are planned:

Effective March 6, 2007, the content found on Comedy Central On Demand channel 1180, will move to Entertainment On Demand on channel 1101.

I want to thank you in advance for your patience and cooperation. Should you have any questions, please do not hesitate to contact me at 920-831-9105.

Very truly yours,

A handwritten signature in cursive script, appearing to read "William S. Harke".

Bill Harke
Manager of Public Relations



MEMORANDUM

To: Common Council

From: Greg Keil, CDD

Date: February 14, 2007

RE: Plan Commission Meeting Attachments

There are several attachments to the February 13 Plan Commission minutes that are derived from large-scale engineering drawings. These attachments may be difficult to read at the scale of the letter size sheets contained in your paper council packets. You may view these drawings at a larger scale by clicking on the attachment icon in the electronic council packet. When the attachment comes up, click on the + button at the top of the Adobe reader screen to enlarge the drawing. If you do not have access to the internet, or would rather view a full size paper copy, please contact Kristi at 967-5103, and we'll provide you with a copy of the drawing or drawings you are interested in.

VAN LIESHOUT LAW OFFICE

DAVID J. VAN LIESHOUT
LISA M. KRUEGER

122 E. Main Street
P.O. Box 186
Little Chute, Wisconsin 54140-0186
Phone (920) 788-0800
Facsimile (920) 788-0907

December 12, 2006

Attorney Jeffrey S. Brandt
City of Menasha
140 Main Street
Menasha, WI 54952-3151

Re: Southfield West

Dear Jeff:

As you know, I represent B & W Enterprises, the owner of real estate known as Southfield Subdivision. At this time, we are seeking to terminate the private road I previously discussed with you. I would ask that you please review the enclosed Termination and contact me with any questions or comments. If the document meets with your approval, I would ask that you sign the same and return it to me in the envelope provided.

Thank you for your anticipated assistance.

Sincerely,

VAN LIESHOUT LAW OFFICE



David J. Van Lieshout

DVL:saw
Enclosures

TERMINATION OF INTEREST IN PRIVATE DRIVE

This Termination of Interest in Private Drive is effectuated by City of Menasha ("Owner").

WHEREAS, the Owner has title to the following described properties:

SEE ATTACHED EXHIBIT A AND EXHIBIT B

WHEREAS, the Owner has an interest in a private drive, the legal description of which is attached hereto as EXHIBIT C ("Private Drive").

WHEREAS, the Owner wishes to terminate all right, title, and interest it has in the Private Drive.

NOW, THEREFORE, the Owner hereby releases any and all right, title, and interest in the Private Drive. This termination is a covenant that runs with the land and shall be binding upon all owners, their heirs, successor and assigns. This Agreement shall be construed in accordance with the internal laws of the State of Wisconsin.

Dated this _____ day of December, 2006.

CITY OF MENASHA

Subscribed and sworn to before me
this _____ day of December, 2006.

Notary Public, State of Wisconsin
My Commission _____

This instrument drafted by:

Attorney David J. Van Lieshout
Little Chute, Wisconsin

All those lands contained within the South one-half (S-1/2) of the Southeast one-quarter (SE-1/4) of the Southwest one-quarter (SW-1/4), Section 7, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin, more fully described as follows:

Commencing at the SE corner of the SE-1/4 of the SW-1/4, Section 7, T20N, R18E, Town of Harrison, Calumet County, Wisconsin, said point also being the point of beginning; thence northerly a distance of 783.20 feet to a point; thence westerly a distance of 1301.90 feet to a point; thence southerly a distance of 725.10 feet to a point; thence southeasterly a distance of 1,312.30 feet to the point of beginning. Said parcel containing 22.61 acres of land more or less, subject to all easements and restrictions of record.

The above description is more particularly described as follows:

A part of the Southeast $\frac{1}{4}$ Southwest $\frac{1}{4}$ Section Seven (7), Township Twenty (20) North Range Eighteen (18) East, Town of Harrison and City of Menasha, Calumet County, Wisconsin described as: Commencing at the South $\frac{1}{4}$ corner of Section 7 as the point of beginning; thence North 783.20 feet to an iron pin; thence South $85^{\circ} 05'$ West 1301.9 feet to an iron pin; thence South $0^{\circ} 34' 30''$ West 725.1 feet more or less to an iron pin on the North line of Petrie property; thence South $85^{\circ} 28'$ East 420.9 feet to an existing iron pin on the Northeast corner of the Hoerning property; thence South $85^{\circ} 36' 30''$ East 891.4 feet to the point of beginning.

EXHIBIT

A

All of Certified Survey Map No. 487, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 3 of Certified Survey Maps on Page 223, as Document No. 141824, being a part of the Southwest 1/4 of the Southwest 1/4, Section Seven (7), Township Twenty (20) North, Range Eighteen (18) East, City of Menasha, Calumet County, Wisconsin; less and excepting premises conveyed for highway purposes in Jacket 279, Image 36, and further less and excepting premises contained in Certified Survey Map No. 1573.

EXHIBIT

B

**Legal Description
of
Private Road**

Part of the South 1/2 of the Southwest 1/4 of Section 7, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin, described as follows:

Commencing at the West 1/4 corner of said Section 7; thence South 01 degree 17 minutes 25 seconds West, along the west line of said Southwest 1/4 of said Section 7, a distance of 2009.82 feet; thence South 88 degrees 07 minutes 20 seconds East 74.06 feet to the point of beginning; thence North 02 degrees 01 minute 14 seconds West 33.08 feet; thence South 88 degrees 07 minutes 20 seconds East 2767.45 feet; thence South 00 degrees 00 minutes 31 seconds East, along the East line of said Southwest 1/4 of said Section 7, a distance of 66.04 feet; thence North 88 degrees 07 minutes 20 seconds West 2765.12 feet; thence North 02 degrees 01 minute 14 seconds West 33.08 feet to the point of beginning, containing 182,574 square feet of land, more or less and subject to all easements and restrictions of record.

Date: November 28, 2006

COOPER LIGHTING - LUMARK®

DESCRIPTION

Lumark's cutoff Z-Pack is a cutoff classified wall luminaire. Combining compact, aerodynamic styling with higher wattage performance, it is ideal for areas where spill light and glare control must be managed effectively. U.L. Listed for wet locations.

| Catalog # | | Type |
|-------------|--|------|
| Project | | |
| Comments | | Date |
| Prepared by | | |

SPECIFICATION FEATURES

A ... Housing

Die-cast aluminum housing finished in a standard bronze polyester powder coat finish.

B ... Socket

5Kv mogul-base socket.

C ... Lamp

Mogul-base lamp included and available in 150W High Pressure Sodium or 175W Metal Halide.

D ... Door

Special one-piece door design provides low-glare cutoff lighting. Silicone gasketing seals out dirt and contaminants.

E ... Lens

Patterned tempered glass lens minimizes direct lamp imaging. Lens assembly is hinged on the side for easy relamping and maintenance.

F ... Mounting

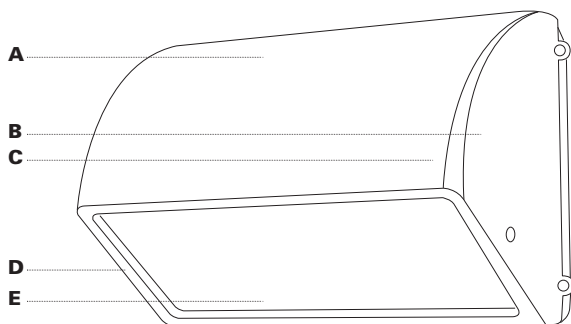
Mounts to J-box or can be surface mounted through tapped openings.



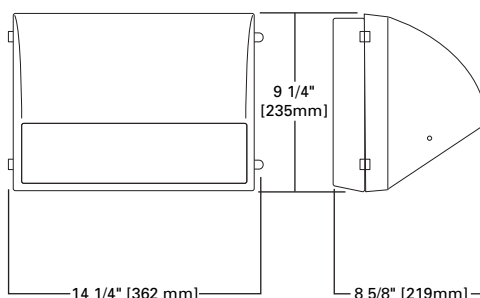
Z-PAK CUTOFF

150 - 175W
High Pressure Sodium
Metal Halide

WALL MOUNT
LUMINAIRE



DIMENSIONS



ORDERING INFORMATION

| Catalog Number | Lamp Type | Lamp Wattage | Ballast Type | Voltage | Color |
|-----------------------------|-----------|--------------|--------------|-----------|--------|
| High Pressure Sodium | | | | | |
| HPFZ15C | ED23.5 | 150 | Reactor/NPF | 120V | Bronze |
| Metal Halide | | | | | |
| MHFZ17C | ED28 | 175 | CWA | Multi-Tap | Bronze |

NOTE: Add "W" to the end of catalog number for white finish.

Accessories (order separately)

FZ/CO=Cutoff Door Replacement (Bronze)

FZ/FC/CO=Full Cutoff Visor for Cutoff (Bronze)

FZ/VS/CO=Vandal Shield for Cutoff (Bronze)

NOTE: Add "WHT" to the end of accessory for white finish (Example: FZ/CO-WHT).

ENERGY DATA

Reactor Ballast Input Watts
150W HPS NPF (175 Watts)

CWA Ballast Input Watts
175W MH HPF (210 Watts)

Shipping Data
Approximate Net. Weight
18lbs.(8.18kgs)

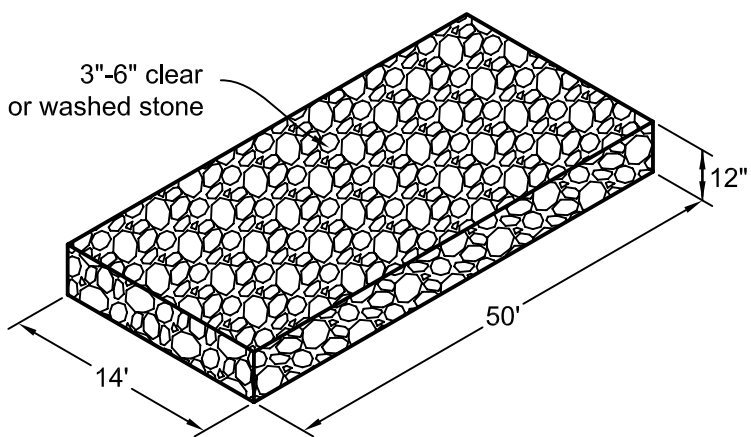
STORM SEWER STRUCTURE SUMMARY

| Structure | Type | Invert |
|-----------|---------|--------|
| R-10.1 | Endwall | 760.96 |

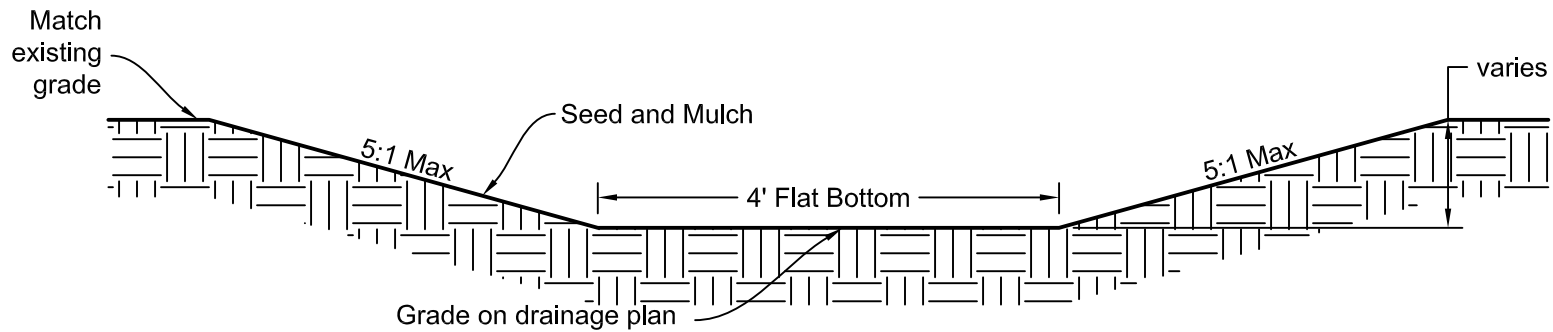
STORM SEWER PIPE SUMMARY

| Reach | Intake | Discharge | Length | Slope (ft/ft) | Size |
|------------------|--------|-----------|--------|---------------|------|
| R-11.1 to R-10.1 | 760.96 | 758.10 | 119 | 0.0240 | 12 |

NOTE: Pipe Lengths are measured from the center of the structure. Endwalls are included in pipe length.



TRACKING PAD DETAIL



NOTE:
Mat should extend to top of bank or 18" vertically, whichever is less.

TYPICAL DRAINAGE SWALE SECTION

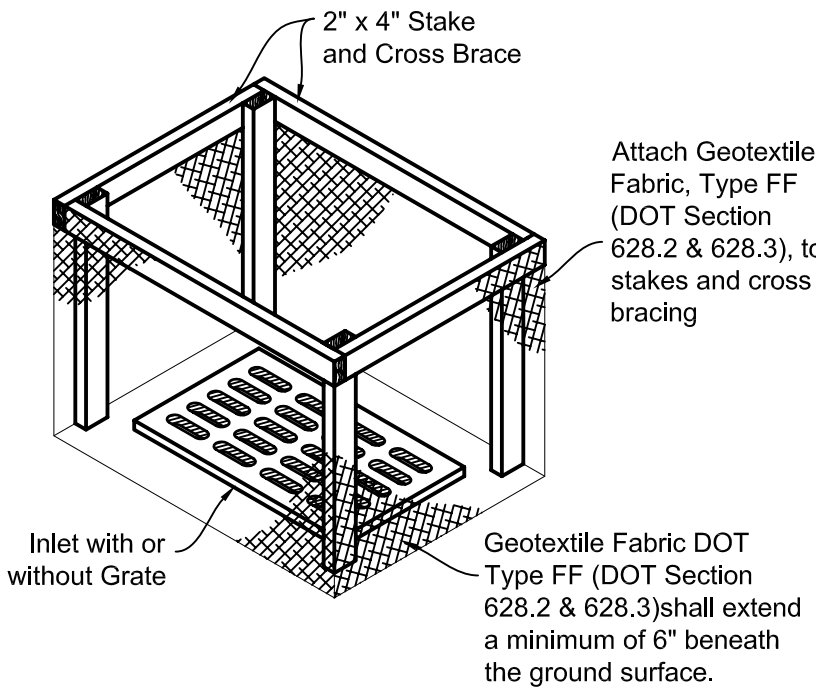
GENERAL NOTES:

Inlet protection devices shall be maintained or replaced at the direction of the engineer.

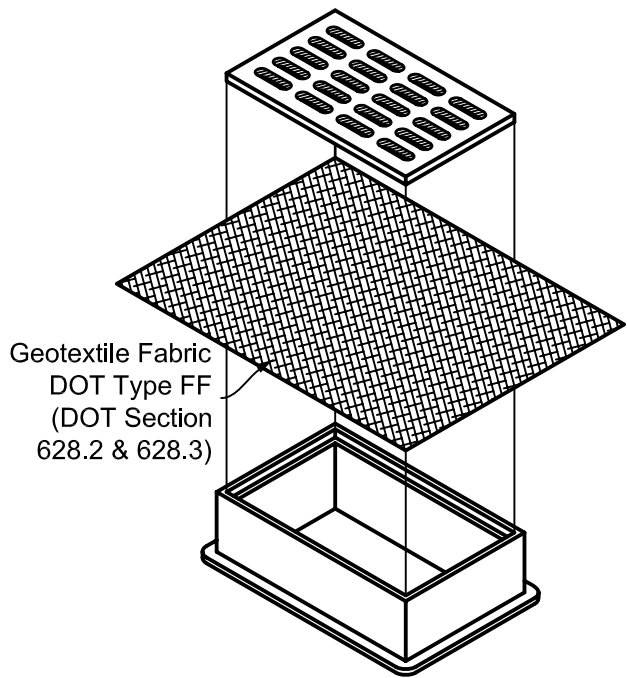
Manufactured alternatives approved and listed on the DOT Erosion Control Product Acceptability list may be substituted.

When removing or maintaining inlet protection, care shall be taken so that the sediment trapped on the geotextile fabric does not fall into the inlet. Any material falling into the inlet shall be removed immediately.

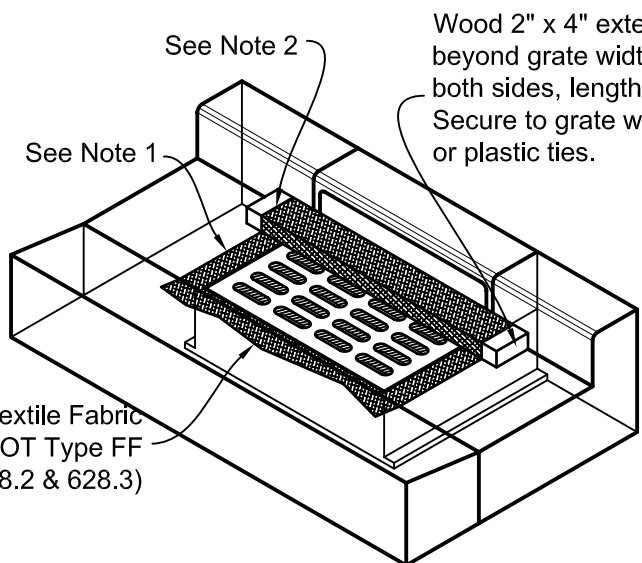
1. Finished size, including flap pockets where required, shall extend a minimum of 10" around the perimeter to facilitate maintenance or removal.
2. For inlet protection, Type C (with curb box), an additional 10" of fabric is wrapped around the wood and secured with staples. The wood shall not block the entire height of the curb box opening.
3. Flap pockets shall be large enough to accept wood 2x4.



INLET PROTECTION, TYPE A



INLET PROTECTION, TYPE B
(CAN BE INSTALLED IN ANY INLET WITHOUT A CURB BOX)



INLET PROTECTION, TYPE C

INSTALLATION NOTES:

Inlet protection Type A shall be utilized around field inlets until permanent stabilization methods have been established. Inlet protection Type A shall be utilized on pavement inlets prior to installation of curb and gutter or pavement.

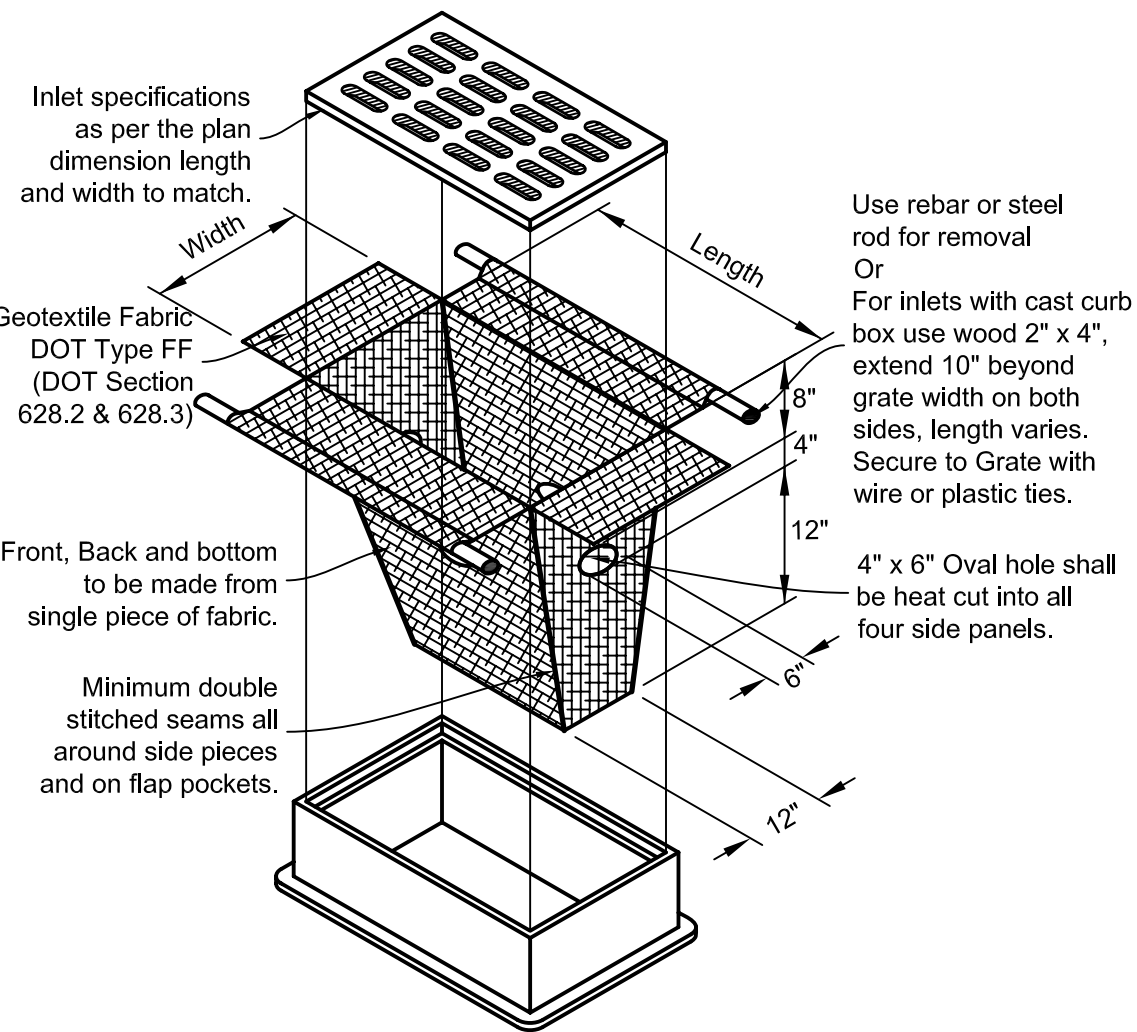
Inlet protection Type B shall be utilized on street inlets without curb heads, once surrounding surface is in place.

Inlet protection Type C shall be utilized on street inlets with curb heads.

TYPE B & C

Trim excess fabric in the flow line to within 3" of the grate.

The contractor shall demonstrate a method of maintenance, using a sewn flap, hand holds, or other method to prevent accumulated sediment from entering the inlet.



INLET PROTECTION, TYPE D

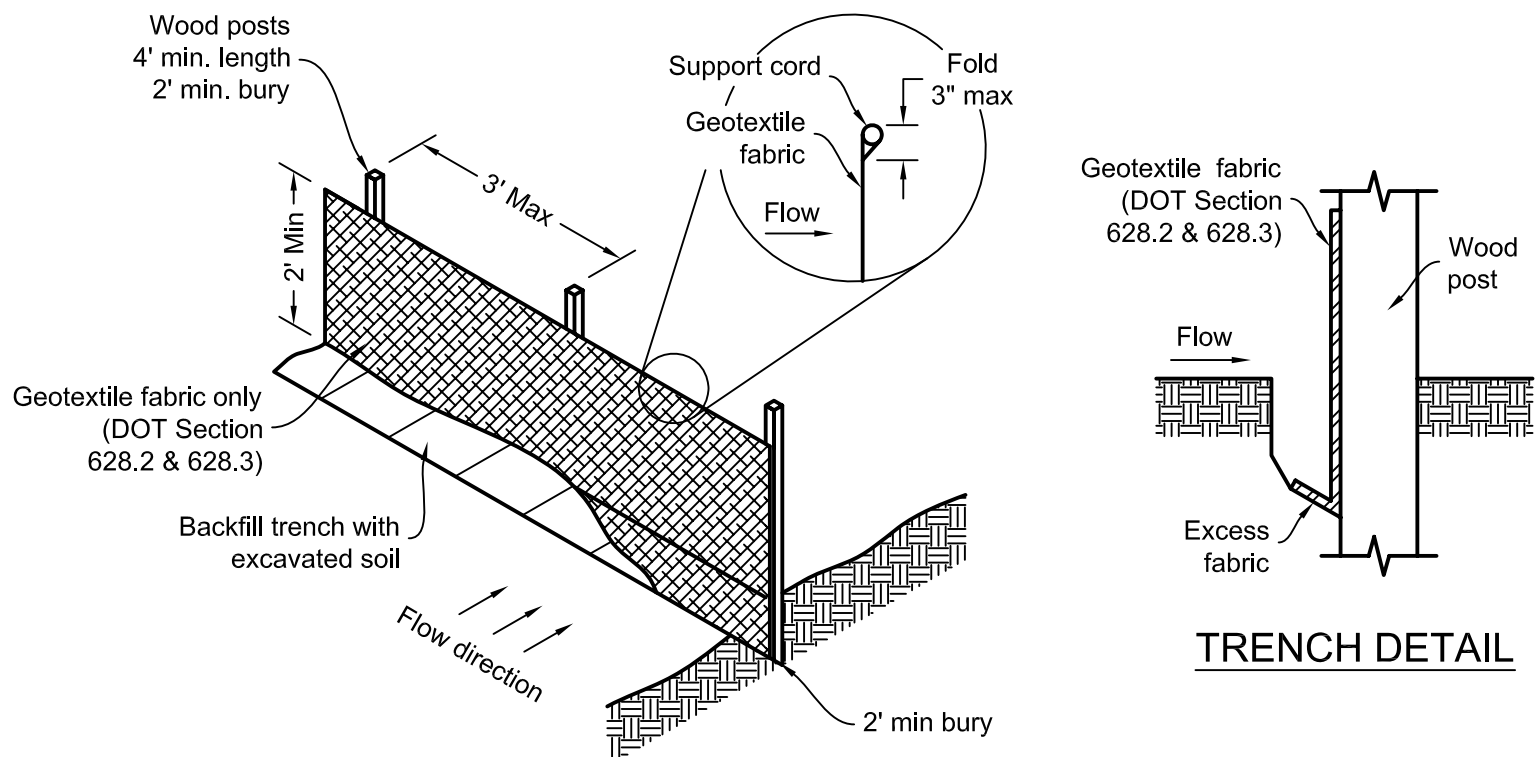
(CAN BE INSTALLED IN ANY INLET WITH OR WITHOUT A CURB BOX)

INSTALLATION NOTES:

Do not install inlet protection type D in inlets shallower than 30", measured from the bottom of the inlet to the top of the grate.

Trim excess fabric in the flow line to within 3" of the grate.

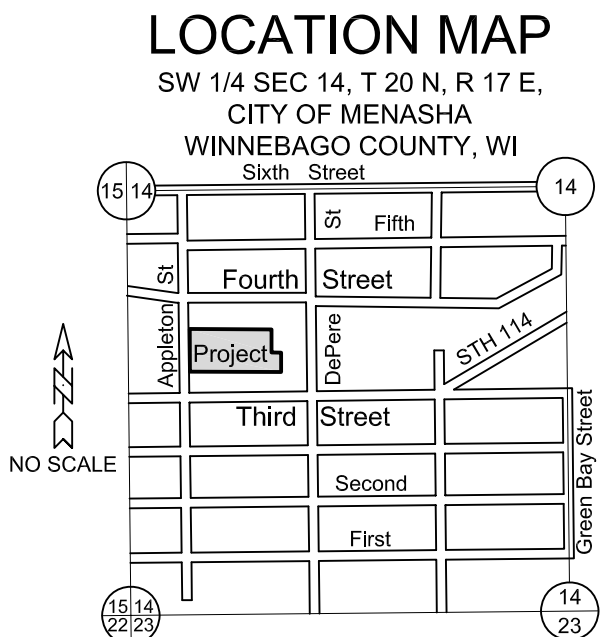
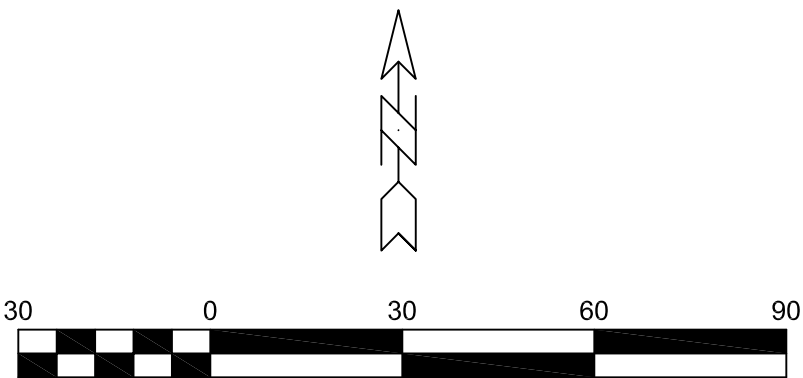
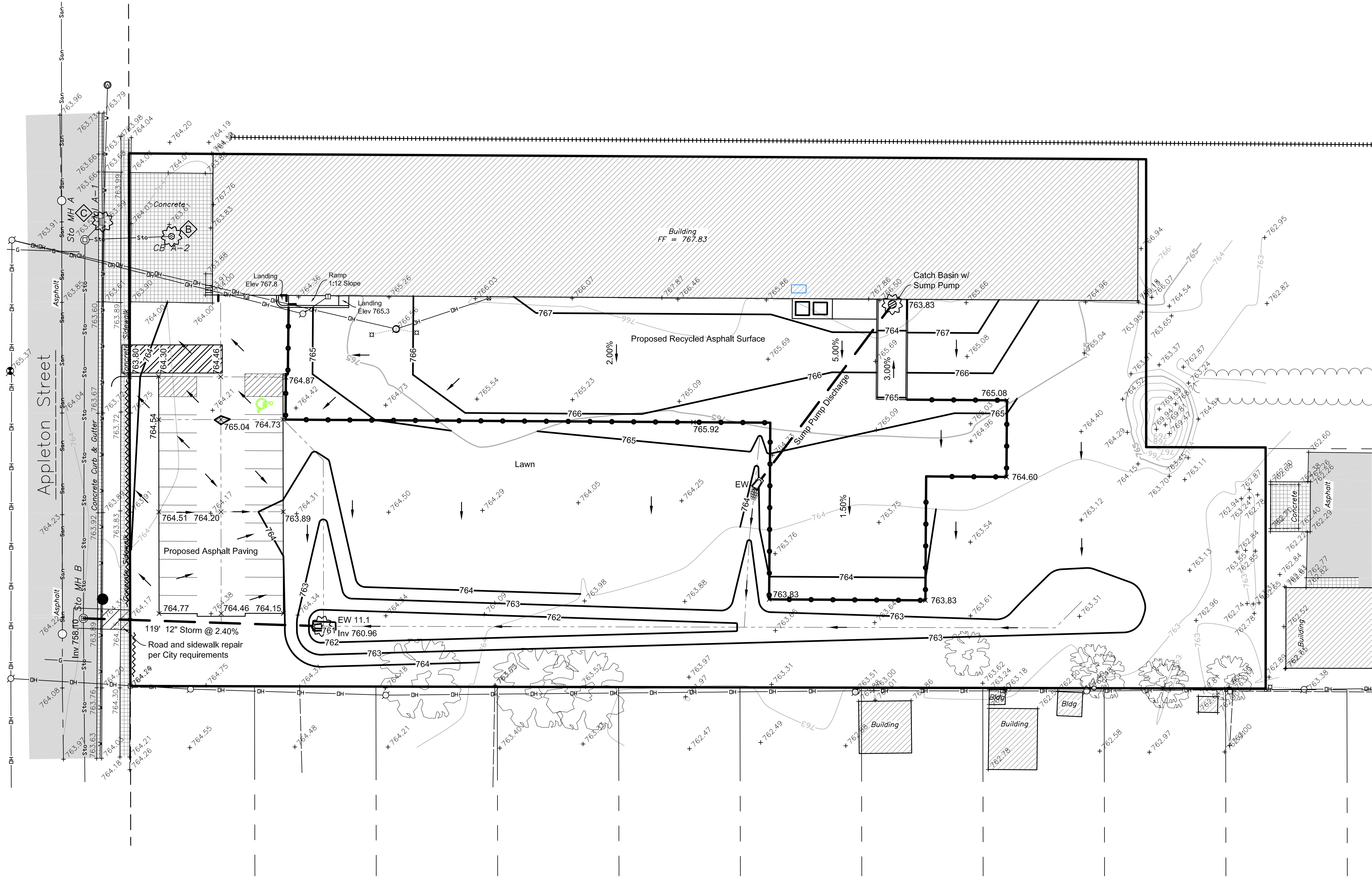
The installed bag shall have a minimum side clearance between the inlet walls and the bag measured at the bottom of the overflow holes of 3". Where necessary, the contractor shall cinch the bag using plastic zip ties to achieve the 3" clearance. The ties shall be placed at a minimum of 4" from the bottom of the bag.



Silt fence notes:

1. Detail of construction not shown on this drawings shall conform to criteria set by authorities having jurisdiction and by DNR Technical Standard 1056.
2. When possible, the silt fence should be constructed in an arc or horseshoe shape with the ends pointing upslope to maximize both strength and effectiveness.
3. Attach the fabric to the posts with wire staples or wooden lath and nails.
4. 8'-0" post spacing allowed if a woven geotextile fabric is used.
5. Trench shall be a minimum of 4" wide and 6" deep to bury and anchor the geotextile fabric. Fold material to fit trench and backfill and compact trench with excavated soil.
6. Geotextile fabric shall be reinforced with an industrial polypropylene netting with a maximum mesh spacing of 3/4" or equal. A heavy-duty nylon top support chord or equivalent is required.
7. Steel posts shall be studded "tee" or "u" type with a minimum weight of 128 lbs/lineal foot (without anchor). Fin anchors shall be a minimum size of 4" diameter or 1 1/2" x 3 1/2", except wood posts for geotextile fabric reinforced with netting shall be a minimum size of 1 1/8" x 1 1/8" oak or hickory.

SILT FENCE INSTALLATION

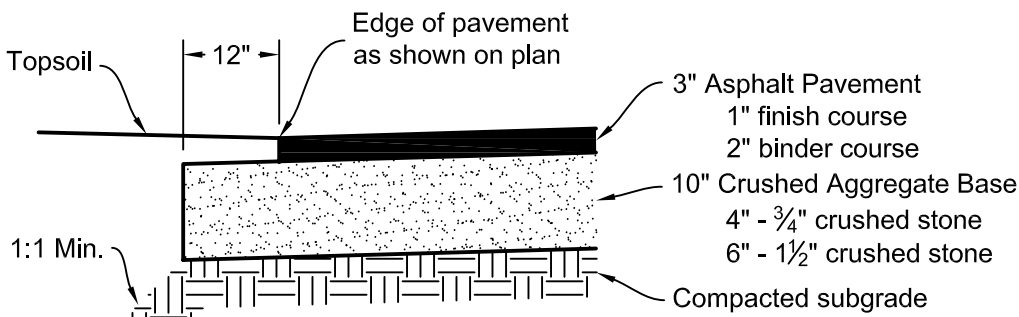


NOTES:

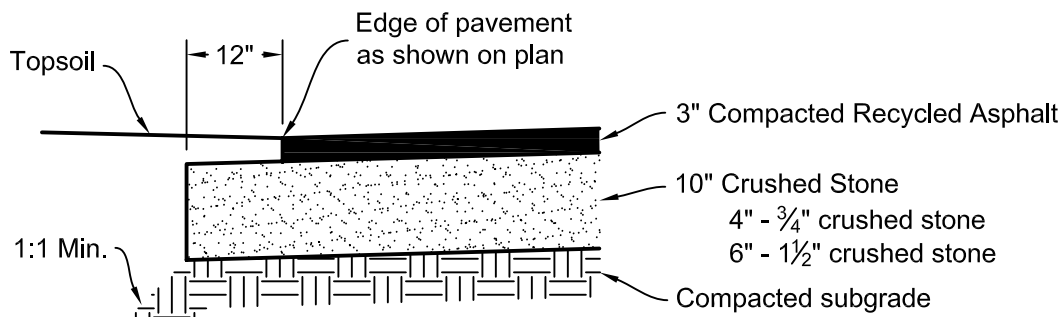
- Existing utilities shown are indicated in accordance with available records and field measurements. The contractor shall be responsible for obtaining exact locations & elevations of all utilities, including sewer and water from the owners of the respective utilities. All utility owners shall be notified by the contractor 72 hours prior to excavation. Contact Digger's Hotline (1-800-242-8511) for exact utility locations.
- Silt fence shall be installed at the toe of all newly constructed fill slopes and shall be maintained until slope vegetation is established. Silt fence shall be installed prior to site grading.
- Inlet protection shall be installed around the upstream end of new culvert pipes and inlets, in accordance with Wisconsin DOT Standard Detail Drawing 8E10-2.
- Tracking pad access shall be provided to areas under construction.
- Tracking of mud on existing streets shall be cleaned up daily.
- Vegetation beyond slopes shall remain.
- The contractor shall minimize the area disturbed by construction as the project is constructed. Disturbed areas shall be seeded as soon as final grade is established. Contractor shall replace topsoil and then seed, fertilize and mulch all lawn areas within 1 week of topsoil placement.
- Contractor shall remove all excess materials from the site.
- Earthwork contractors shall verify topsoil depth.
- All sediment and erosion control devices and methods shall be in accordance with the DNR Technical Standards.
- The contractor shall make weekly inspections and inspections within 1 day of any rainfall exceeding 0.5 inches of the sediment and erosion control devices throughout construction. The contractor shall repair or maintain erosion control devices as necessary. The inspection reports shall be made available to the owner at the end of the construction or upon demand during construction.
- Updated survey and title search have not been authorized and the boundary and easements shown may be inaccurate or incomplete.
- Parking lot striping shall be 4" painted safety yellow.

LEGEND

| | | | |
|--------|--------------------------|---|----------------------------------|
| —CATV— | Underground Cable TV | ○ | Sanitary MH / Tank / Base |
| —FO— | Underground Fiber Optic | ○ | Clean Out / Curb Stop / Pull Box |
| —DH— | Overhead Electric Lines | ○ | Storm Manhole |
| — | Utility Guy Wire | ○ | Inlet |
| —San— | Sanitary Sewer | ○ | Catch Basin / Yard Drain |
| —Sto— | Storm Sewer | ○ | Water MH / Well |
| —E— | Underground Electric | ○ | Hydrant |
| —G— | Underground Gas Line | ○ | Utility Valve |
| —T— | Underground Telephone | ○ | Utility Meter |
| —W— | Water Main | ○ | Utility Pole |
| — | Fence - Steel | ○ | Light Pole / Signal |
| — | Fence - Wood | ○ | Guy Wire / Pump |
| —x— | Fence - Barbed Wire | ○ | Electric Pedestal |
| —VL— | Wellfields | ○ | Electric Transformer |
| — | Treeline | ○ | Air Conditioner |
| — | Railroad Tracks | ○ | Telephone Pedestal |
| — | Culvert | ○ | Telephone Manhole |
| —800— | Index Contour | ○ | Ex Spot Elevation |
| —799— | Intermediate Contour | ○ | Prop. Catch Basin / Yard Drain |
| —608— | Proposed Storm Sewer | ○ | Proposed Endwall |
| — | Proposed Contour | ○ | Proposed Silt Fence |
| — | Proposed Silt Fence | ○ | Prop. Drainage Direction |
| — | Prop. Inlet Protection | ○ | |
| — | Type of Inlet Protection | ○ | |



ASPHALT PAVEMENT SECTION



RECYCLED ASPHALT SURFACE

BENCHMARKS (USGS per City of Menasha Records)

| | |
|------|--|
| BM 1 | Fire Hydrant, NW Bolt W/R/W of Appleton St. ±320' N of Int. of Appleton St. and Third St. Elev 765.37 |
| BM 2 | Nail in N. face of PP on south property line ±400' E of C/L of Appleton St. Elev 763.51 |
| BM 3 | Nail in S. face of PP# 1699 ±200' E of BM 1, ±15' S of Existing Building Elev 766.56 |

DRAINAGE PLAN CERTIFICATION:

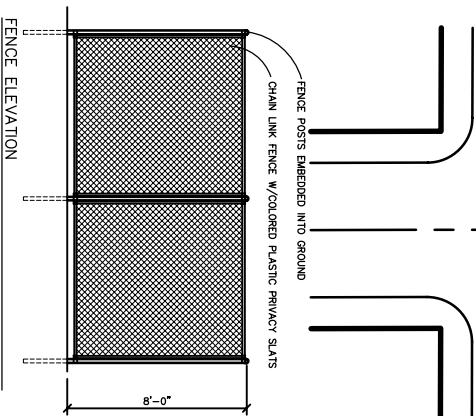
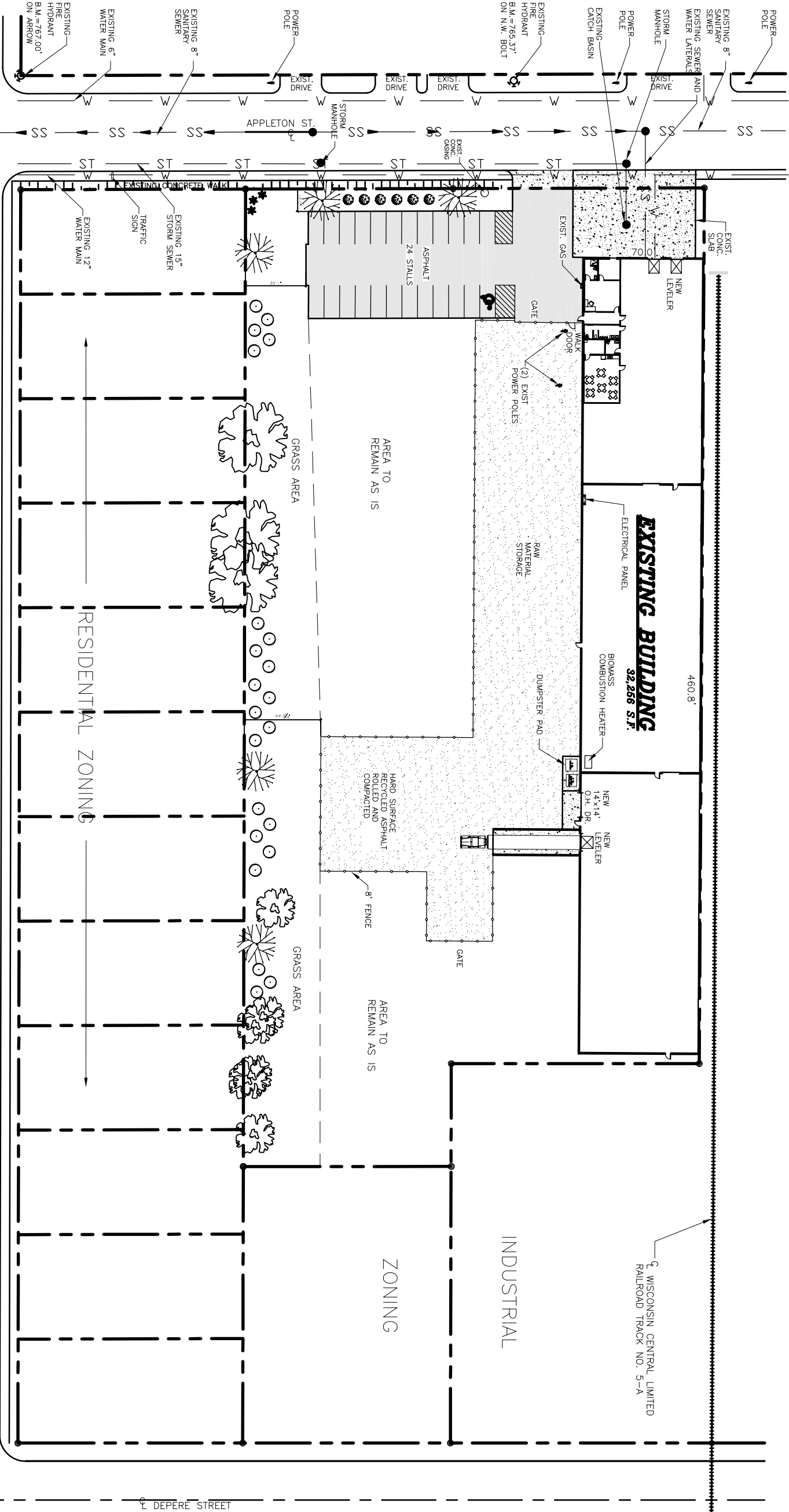
I, John R. Davel, Professional Engineer, hereby certify that this Drainage Plan will meet or exceed the requirements of the City of Menasha.

John R. Davel, P.E. E-25512

Date

| REVISIONS: | |
|------------|------|
| NUMB. | DATE |
| Δ | DATE |
| Δ | DATE |
| Δ | DATE |
| Δ | DATE |

| | |
|-----------------|------------------|
| DRAWN BY: | TTW |
| APPROVED BY: | NIT/ALS |
| DATE: | FEBRUARY 9, 2007 |
| PROJECT NUMBER: | 07-975 |
| SCALE: | 1"=30'-0" |



LOT INFORMATION

LOT SIZE = 141,036.5 S.F.
= 3.23 ACRES
BUILDING = 32,256 S.F. EXISTING
ASPHALT = 10,184 S.F.
GRAVEL = 27,843 S.F.

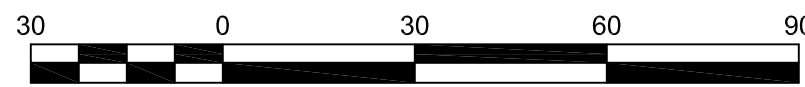
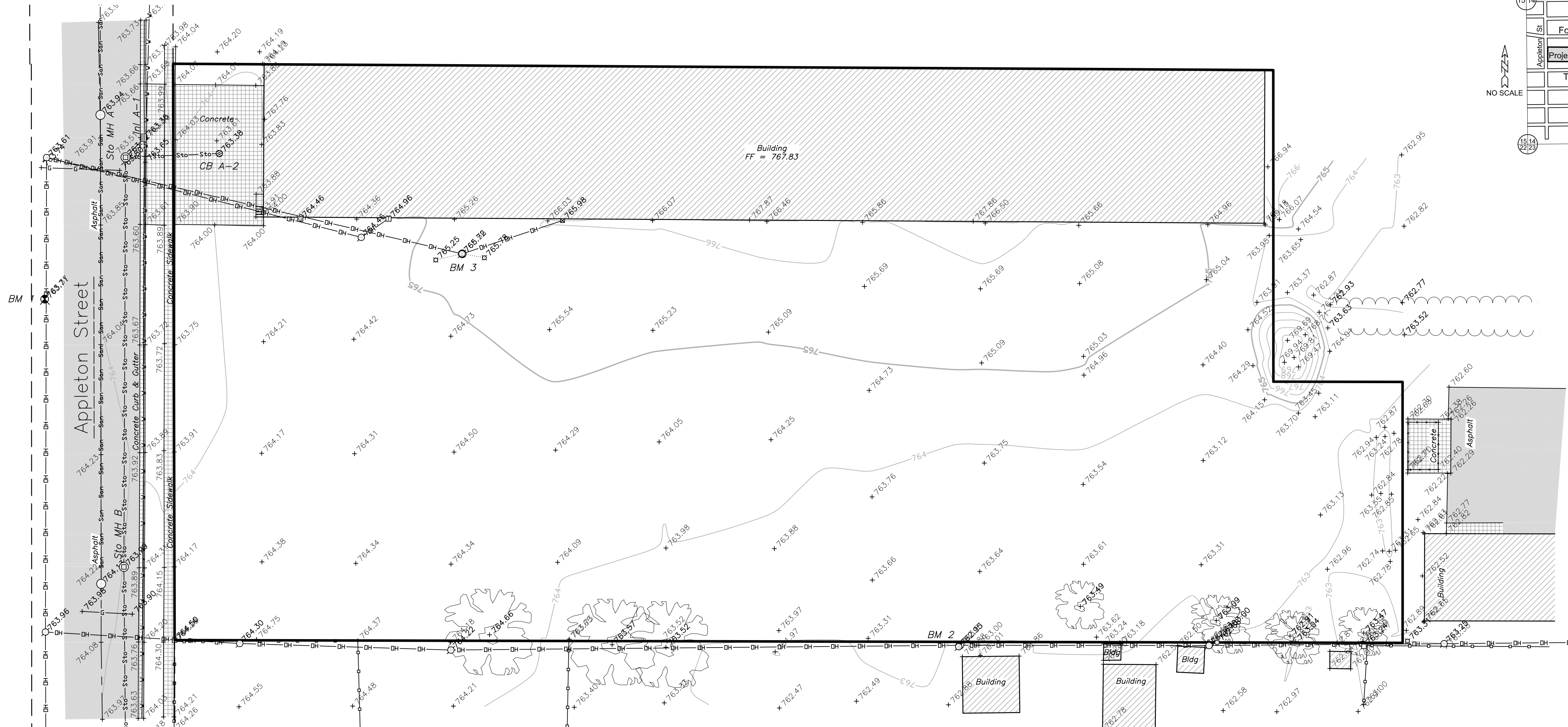
- ① = DECIDUOUS – EMERALD QUEEN MAPLE (2 – 2-1/2" CALIPER) = OVERSTORY TREE
- ② = DECIDUOUS – VAN ESELTINE FLOWERING CRAB (1-1/2" – 2" CALIPER) = UNDERSTORY TREE
- ③ = EVERGREEN TREE – TECHN Y ARBORVITAE (4' – 5' IN HEIGHT) = UNDERSTORY TREE
- ④ = EVERGREEN TREE – BLACK HILLS SPRUCE (5' – 6' IN HEIGHT) = UNDERSTORY TREE
- ⑤ = DECIDUOUS – EXISTING TREE = OVERSTORY TREE

- ⑥ = DECIDUOUS – WHITE POTENTILLA (15" – 18" IN HEIGHT) = SHRUB
- ⑦ = EVERGREEN – BLUE JUNIPER (18" – 24" IN HEIGHT) = SHRUB
- ⑧ = EVERGREEN – UPRIGHT JUNIPER (24" – 36") = SHRUB
- ⑨ = DECIDUOUS – BURNING BUSH (24" – 36" IN HEIGHT) = SHRUB
- ⑩ = EVERGREEN – PITZER COMPACT JUNIPER (15" – 18") = SHRUB
- ⑪ = DECIDUOUS – ARROWWOOD VIBURNUM (30" – 36" IN HEIGHT) = SHRUB



SITE PLAN

SCALE: 1" = 30'-0"



STRUCTURE TABLE

| Storm | | | |
|---------|---------|--------|--|
| MH A | Rim | 763.72 | |
| 15" PVC | | 758.22 | |
| | 15" RCP | 757.96 | |
| | | | |
| INL A-1 | Rim | 763.36 | |
| 15" PVC | | 759.16 | |
| | 6" PVC | 760.26 | |
| | | | |
| CB A-2 | Rim | 763.38 | |
| | 6" PVC | 760.73 | |
| | | | |
| MH B | Rim | 763.99 | |
| | 15" RCP | 757.11 | |
| | Bench | 758.09 | |

BENCHMARKS (USGS per City of Menasha Records)

| | |
|------|--|
| BM 1 | Fire Hydrant, NW Bolt W R/W of Appleton St. ±320' N of Int. of Appleton St. and Third St. Elev 765.37 |
| BM 2 | Nail in N. face of PP on south property line ±400' E of C/L of Appleton St. Elev 763.51 |
| BM 3 | Nail in S. face of PP# 1699 ±200' E of BM 1, ±15' S of Existing Building Elev 766.56 |

LEGEND

| | | | |
|-----------------|-------------------------|----------------------------------|-------------------|
| CATV—CATV—CATV— | Underground Cable TV | Sanitary MH / Tank / Base | CATV Pedestal |
| FD—FD—FD— | Underground Fiber Optic | Clean Out / Curb Stop / Pull Box | Gas Regulator |
| DH—DH—DH— | Overhead Electric Lines | Storm Manhole | Railroad Signal |
| San—San—San— | Utility Guy Wire | Inlet | Sign |
| Sto—Sto—Sto— | Sanitary Sewer | Catch Basin / Yard Drain | Tower / Silo |
| E—E—E— | Storm Sewer | Water MH / Well | Post / Guard Post |
| G—G—G— | Underground Electric | Hydrant | Satellite Dish |
| T—T—T— | Underground Gas Line | Utility Valve | Large Rock |
| V—V—V— | Underground Telephone | Utility Meter | Flag Pole |
| —o—o—o— | Water Main | Utility Pole | Deciduous Tree |
| —x—x—x— | Fence - Steel | Light Pole / Signal | Coniferous Tree |
| —x—x—x— | Fence - Wood | Guy Wire / Pump | Bush / Hedge |
| —x—x—x— | Fence - Barbed Wire | Electric Pedestal | Stump |
| —x—x—x— | Wellands | Electric Transformer | Marsh |
| —x—x—x— | Treeline | Air Conditioner | Soil Boring |
| —x—x—x— | Railroad Tracks | Telephone Pedestal | Benchmark |
| —x—x—x— | Culvert | Telephone Manhole | |
| —x—x—x— | Index Contour | Ex Spot Elevation | |
| —x—x—x— | Intermediate Contour | | |

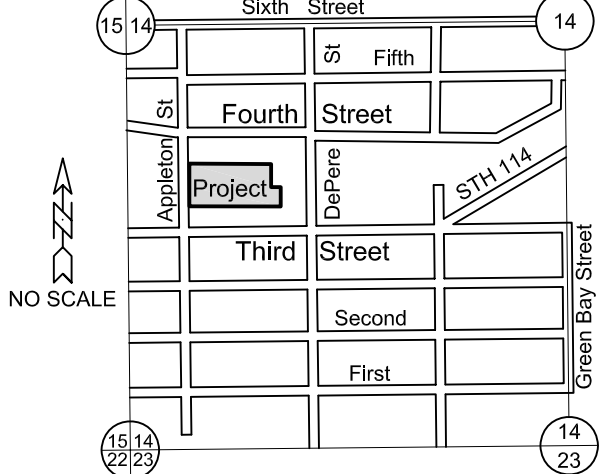
NOTES

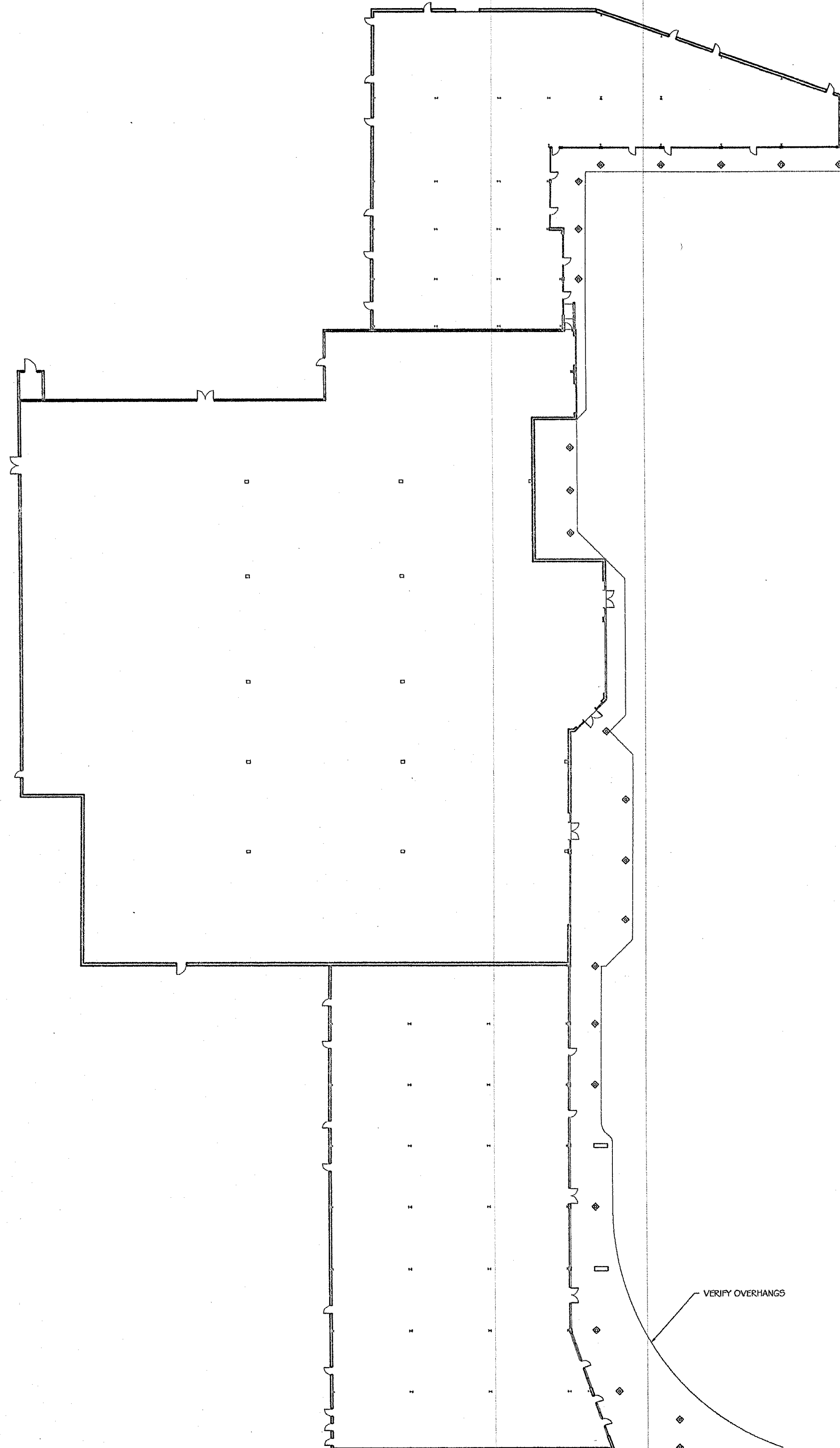
Existing utilities shown are indicated in accordance with available records and field measurements. The contractor shall be responsible for obtaining exact locations & elevations of all utilities, including sewer & water from the owners of the respective utilities. All utility owners shall be notified by the contractor 72 hours prior to excavation. Contact Digger's Hotline (1-800-242-8511) for exact utility locations.

This is not a boundary survey.

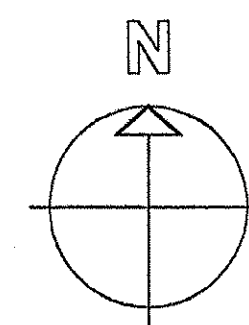
LOCATION MAP

SW 1/4 SEC 14, T 20 N, R 17 E,
CITY OF MENASHA
WINNEBAGO COUNTY, WI





FLOOR PLAN
SCALE: 1/32"=1'-0"



VERIFY OVERHANGS

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

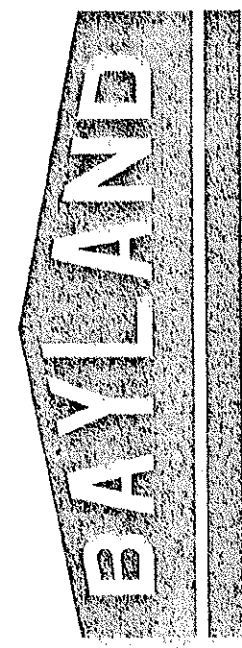
NOTICE OF COPYRIGHT
These plans are copyrighted and are subject to copyright protection as an "architectural work" under Sec. 102 of the Copyright Act, 17 U.S.C., as amended December 1990 and know as Architectural Works Copyright Protection Act of 1990. The protection includes but is not limited to the overall form as well as the arrangement and composition of spaces and elements of the design. Under such protection, unauthorized use of these plans, work or building represented, can legally result in the cessation of construction or buildings being seized and/or monetary compensation to Bayland Buildings, Inc.

| | |
|---------------------------|------------|
| APPROVED | |
| OWNER'S SIGNATURE _____ | DATE _____ |
| SALES REP SIGNATURE _____ | DATE _____ |

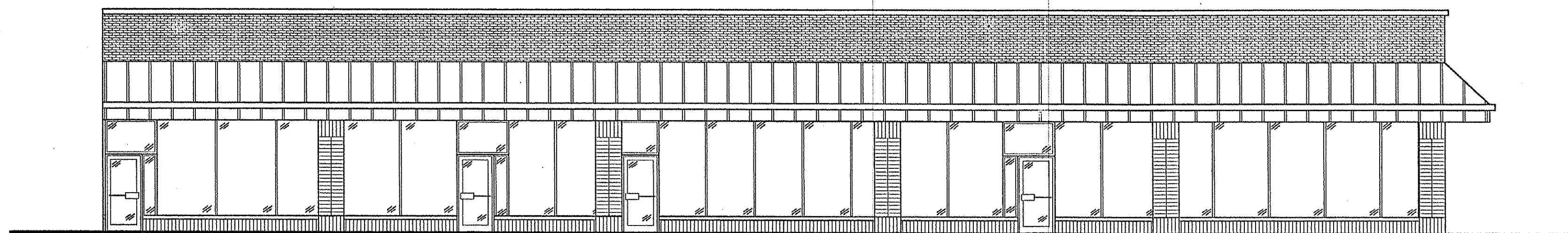
A-1

PROPOSED BUILDING ALTERATION FOR:
07-4101
LOCATION
SALES REP: LANCE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) FILE: - DATE: 1/23/07 DRAWN BY: CLE
BAYLAND BUILDINGS, INC.

REVISIONS:
A 2/8/07 CLE



BAYLAND BUILDINGS, INC.
P.O. BOX 13571 GREEN BAY, WI 54307
(920) 498-9300 FAX (920) 498-3033
DESIGN & BUILD GENERAL CONTRACTOR

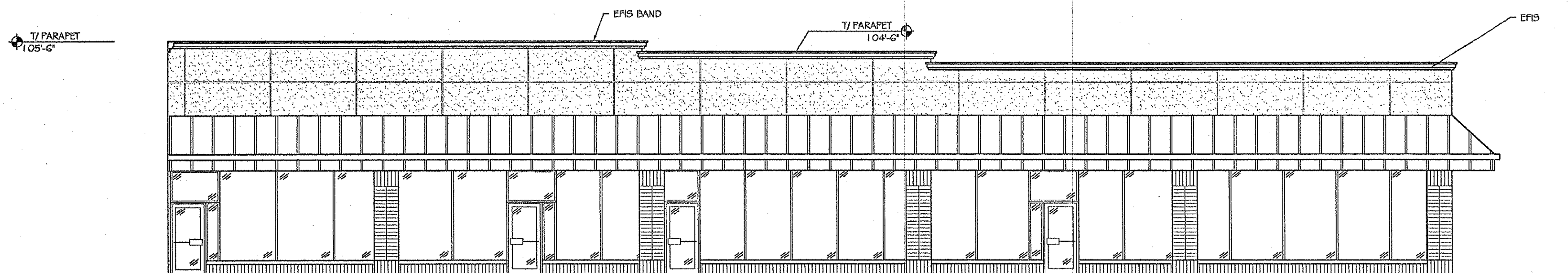


EXISTING SOUTH ELEVATION
SCALE: 1/8"=1'-0"

T/ MASONRY
103'-6"

CEILING HEIGHT
93'-6"

F.F.E.
63'-6"

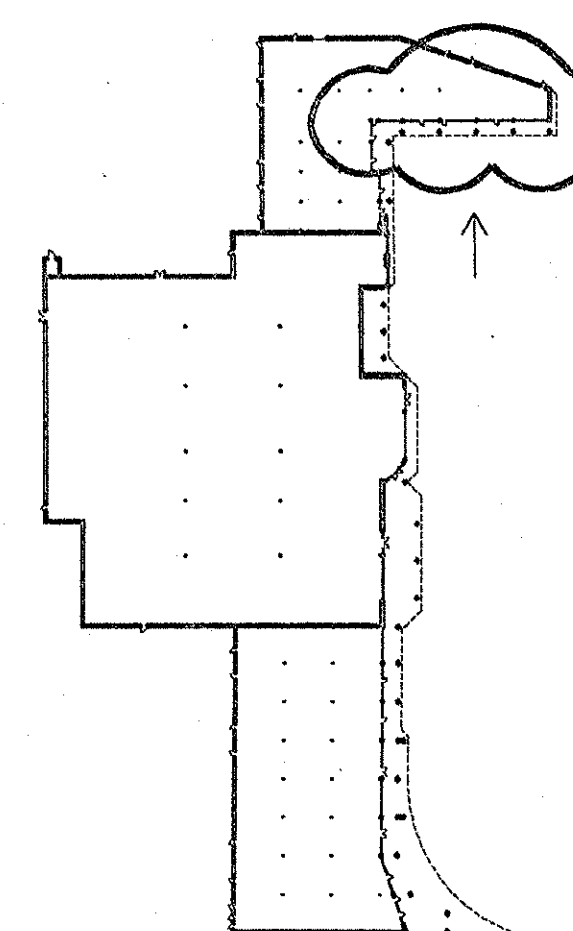


PROPOSED SOUTH ELEVATION
SCALE: 1/8"=1'-0"

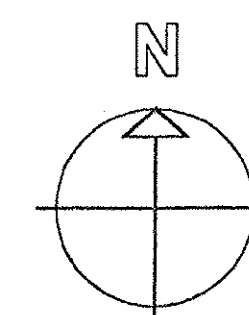
T/ PARAPET
103'-6"

CEILING HEIGHT
93'-6"

F.F.E.
63'-6"



KEY PLAN



PRELIMINARY DRAWING - NOT FOR CONSTRUCTION
NOTICE OF COPYRIGHT
These plans are copyrighted and are subject to copyright protection as an "architectural work" under Sec. 102 of the Copyright Act, 17 U.S.C. as amended December 1980 and know as Architectural Works Copyright Protection Act of 1990. The protection includes but is not limited to the overall form as well as the arrangement and composition of spaces and elements of the design. Under such protection, unauthorized use of these plans, work or building represented, can legally result in the cessation of construction or buildings being seized and/or monetary compensation to Bayland Buildings, Inc.

APPROVED

OWNERS SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____

A-2

PROPOSED BUILDING ALTERATION FOR:
07-4101

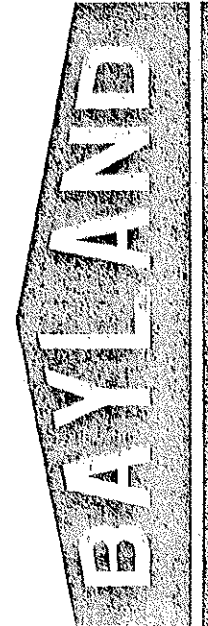
LOCATION

SALES REPRESENTATIVE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) DATE: 1/24/07 DRAWN BY: CLE

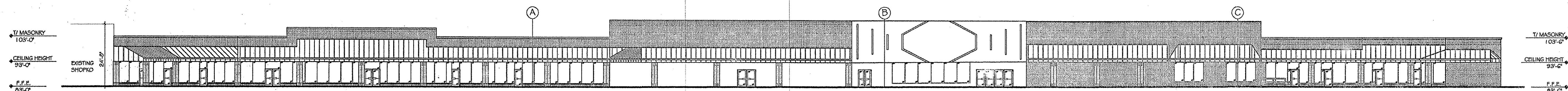
FILE: -
BAYLAND BUILDINGS, INC.

REVISIONS:
A 2/8/07

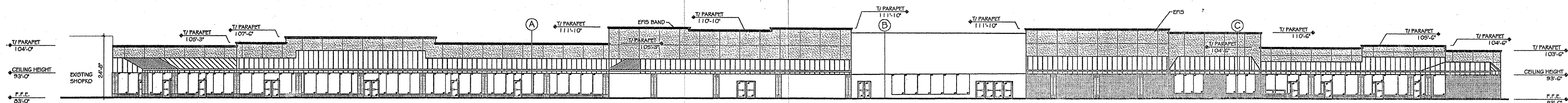
CLE



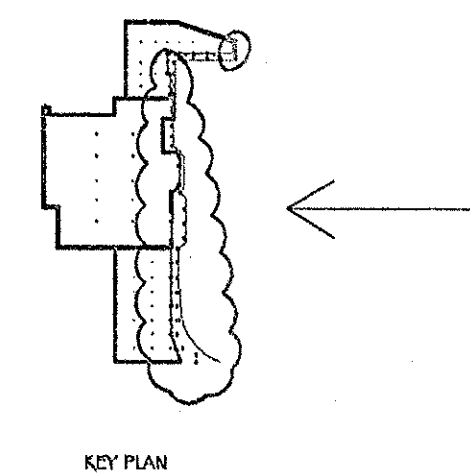
BAYLAND BUILDINGS, INC.
P.O. BOX 13571 GREEN BAY, WI 54307
(920) 488-3300 FAX (920) 488-3033
DESIGN & BUILD GENERAL CONTRACTOR



EXISTING EAST ELEVATION
SCALE: 3/64"=1'-0"



PROPOSED EAST ELEVATION
SCALE: 3/64"=1'-0"



PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

NOTICE OF COPYRIGHT
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APPROVED

OWNERS SIGNATURE _____ DATE _____

SALES REP SIGNATURE _____ DATE _____

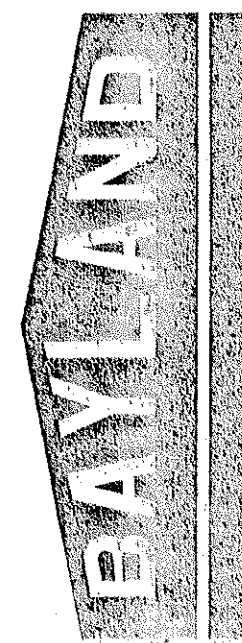
PROPOSED BUILDING ALTERATION FOR:

07-4101
LOCATION

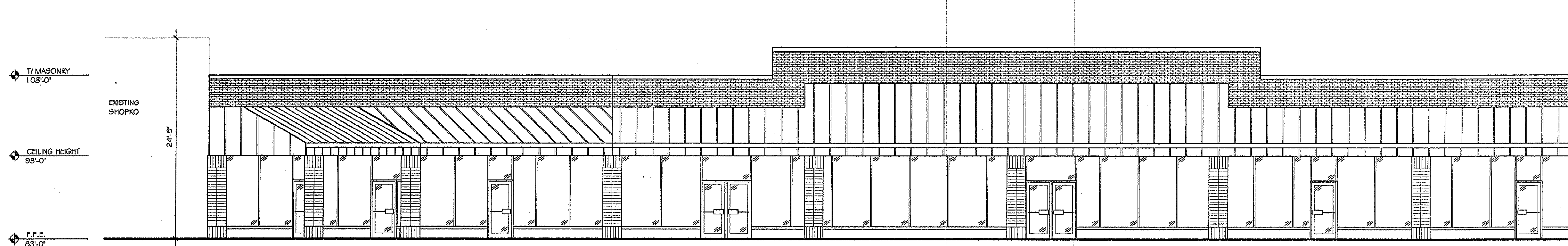
SALES REP: LANCE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) FILE: - DATE: 1/24/07 DRAWN BY: CLE
BAYLAND BUILDINGS, INC.

A-3

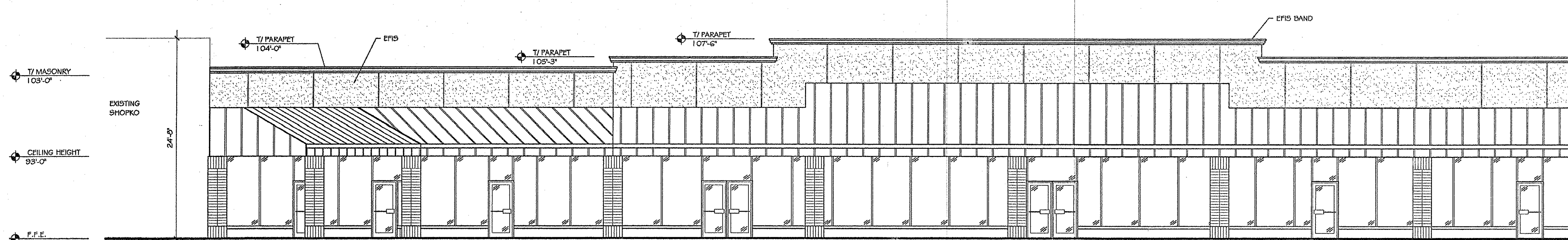
REVISIONS:
A 2/8/07 CLE



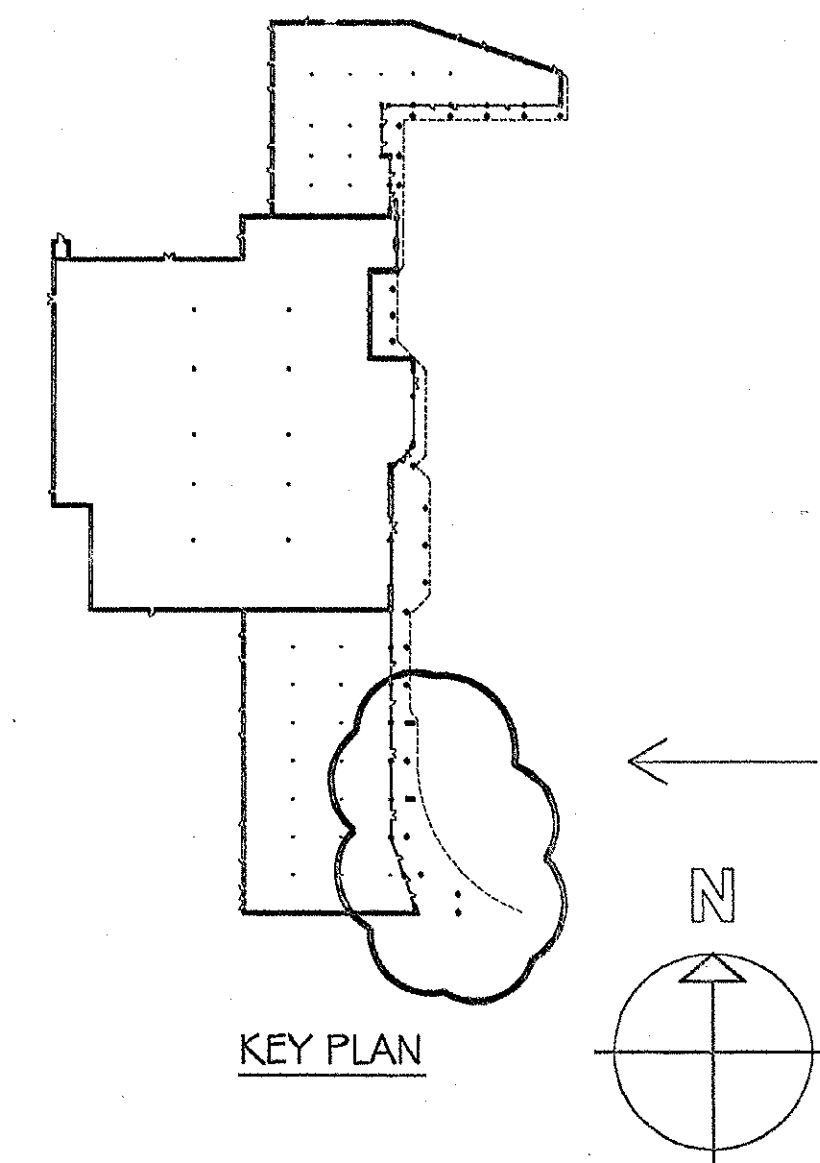
BAYLAND BUILDINGS, INC.
P.O. BOX 13571 GREEN BAY, WI 54307
(920) 488-9300 FAX (920) 488-3033
DESIGN & BUILD GENERAL CONTRACTOR



EXISTING EAST ELEVATION
SCALE: 1/8"=1'-0"



PROPOSED EAST ELEVATION
SCALE: 1/8"=1'-0"



PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

NOTICE OF COPYRIGHT
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APPROVED

OWNER'S SIGNATURE
SALES REPRESENTATIVE

DATE
DATE

PROPOSED BUILDING ALTERATION FOR:

07-4101
LOCATION

SALES REPRESENTATIVE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101

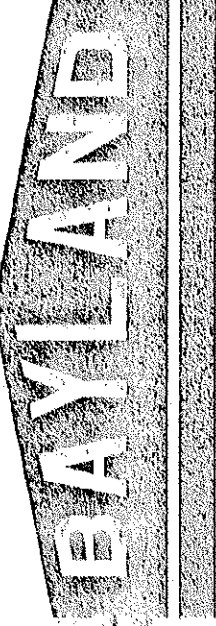
JOB NO. - (ARCH) FILE: -

DATE: 1/24/07

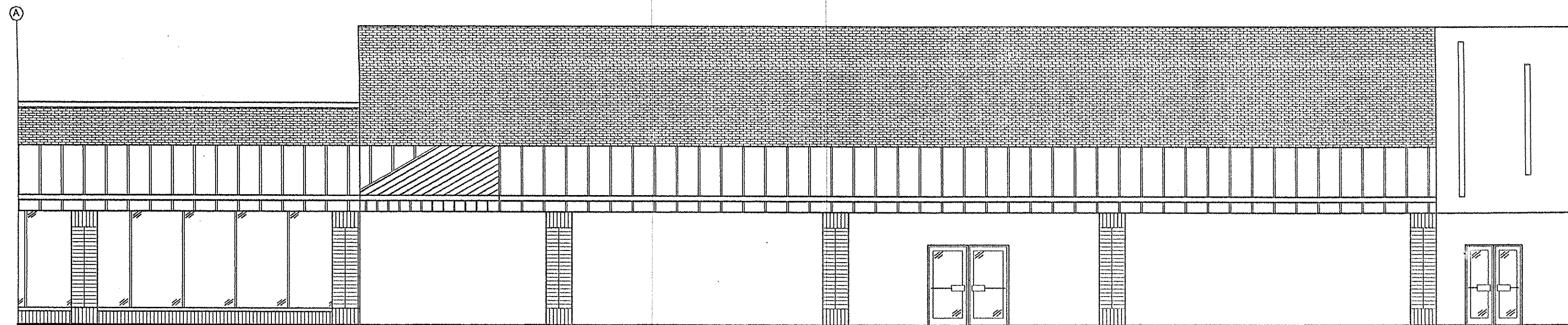
DRAWN BY: CLE

BAYLAND BUILDINGS, INC.

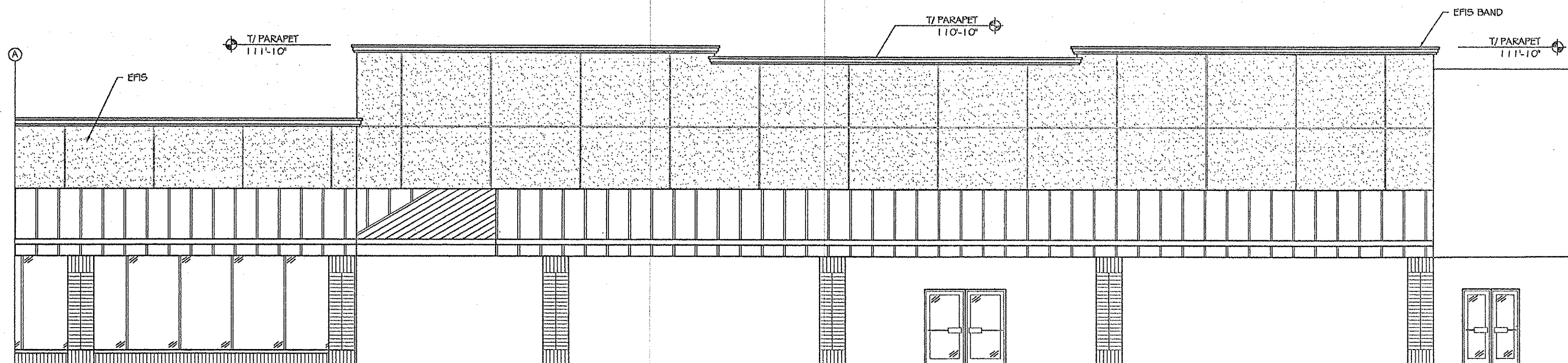
REVISIONS:
2/8/07 CLE



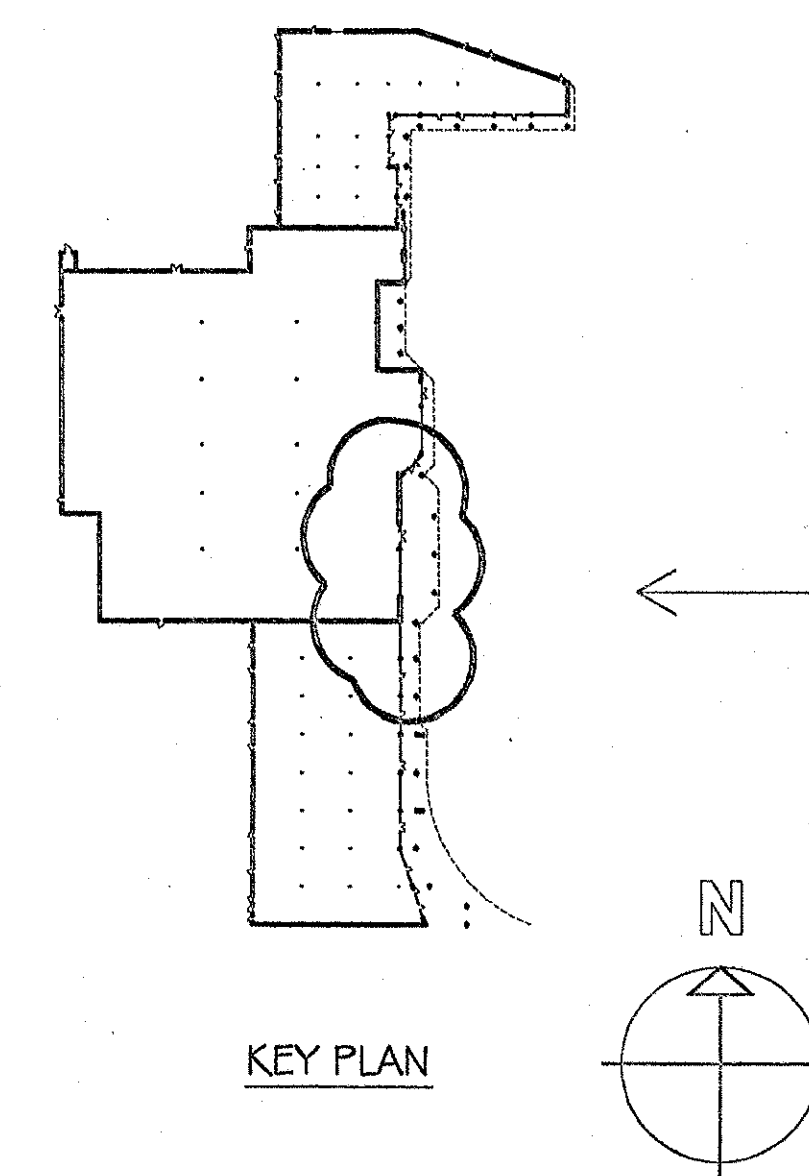
BAYLAND BUILDINGS, INC.
P.O. BOX 15571 GREEN BAY, WI 54307
(920) 458-8300 FAX (920) 458-3333
DESIGN & BUILD GENERAL CONTRACTOR



EXISTING EAST ELEVATION
SCALE: 1/8"=1'-0"



PROPOSED EAST ELEVATION
SCALE: 1/8"=1'-0"



PRELIMINARY DRAWING - NOT FOR CONSTRUCTION
NOTICE OF COPYRIGHT
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APPROVED
OWNER'S SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____

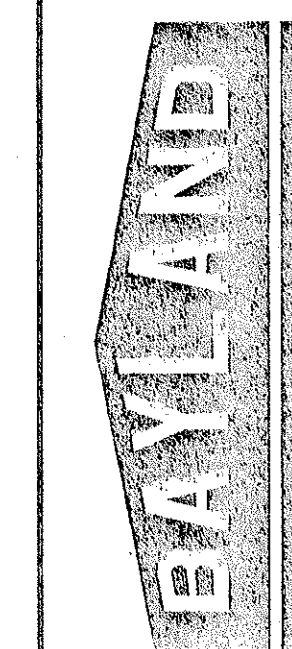
A-3.2

PROPOSED BUILDING ALTERATION FOR:
07-4101

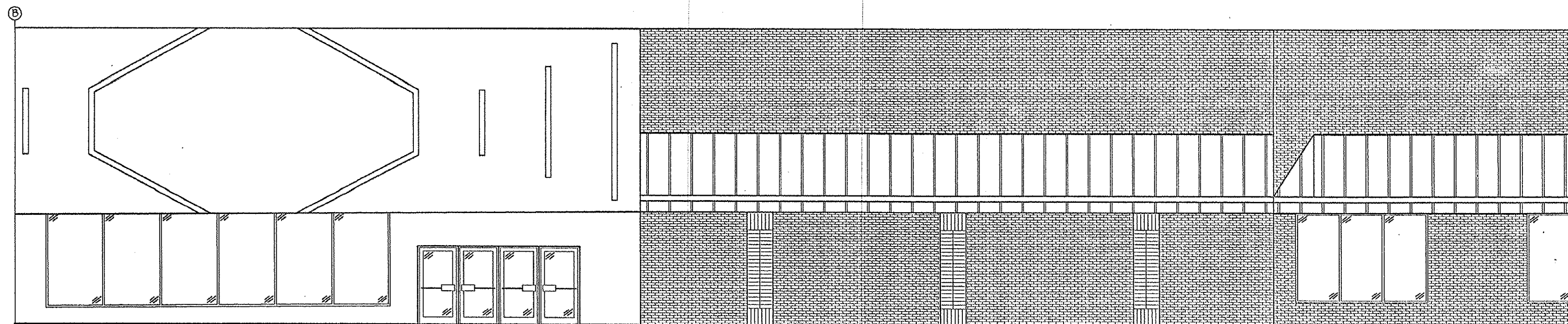
LOCATION

SALES REPRESENTATIVE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) DATE: 1/24/07 DRAWN BY: CLE
FILE: -
BAYLAND BUILDINGS, INC.

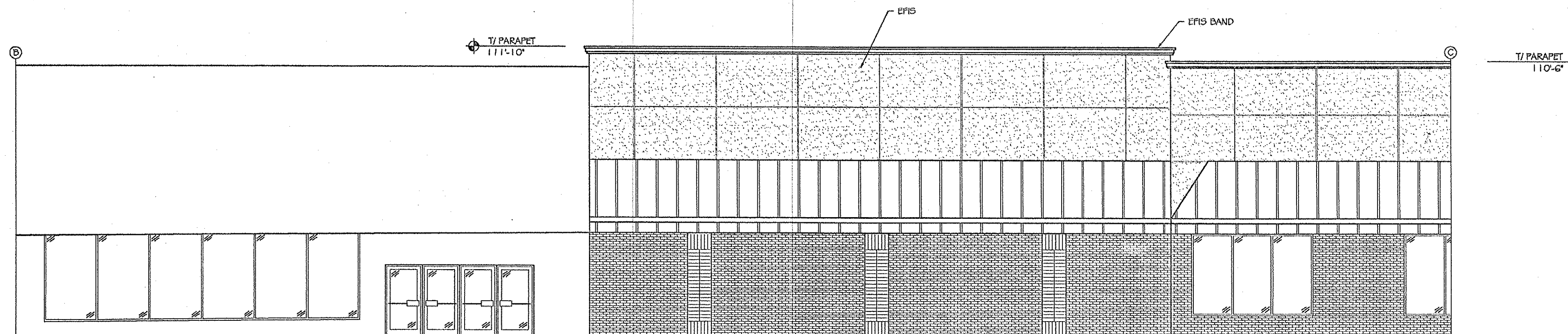
REVISIONS:
2/8/07 CLE



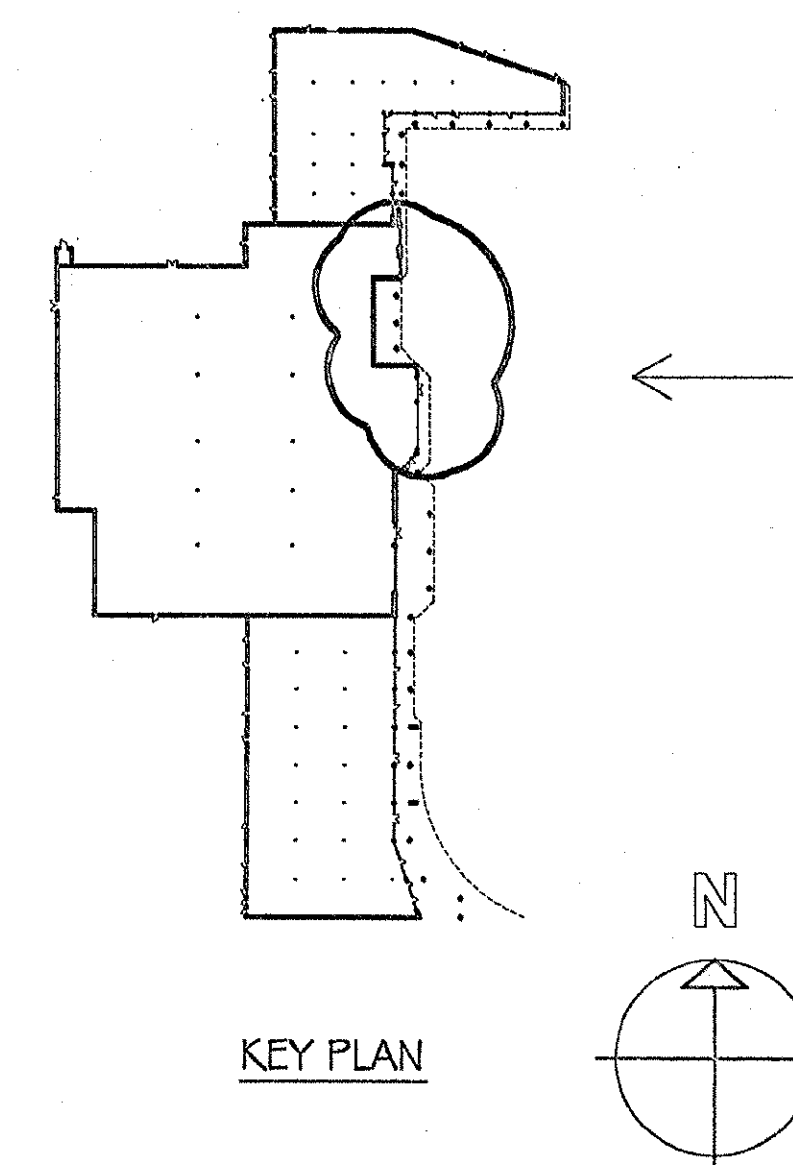
BAYLAND BUILDINGS, INC.
P.O. BOX 13371 GREEN BAY, WI 54307
(920) 488-5500 FAX (920) 488-5033
DESIGN & BUILD GENERAL CONTRACTOR



EXISTING EAST ELEVATION
SCALE: 1/8"=1'-0"



PROPOSED EAST ELEVATION
SCALE: 1/8"=1'-0"

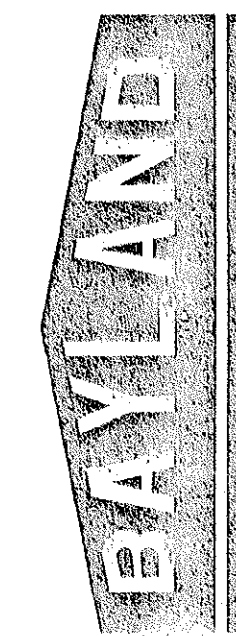


PRELIMINARY DRAWING - NOT FOR CONSTRUCTION
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APPROVED

OWNER'S SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____

BAYLAND BUILDINGS, INC.
P.O. BOX 13571 GREEN BAY, WI 54302
(920) 488-9300 FAX (920) 488-5333
DESIGN & BUILD GENERAL CONTRACTOR



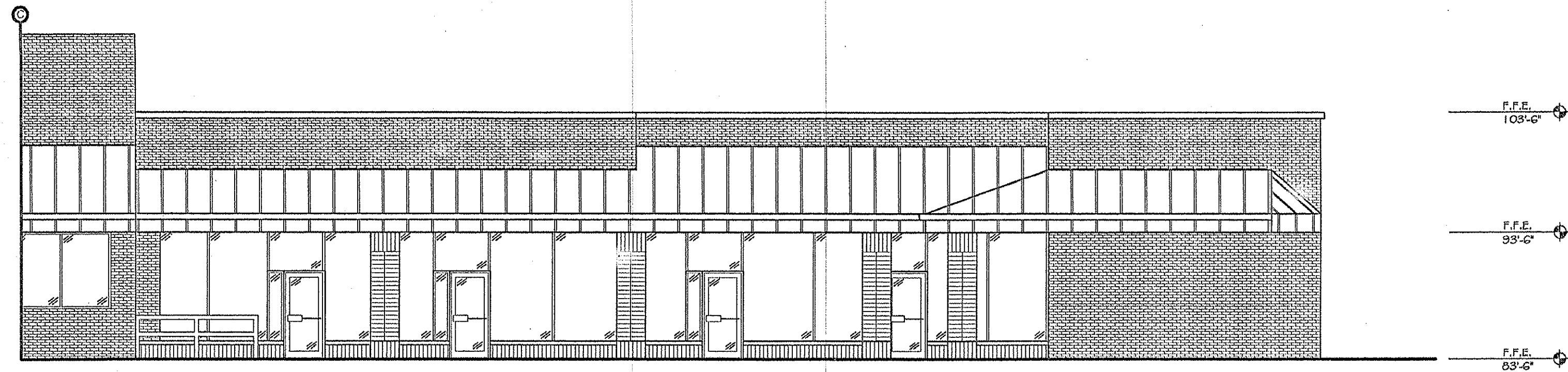
REVISIONS:
2/8/07 CLE

PROPOSED BUILDING ALTERATION FOR:
07-4101

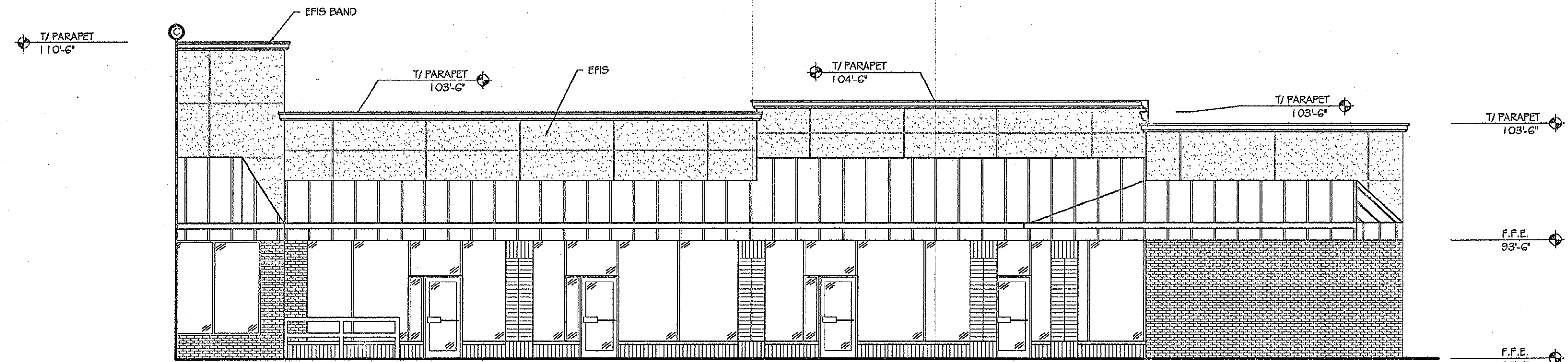
LOCATION

SALES REPRESENTATIVE VANDEN HEUVEL (920) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) FILE: - DATE: 1/24/07 DRAWN BY: CLE
BAYLAND BUILDINGS, INC.

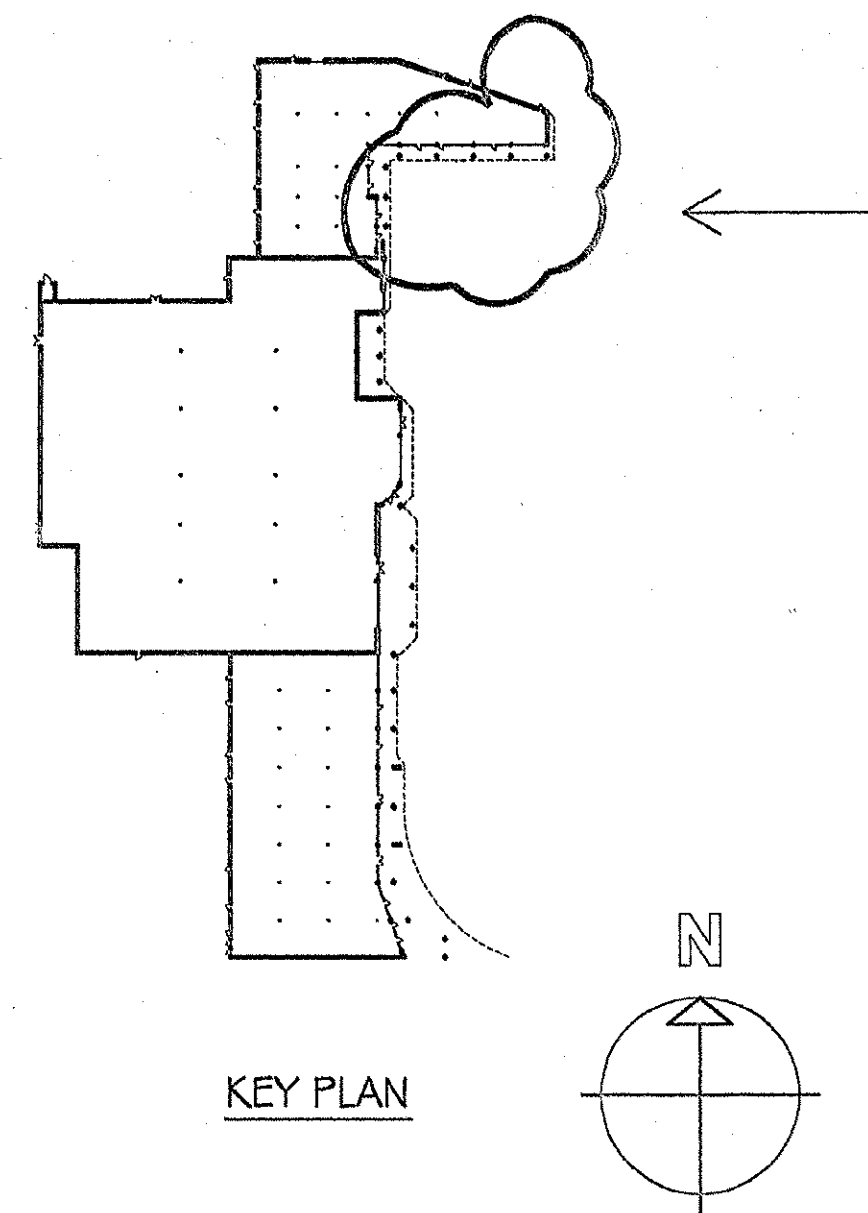
A-3.3



EXISTING EAST ELEVATION
SCALE: 1/8"=1'-0"



PROPOSED EAST ELEVATION
SCALE: 1/8"=1'-0"



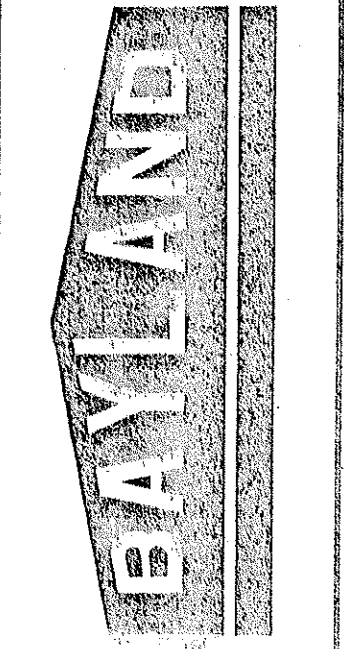
PRELIMINARY DRAWING - NOT FOR CONSTRUCTION
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APPROVED
OWNER'S SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____

A-3.4

PROPOSED BUILDING ALTERATION FOR:
07-4101
LOCATION
SALES REPRESENTATIVE VANDEN HEUVEL (320) 371-8167 JOB NO. 07-4101
JOB NO. - (ARCH) FILE: - DATE: 1/24/07 DRAWN BY: CLE
BAYLAND BUILDINGS, INC.

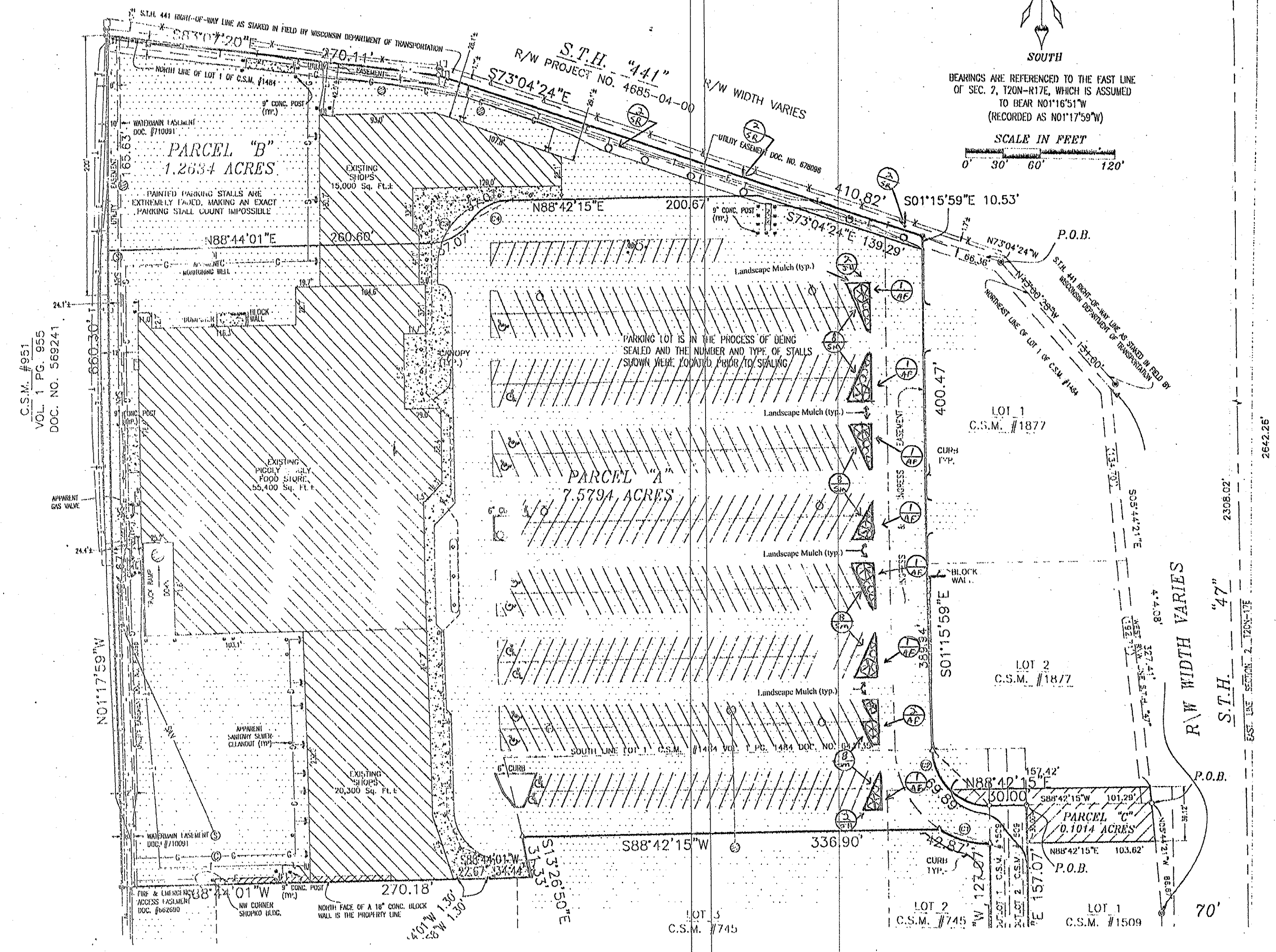
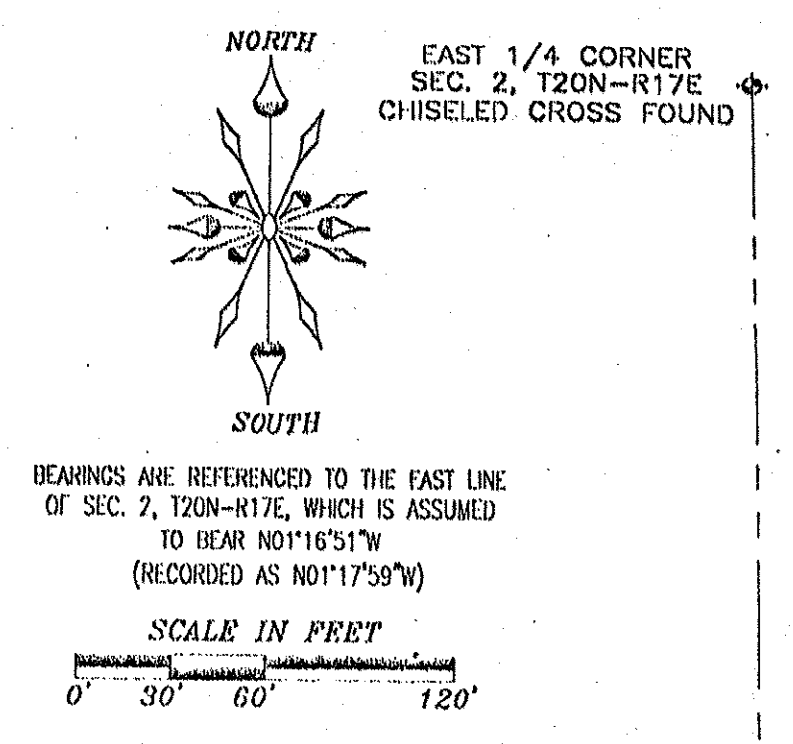
REVISIONS:
2/18/07 CLE



BAYLAND BUILDINGS, INC.
P.O. BOX 13871 GREEN BAY, WI 54307
(920) 498-5500 FAX (920) 498-3033
DESIGN & BUILD GENERAL CONTRACTOR

CERTIFIED SURVEY MAP
FILING DATES
CSM #745 FILED 04/22/00
CSM #1484 FILED 12/10/05
CSM #1509 FILED 03/03/06
CSM #1711 FILED 05/27/07

| CURVE DATA TABLE | | | | | | |
|------------------|-----------|--------|------------|--------------|---------------|-----------------|
| Curve No. | Delta | Radius | Arc Length | Chord Length | Chord Bearing | Tangent Bearing |
| C1 | 32°58'46" | 74.48' | 42.87' | 42.28' | N4°48'28"W | S88°42'09"W |
| C2 | 90°01'46" | 44.48' | 68.89' | 62.92' | S46°10'51"E | S88°42'15"W |
| PARCEL "C" | 37°06'51" | 44.48' | 28.81' | 28.31' | S72°44'37"E | S88°42'15"W |
| C3 | 53°05'12" | 40.00' | 37.97' | 35.75' | N62°11'13"E | N68°42'15"E |
| C4 | 53°05'12" | 40.00' | 37.97' | 35.75' | N62°11'13"E | S88°42'15"W |



PLANTING SCHEDULE:

| Tree Symbols | Botanical Name | Common Name | Size | Quantity |
|--------------|--------------------------------|------------------------|---------|----------|
| SR | Syringa Reticalata | Ivory Silk Tree LilLee | 2" cal. | 6 |
| AF | ACER X Freemani "Autumn Blaze" | Autumn Blaze Maple | 3" Cal. | 9 |

| Shrubs | Botanical Name | Common Name | Size | Quantity |
|--------|------------------------|-------------------|-----------|----------|
| SM | Spirea Media | Snow Mound Spirea | 18" - 24" | 32 |
| JH | Juniperus Horizontalis | Blue Rug Juniper | 15" - 18" | 4 |

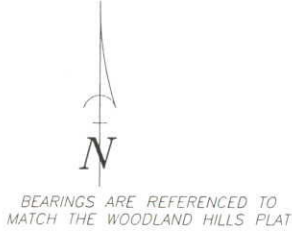
General Notes:

Placement of shredded bark mulch at shrub beds.

LANDSCAPING PLAN

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 3 AND LOT 4, AND PART OF OUTLOT 1 OF WOODLAND HILLS, A SUBDIVISION RECORDED AS DOCUMENT NO. 368078, LOCATED IN THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF FRACTIONAL SECTION 7, AND IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN



NOTE :

LOTS 1 AND 2 OF THIS CSM
SHALL BE SUBJECT TO ALL
COVENANTS AND RESTRICTIONS
THAT WERE RECORDED WITH,
AND ON THE FACE OF THE
PLAT OF WOODLAND HILLS.

Survey for: Attn: Mike Hagens OWNER: MICHAEL
Woodland Developments, LLC GAMBSKY
N319 Breezewood Drive
Appleton, WI 54915

LEGEND

- 3/4" STEEL REINFORCING BAR SET, 24" LONG,
WEIGHING 1.502 LBS. PER LIN. FOOT
 - 1" IRON PIPE SET, 24" LONG,
WEIGHING 1.130 LBS. PER LIN. FOOT
 - ▲ 1-1/4" STEEL REINFORCING BAR SET, 30" LO
WEIGHING 4.303 LBS. PER LIN. FOOT
 - 3/4" REBAR FOUND
 - 1" IRON PIPE FOUND
 - △ 1-1/4" REBAR FOUND
 - ◆ GOVERNMENT CORNER
- () RECORDED AS

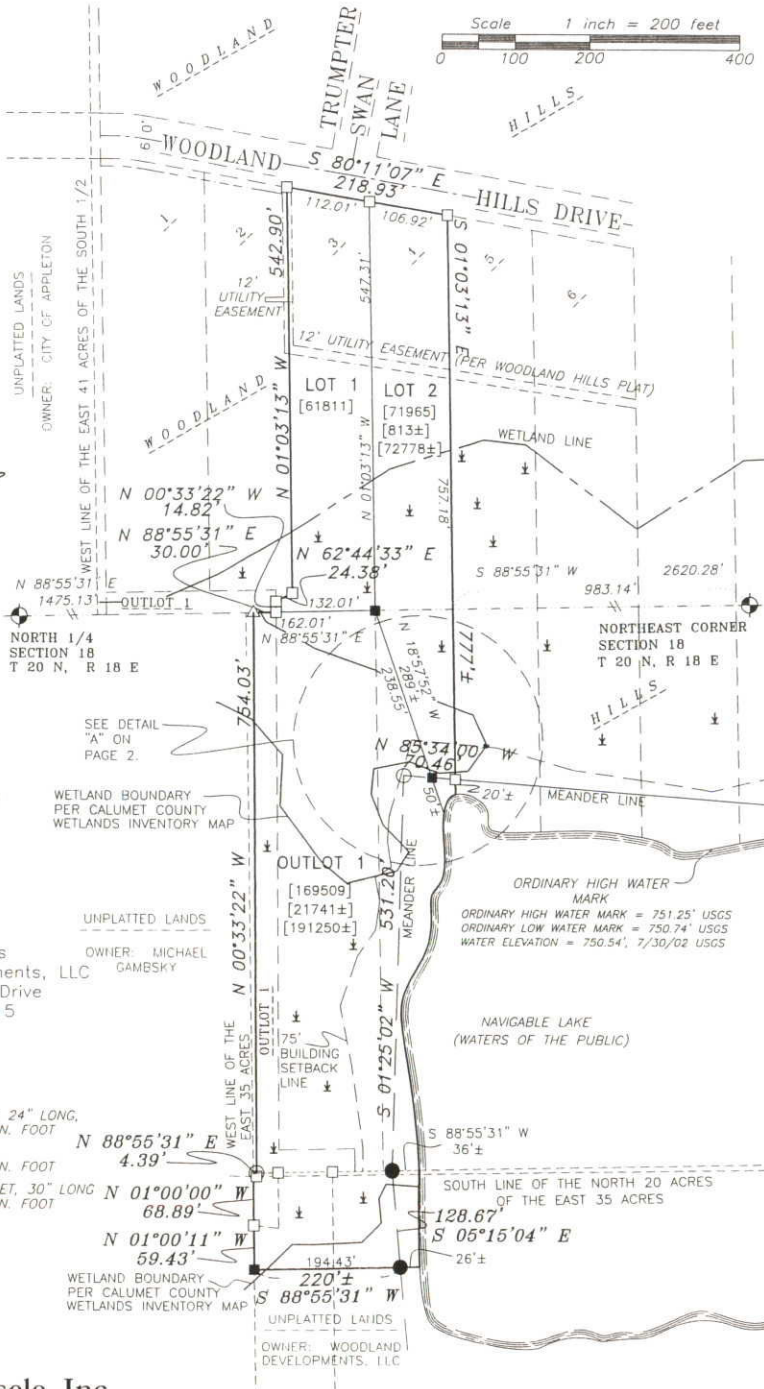


Martenson & Eisele, Inc.

Planning - Surveying - Engineering - Architecture

1377 Midway Road, Menasha, WI 54952
Phone (920) 731-0381 Fax (920) 733-8578

www.martenson-eisele.com
info@martenson-eisele.com



PROJECT NO. 632-300

FILE 632300csm.dwg SHEET 1 OF 3

This instrument was drafted by: LMB

CERTIFIED SURVEY MAP NO. _____

SURVEYORS CERTIFICATE:

I, DAVID D. EISELE, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, AND DIVIDED AT THE DIRECTION OF MIKE HAGENS OF WOODLAND DEVELOPMENTS, LLC, ALL OF LOT 3 AND LOT 4, AND PART OF OUTLOT 1 OF WOODLAND HILLS, A SUBDIVISION RECORDED AS DOCUMENT NO. 368078, LOCATED IN THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF FRACTIONAL SECTION 7, AND IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 OF SAID SECTION 18; THENCE NORTH 88 DEGREES 55 MINUTES 31 SECONDS EAST, 1475.13 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 55 MINUTES 31 SECONDS EAST, 30.00 FEET; THENCE NORTH 00 DEGREES 33 MINUTES 22 SECONDS WEST, ALONG THE EAST LINE OF SAID OUTLOT 1, A DISTANCE OF 14.82 FEET; THENCE NORTH 62 DEGREES 44 MINUTES 33 SECONDS EAST, 24.38 FEET; THENCE NORTH 01 DEGREES 03 MINUTES 13 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 3, A DISTANCE OF 542.90 FEET; THENCE SOUTH 80 DEGREES 11 MINUTES 07 SECONDS EAST, ALONG THE SOUTH RIGHT-OF-WAY OF WOODLAND HILLS DRIVE, 218.93 FEET TO THE NORTHEAST CORNER OF LOT 4; THENCE SOUTH 01 DEGREE 03 MINUTES 13 SECONDS EAST, ALONG THE EAST LINE OF SAID LOT 4, A DISTANCE OF 757.18 FEET TO A MEANDER CORNER, BEING NORTH 01 DEGREE 03 MINUTES 13 SECONDS WEST, 20 FEET MORE OR LESS FROM THE ORDINARY HIGH WATER MARK OF A NAVIGABLE LAKE; THENCE NORTH 85 DEGREES 34 MINUTES 00 SECONDS WEST, ALONG A MEANDER LINE, 70.46 FEET; THENCE SOUTH 01 DEGREE 25 MINUTES 02 SECONDS WEST, ALONG SAID MEANDER LINE, 531.20 FEET TO A MEANDER CORNER, BEING SOUTH 88 DEGREES 55 MINUTES 31 SECONDS WEST, 36 FEET MORE OR LESS FROM SAID ORDINARY HIGH WATER MARK OF A NAVIGABLE LAKE; THENCE SOUTH 05 DEGREES 15 MINUTES 04 SECONDS EAST, ALONG SAID MEANDER LINE, 128.67 FEET TO A MEANDER CORNER, BEING SOUTH 88 DEGREES 55 MINUTES 31 SECONDS WEST, 26 FEET MORE OR LESS FROM SAID ORDINARY HIGH WATER MARK OF A NAVIGABLE LAKE; THENCE SOUTH 88 DEGREES 55 MINUTES 31 SECONDS WEST, 194.43 FEET; THENCE NORTH 01 DEGREE 00 MINUTE 11 SECONDS WEST, ALONG THE WEST LINE OF THE EAST 35 ACRES, 59.43 FEET; THENCE NORTH 01 DEGREE 00 MINUTE 00 SECOND WEST, ALONG SAID WEST LINE, 68.89 FEET; THENCE NORTH 88 DEGREES 55 MINUTES 31 SECONDS EAST, 4.39 FEET; THENCE NORTH 00 DEGREES 33 MINUTES 22 SECONDS WEST, ALONG THE WEST LINE OF SAID OUTLOT 1, A DISTANCE OF 754.03 FEET TO THE POINT OF BEGINNING, CONTAINING 325,839 SQUARE FEET (7.480 ACRES) MORE OR LESS, INCLUDING ALL LANDS BETWEEN THE MEANDER LINE AND THE ORDINARY HIGH WATER MARK OF THE NAVIGABLE LAKE, SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

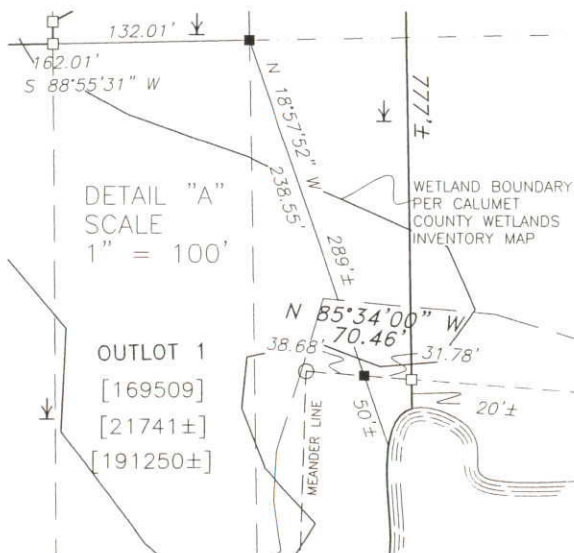
THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 15th DAY OF MARCH, 2006.



DAVID D. EISELE, WISCONSIN LAND SURVEYOR S-974



PROJECT NO. 632-300

FILE 632300csm.dwg SHEET 2 OF 3

This instrument was drafted by: LMB

CERTIFIED SURVEY MAP NO. _____

CORPORATE OWNERS CERTIFICATE:

WOODLAND DEVELOPMENTS, LLC, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS 6 DAY OF April, 2006.

Michael H. Hagens
MIKE H. HAGENS MEMBER

Carl A. Bowers
CARL A. BOWERS MEMBER

Paul H. Hermesen
PAUL H. HERMSEN MEMBER

STATE OF WISCONSIN)
) SS
CALUMET COUNTY)

PERSONALLY CAME BEFORE ME ON _____ DAY OF _____, 2006,
THE ABOVE NAMED OWNERS TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE
FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC MY COMMISSION EXPIRES _____

COMMON COUNCIL RESOLUTION:

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA, THAT THIS CERTIFIED
SURVEY MAP IS HEREBY APPROVED. PASSED AND APPROVED BY RESOLUTION NUMBER
_____ THIS _____ DAY OF _____, 2006.

DATED THIS _____ DAY OF _____, 2006.

MAYOR CITY CLERK

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS
ON ANY OF THE LANDS SHOWN HEREON.

CITY TREASURER COUNTY TREASURER

DATE DATE

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN
THE FOLLOWING RECORDED INSTRUMENTS:

| OWNERS OF RECORD | RECORDED INFORMATION | PARCEL NUMBER |
|----------------------------|----------------------|---------------|
| WOODLAND DEVELOPMENTS, LLC | DOC. NO. 368078 | 770070003 |
| | | 770070004 |
| | | 770070072 |
| | | 770181101 |
| | | 770181102 |
| | | 770181103 |



PROJECT NO. 632-300

FILE 632300csm.dwg SHEET 3 OF 3

This instrument was drafted by: LMB

3/15/06

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning June 30 20 07 ending June 30 20 07

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of Menasha

County of Winnebago Aldermanic Dist. No. _____ (If required by ordinance)

1. The named ☒ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Donner, Christopher, Daniel

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

| Title | Name | Home Address | Post Office & Zip Code |
|-----------------------|------|--------------|------------------------|
| President/Member | | | |
| Vice President/Member | | | |
| Secretary/Member | | | |
| Treasurer/Member | | | |
| Agent | | | |
| Directors/Managers | | | |

3. Trade Name The Vault Business Phone Number 920-621-1976
4. Address of Premises 175 Main St Post Office & Zip Code Menasha, 54952
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
10. Legal description (omit if street address is given above): See above
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
- (b) If yes, under what name was license issued? Jacks or Better
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? (phone 1-800-037-8864) ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? (phone (800) 266-2776) ☒ Yes ☐ No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Each applicant and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

the 17 day of February, 20 07

Staci M. Vander Heyden

(Notary Public)

My commission expires 4-27-08

Chris Donner

(Officer of Corporation/Member/Manager of Limited Liability Company (Partner/Individual))

(Officer of Corporation/Member/Manager of Limited Liability Company (Partner))

(Additional Partner/Member/Manager of Limited Liability Company (Partner))

TO BE COMPLETED BY CLERK

| | | | |
|--|--------------------------------|---------------------------------|---------------------------------|
| Date received and filed with municipal clerk | Date reported to council/board | Date provisional license issued | Signature of Clerk/Deputy Clerk |
| <u>2/2/07</u> | | | <u>Reborah A. Malacuzzi</u> |
| Date license granted | Date license issued | License number issued | |

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

| | | | |
|--|-------------|------------------------|----------------|
| INDIVIDUAL'S FULL NAME (Please Print) (Last Name) (First Name) (Middle Name) | | SOCIAL SECURITY NUMBER | |
| Donner Christopher Daniel | | [REDACTED] | |
| HOME ADDRESS (Street/Floor) | POST OFFICE | STATE | ZIP CODE |
| 2155 Cottonwood Dr. | Menasha | WI | 54952 |
| HOME PHONE NUMBER | AGE | DATE OF BIRTH | PLACE OF BIRTH |
| (920) 621-1976 | | | OshKosh |

The above named individual provides the following information as a person who is (check one):

- ☒ Applying for an alcohol beverage license as an individual.
☐ A member of a partnership which is making application for an alcohol beverage license.

☐ _____ of _____
(Officer/Director/Manager/Agent) (NAME OF CORPORATION, LIMITED LIABILITY COMPANY OR NONPROFIT ORGANIZATION)
 which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- 1. How long have you continuously resided in Wisconsin prior to this date? 44 yrs.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? Yes ☐ No ☒
 (If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending.) (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? Yes ☐ No ☒
 (If yes, describe status of charges pending.)
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes ☐ No ☒
 (If yes, identify.) _____
(NAME, LOCATION AND TYPE OF LICENSE/PERMIT)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery permit or wholesale liquor permit in the State of Wisconsin? Yes ☐ No ☒
 (If yes, identify.) _____
(NAME OF WHOLESALE LICENSEE OR PERMITTEE) (ADDRESS BY CITY AND COUNTY)
6. Named individual must list in chronological order last two employers.

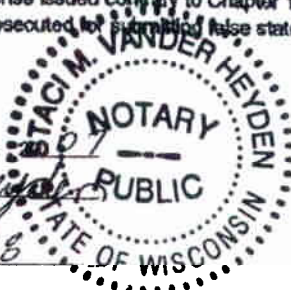
| | | | |
|--|--------------------|-------|-------------|
| Employer's Name | Employer's Address | From | Employed To |
| Auto Haus | | 1 yr | Present |
| Cousineau Auto - 2225 W. Nardale, App. | | 6 yrs | |

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 1st day of February
Staci M. Vander Heyden
(JULIENOTARY PUBLIC)

My commission expires 4-27-08



[Signature]
(SIGNATURE OF NAMED INDIVIDUAL)



City of Menasha • Health Services

Date: February 5, 2007

To: City of Menasha Common Council

From: Todd Drew, R.S. – Sanitarian
City of Menasha Health Department

Re: Liquor License Application Inspection – The Vault 175 Main Street

An inspection was conducted at The Vault located at 175 Main Street, Menasha for a liquor license application.

The health inspection conducted in this establishment included standard sanitation, equipment condition, food safety, plumbing, employee hygiene, toilet and hand washing facilities, insect and rodent control and general condition using Wisconsin Administrative Code and the Wisconsin Food Code (Food Establishment Code) as a basis for inspection procedures.

The inspection conducted at this establishment did not cite any health-related violations which would necessitate a recommendation to hold this liquor license application.

If you should have any questions regarding this information, please do not hesitate to contact me.



City of Menasha • Department of Community Development

To: Debbie Galeazzi
From: Building Inspection Department
Date: 2-9-07

RE: Liquor License Inspection

Address: 175 MAIN ST

The premise at the above address has been inspected for compliance with State and Local Building Codes and found to be:

☒ **COMPLIANT**

☐ **NON - COMPLIANT**
Recommend delaying license approval until all
Violations are corrected.

Respectfully submitted

Dennis Jansen

City of Menasha Building Inspector

Dan Coffey

City of Menasha Building Inspector



Memorandum

TO: Chief Len Vander Wyst

FROM: Al Auxier, Assistant Chief/Fire Marshall

DATE: February 12, 2007

RE: Liquor License Inspection-175 Main St.. The Vault

Neenah-Menasha Fire Rescue, NMFR, did a liquor license inspection of the above-mentioned property on 1/23/07 and found numerous violations. A re-inspection date of 2/12/07 was set.

Upon re-inspection all the violations had been corrected with the exception of one; that being the hood ventilation duct work and hood filters above the cooking equipment needed to be cleaned. Joe Ryals, a representative of the owner, stated that they were not planning on using the kitchen and the owner was only going to open the bar.

Since all the violations, except for the hood venting, were corrected NMFR will grant approval of the liquor license with the condition that the hood venting be cleaned in the event that kitchen would be opened for cooking food. Mr. Ryals did state that they have contracted with a company to clean the hood vent piping but the company was extremely busy and it was on their list to do.

This Lease, made this 15th, day of February, 2007, by and between ARENDAL, INC., hereinafter called "Lessor," party of the first part, and CHRISTOPHER D. DONNER, hereinafter called "Lessee," party of the second part.

Witnesseth:

That Lessor hereby demises and leases unto Lessee and Lessee hereby takes as tenant 175 Main Street, in the city of Menasha, Wisconsin, to be occupied and used as a bar/lounge/restaurant facility, on the following terms and conditions:

1. The term hereof shall begin the 15th, day of February, 2007, and shall end at 5:00 o'clock P.M. on the 14th, day of February, 2008, and thereafter from year to year under the same terms and conditions, provided however, that either party may terminate this lease by giving written notice, sixty (60) days before the end of any term, of its intention to do so.
2. As for rent of said premises, Lessee shall pay to Lessor at its office 330 Milwaukee Street, Menasha, WI 54952, as follows: No rent shall be paid until an evaluation of the Lessee's profits and the Lessee's ability to pay rent can be evaluated by Batley, CPA. The lease payments will essentially be deferred for the first six (6) months of this lease then an agreed upon amount will be paid during the last six (6) months of the lease. The Lessee shall be responsible for the increase in utilities as a result of Lessee's use of the building.

LESSOR'S OBLIGATIONS

3. It is agreed between Lessor and Lessee that,
 - a. Lessor shall between the first day of October and the thirty-first day of May, provide such heat for the demised premises in the opinion of Lessor to be necessary.
 - b. Lessor shall provide maintenance for public areas including landscape areas.
4. If, during the term of this lease, the building is so injured by fire or other casualty, not occurring through Lessee's negligence, that the demised premises are rendered wholly unfit for occupancy, and said demised premises cannot be repaired within sixty days from the happening of such injury, then this lease shall cease and terminate from the date of such injury.
5. If, any proceedings arise, Lessee's estate shall be brought into liquidation, or if attachment or execution shall be issued against Lessee, and not be satisfied, released or superseded within thirty (30) days, or if premises be deserted, vacated or closed, then the rent for the entire unexpired term of this lease shall at once become due and payable.
6. If any monthly installment of rent or any charge included herein as rent shall remain unpaid thirty (30) days after the date on which the same is due, then all rent for the entire unexpired term of this lease shall at once become due and payable.

7. The Rules and Regulations of 175 Main Street, Menasha, as printed on the reverse hereof and such reasonable alterations and modifications thereof and additions thereto as may from time to time be made by Lessor, shall constitute and are hereby made a part of this lease.
8. Any notice or demand hereunder shall be sufficiently given or made upon Lessee if addressed to Lessee at the leased premises and deposited in the United States Mail.
9. Lessee shall hold Lessor harmless from any loss or damage which Lessee, its agents or employees may sustain by reason of any strike, lockout or other labor disturbance, civil commotion or act of God affecting the Lessor or the demised premises or any tenant herein.

LESSEE'S OBLIGATIONS

10. It is agreed between Lessee and Lessor that,
 - a. Lessee shall not make any alterations, additions or improvements to the demised premises without Lessor's prior consent.
 - b. Lessee shall, at the expiration of this lease, return the demised premises to Lessor in good condition, ordinary wear and tear excepted.
 - c. Lessee shall not assign this lease or sublease the demised premises without Lessor's prior written consent.
 - d. Lessee shall hold Lessor harmless for any loss or damage with Lessee, its agents or employees may sustain, a. from theft or burglary in or about the premises, by whomsoever committed, b. from interruptions in any service, from any cause whatsoever, c. from fire, water, rain, snow, steam, sewage, gas or odors, from any source whatsoever, d. from damage or injury not caused by negligence of Lessor.
 - e. Lessee shall provide their own janitorial service for demised premises as they need.
11. The covenants, conditions, and agreements contained in this lease shall be binding upon and insure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and such assigns and subleases as may be permitted hereunder.

Witness the due execution hereof the day and year first written above.

SIGNED AND SEALED IN PRESENCE OF James O. [Signature] Lessor

Haci M. Rhoden By _____ SEAL

By [Signature] SEAL

RULES AND REGULATIONS

For

175 Main Street, Menasha

1. Wherever in these Rules and Regulations the word "Lessee" is used, it shall be taken to apply to and include the Lessee and his clerks, employees and other representatives, visitors, customers, clients, and common carriers, and is to be deemed of such number and gender as the circumstances required. The word "room," or "rooms" is to be taken to include the space covered by Lease. The word "Lessor" shall be taken to include the Lessor's Renting Agent.
2. The streets, sidewalks, entrances, halls, passages, and stairways shall not be obstructed by Lessee, or used by him for any other purpose than for ingress and egress.
3. Subject to strikes, accidents, need for repairs or improvements and any and all other causes beyond Lessor's reasonable control. Lessor shall furnish a reasonable amount of water, heat whenever necessary between October 1st and May 31st of each year.
4. Toilet rooms, water-closets and other water apparatus shall not be used for any purposes other than those for which they were constructed.
5. Tenants shall not do anything in the premises, or bring or keep anything therein, which will in any way increase or tend to increase the risk of fire or the rate of fire insurance, of which shall conflict with the regulations of the Fire Department or the fire laws, or with any insurance policy on the building or any part thereof, or which shall in any way conflict with any law, ordinance, rule or regulation affecting the occupancy and use of said premises, which are or may hereafter be enacted or promulgated by any public authority or by the Board of Fire Underwriters.
6. In order to insure proper use and care of the premises Lessee shall not be permitted to
 - a. Keep animals or birds on the premises.
 - b. Use premises as sleeping apartments.
 - c. Mark or defile water-closets, toilet rooms, walls, windows, doors or any part of building.
 - d. Interfere with the heating apparatus.
 - e. Leave premises without closing windows, locking doors and extinguishing all lights.
7. Lessor reserves the right to make any and all alterations in said building as may be required by Lessee, the expense of such alterations to be paid by Lessee.
8. Lessor shall have the right to make such other and further reasonable rules and regulations as in the judgment of the Lessor, may from time to time be needful for the safety, care and cleanliness of the premises and for the preservation of the good order therein.

February 14, 2007

Deborah A. Galeazzi
140 Main Street
Menasha, WI 54952

RE: Liquor license – Jack's or Better

Dear Debbie:

It is my understanding that someone has applied for a liquor license for 175 Main Street in the city of Menasha. I had previously applied for and been granted a renewal for my license at 175 Main Street for the licensing year of July 1, 2006 to June 30, 2007. It was issued in the name of Jack's or Better, Michael Kempf, agent. I never paid for the license nor did I operate that business after July 1, 2006.

Please treat this letter as my willingness to surrender that license effective immediately.

If you have any questions, please contact me.


Michael Kempf, Agent
Jack's or Better



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate

Date: February 15, 2007

RE: Comments on Fee Reciprocity, 2007 Fees and Jazzfest Fee Reduction

Fee Reciprocity

No changes for 2007. The agreement with the Town of Menasha still excludes boat launch parking and pool fees. As an aside, the Town eliminated non-resident fees a few years ago and Neenah is also considering this.

2007 Fees

Several small increases are recommended. Collectively they should total the \$2,500 revenue increase per Council action during budget review.

Jazzfest

Event organizers are committed to keeping the event in Menasha. In 2006 the event received a \$40.00 reduction. For 2007, the recommended reduction is \$45.00. Our Fee Waiver Policy is attached.

Common Council Objective: Increase program fees to generate \$2,500 in additional revenue in 2007. If the same number of people register for a program or purchase the same services as in 2006, revenues will increase by approximately this amount.

City of Menasha - Fees and Charges for 2007
Parks, Recreation, Pool, Marina, Forestry and Cemetery

Prepared By: Brian Tungate & Parks and Recreation Board
January 15, 2007

NC = No Change R = Res NR = Non-Res Est. = Year Established

| Current Charge | | | Program/Service Title | Proposed Charge | | Last Changed | Previous Charge | |
|-----------------|-----------|--|--------------------------|-----------------|-----------|--------------|-----------------|--|
| R | NR | R | | NR | R | | NR | |
| Summer Programs | | | | | | | | |
| \$ 12.00 | \$ 28.00 | Tot Lot | \$ 13.00 | \$29.00 | 2003 | \$ 11.00 | \$ 26.00 | |
| \$ 12.00 | \$ 28.00 | Youth Baseball | \$ 13.00 | \$29.00 | 2003 | \$ 11.00 | \$ 26.00 | |
| \$ 6.00 | \$ 14.00 | Youth Kickball | \$ 7.00 | \$15.00 | 2003 est. | | | |
| \$ 12.00 | \$ 28.00 | Kidstuff | \$ 13.00 | \$29.00 | 2003 | \$ 11.00 | \$ 26.00 | |
| \$ 12.00 | \$ 28.00 | Park Activity Club (PAC) | \$ 13.00 | \$29.00 | 2003 | \$ 11.00 | \$ 26.00 | |
| \$ 12.00 | \$ 28.00 | Tennis Lessons (Youth) | \$ 13.00 | \$29.00 | 2003 | \$ 11.00 | \$ 26.00 | |
| \$ 28.00 | \$ 44.00 | Tennis Lesson (Small Group) | NC | NC | 2003 | \$ 27.00 | \$ 42.00 | |
| \$ 3.00 | \$ 6.00 | Tennis Leagues (Youth & Adult) | NC | NC | 2000 | added NR | | |
| \$ 21.00 | \$ 48.00 | Tennis Lessons (Adult) | NC | NC | 2003 | \$ 20.00 | \$ 38.00 | |
| \$ 12.00 | \$ 28.00 | Gymnastics | NC | NC | 2003 | \$ 11.00 | \$ 26.00 | |
| Free | Free | Safety Town | NC | NC | | | | |
| \$ 12.00 | \$ 12.00 | Grunski Race Pre-Reg. | \$ 13.00 | \$ 13.00 | 2004 | \$ 10.00 | \$ 10.00 | |
| \$ 15.00 | \$ 15.00 | Grunski Race After 8/6 (Families of 3+ receive \$1 discount.) | \$ 16.00 | \$ 16.00 | 2003 | \$ 14.00 | \$ 14.00 | |
| \$ 35.00 | \$ 47.00 | Summer Youth Golf | NC | NC | 2003 | \$ 26.00 | \$ 42.00 | |
| \$ 33.00 | \$ 48.00 | Fall Golf Lessons | \$ 35.00 | \$ 50.00 | 2003 | \$ 32.00 | \$ 46.00 | |
| \$ 175.00 | \$ 175.00 | Adult Softball (Sponsor) | NC | NC | 2006 | \$ 165.00 | \$ 165.00 | |
| \$ 310.00 | \$ 310.00 | Adult Softball (Team) | NC | NC | 2006 | \$ 16.00 | \$ 43.00 | |
| \$ 100.00 | \$ 100.00 | Co-Ed Softball (Sponsor) | NC | NC | 2006 | \$ 75.00 | \$ 75.00 | |
| \$ 250.00 | \$ 250.00 | Co-Ed Softball (Team) | NC | NC | 2006 | \$ 11.00 | \$ 24.00 | |
| | | Bus Trips (Break-even) | NC | NC | 1988 est. | | | |
| Free | Free | Performances in the Park | Donations | | | | | |

The Department seeks to recover an average of 100% of program costs from revenues for all adult activities and bus trips and 50% for youth activities. In the aggregate, these percentages have been achieved.

Town of Menasha -- we have a fee reciprocity with the Town except for boat launch and pool fees.

DRAFT

| Current Charge | | Program/Service Title | Proposed Charge | | Last Changed | Previous Charge | | |
|---------------------------|-------------|---|-----------------|------------|--------------|-----------------|------------|--|
| R | NR | | R | NR | | R | NR | |
| Fall/Winter Programs | | | | | | | | |
| \$ 13.00 | \$ 32.00 | Jazz/Funk Dance/30 min. | \$ 14.00 | \$ 33.00 | 2004 | \$ 12.00 | \$ 30.00 | |
| \$ 15.00 | \$ 37.00 | Jazz/Funk Dance/40 min. | \$ 16.00 | \$ 38.00 | 2004 | \$ 14.00 | \$ 35.00 | |
| \$ 15.00 | \$ 24.00 | Youth Flag Football | \$ 17.00 | \$ 26.00 | 2002 | \$ 8.00 | \$ 16.00 | |
| \$ 52.00 | \$ 105.00 | Tiny Tots | \$ 57.00 | \$ 110.00 | 2004 | \$ 50.00 | \$ 100.00 | |
| \$ 1.00 | \$ 1.00 | Open Swim/Gym | NC | NC | 2002 | \$ 0.50 | \$ 0.50 | |
| \$ 19.00 | \$ 39.00 | Slimnastics | \$ 20.00 | \$ 40.00 | 2004 | \$ 18.00 | \$ 37.00 | |
| \$ 2.00 | \$ 3.00 | Per class | NC | NC | 90/98 | \$ 2.00 | \$ 2.00 | |
| \$ 19.00 | \$ 39.00 | Feel 'N Fit | \$ 20.00 | \$ 40.00 | 2004 | \$ 18.00 | \$ 37.00 | |
| \$ 2.00 | \$ 3.00 | Per class | NC | NC | 90/98 | \$ 2.00 | \$ 2.00 | |
| Free | Free | Punt, Pass & Kick | NC | NC | 2005 est. | | | |
| \$ 2.00 | \$ 2.00 | Winter Golf Tournament | NC | NC | | | | |
| Free | Free | Great Pumpkin Hunt | NC | NC | | | | |
| \$ 1.00 | \$ 1.00 | Holiday Hayride | NC | NC | 1992 est. | \$ 0.50 | \$ 0.50 | |
| \$ 175.00 | \$ 175.00 | Adult Basketball (Sponsor) | NC | NC | 2006 | \$ 165.00 | \$ 165.00 | |
| \$ 235.00 | \$ 235.00 | Adult Basketball (Team) | NC | NC | 2006 | \$ 225.00 | \$ 225.00 | |
| Cemetery | | | | | | | | |
| \$ 550.00 | \$ 725.00 | Adult Grave | NC | NC | 2006 | \$ 325.00 | \$ 475.00 | |
| \$ 225.00 | \$ 275.00 | Infant Grave | NC | NC | 2006 | \$ 85.00 | \$ 120.00 | |
| \$ 525.00 | \$ 700.00 | Adult Opening (burial) | NC | NC | 2006 | \$ 350.00 | \$ 350.00 | |
| \$ 225.00 | \$ 275.00 | Infant Opening (burial) | NC | NC | 2006 | \$ 200.00 | \$ 200.00 | |
| | | Burial of Cremains | | | | | | |
| \$ 325.00 | \$ 375.00 | with or without vault | NC | NC | 2006 | \$ 225.00 | \$ 225.00 | |
| \$ 150.00 | \$ 175.00 | Weekend Opening (add) | NC | NC | 2006 | \$ 125.00 | \$ 150.00 | |
| \$ 75.00 | \$ 100.00 | Winter Burial (if warranted) | NC | NC | 2006 | \$ 50.00 | \$ 50.00 | |
| Marina | | | | | | | | |
| \$36.00/ft | \$36.00/ft | Seasonal Slip Rental | \$36.50/ft | \$36.50/ft | 2007 | \$35.50/ft | \$35.50 | |
| \$0.60/ft. | \$0.60/ft. | Overnight | NC | NC | 1993 | ('87) .50 | ('87) .50 | |
| \$0.45/ft. | \$0.45/ft. | Groups of 20 or more | | | | | | |
| \$2.75/ft. | \$2.75/ft. | Weekly | NC | NC | 1987 | \$2.50/ft. | \$2.50/ft. | |
| \$8.00/ft. | \$8.00/ft. | Monthly | \$ 10.00 | \$ 10.00 | 1987 | \$8.00/ft. | \$8.00/ft. | |
| \$30.00/yr. | \$30.00/yr. | Extra Power Outlet | NC | NC | 1995 | | | |
| Free | \$ 5.00 | Pump Out - Renter/Nonrenter | NC | NC | 1998 | | | |
| \$75.00/mth | | Shower Bldg. Office Rent | NC | NC | 1999 | \$ - | \$ - | |
| \$15.00/mth | \$15.00/mth | Monthly Wireless Internet | NC | NC | 2003 | | | |
| \$65.00 | \$65.00 | Seasonal Wireless Internet | NC | NC | 2003 | | | |
| Boat Launch & Slip Rental | | | | | | | | |
| \$ 12.00 | \$ 32.00 | Seasonal Parking Permit Seniors (55+) | \$ 13.00 | \$ 33.00 | 2005 est. | \$ 12.00 | \$ 32.00 | |
| \$ 15.00 | \$ 35.00 | Seasonal Parking Permit | \$ 16.00 | \$ 36.00* | 2005 | \$ 15.00 | \$ 35.00 | |
| \$ 4.00 | \$ 4.00 | Daily Launch Parking Permit | NC | NC | 2004 | \$ 3.00 | \$ 3.00 | |
| \$ 80.00 | \$ 95.00 | Seasonal Slip (Jefferson) | \$ 90.00 | \$ 105.00 | 2004 | \$ 70.00 | \$ 85.00 | |
| \$ 110.00 | \$ 125.00 | Slip 49/50 | \$ 120.00 | \$ 135.00 | 2004 | \$ 100.00 | \$ 115.00 | |
| \$ 8.00 | \$ 10.00 | Second Parking Permit (must show copy of 2nd boat registration ID #) | NC | NC | 1995 | \$ 3.00 | \$ 3.00 | |
| \$ 4.00 | \$ 5.00 | Lost or Stolen Pass | NC | NC | 2003 | \$3.00 | \$3.00 | |
| - | - | Menasha Dock Association Garbage Collection | \$ 100.00 | \$ 100.00 | 2007 est. | - | - | |

*Town of Menasha pays NR rate.

DRAFT

| Current Charge | | | Program/Service Title | Proposed Charge | | Last Changed | Previous Charge | |
|---------------------------|---------------|---|--------------------------------------|-----------------|------------|--------------|-----------------|-----------|
| R | NR | R | | NR | R | | NR | |
| Park Shelter/Picnic Areas | | | | | | | | |
| \$ 50.00 | \$ 80.00 | | Large Pavilion | NC | NC | 2006 | \$ 45.00 | \$ 75.00 |
| \$ 30.00 | \$ 50.00 | | Kitchen (Jeff.) | NC | NC | 2006 | \$ 25.00 | \$ 45.00 |
| \$ 35.00 | \$ 55.00 | | Jefferson West Shelter | NC | NC | 2006 | \$ 30.00 | \$ 50.00 |
| \$ 20.00 | \$ 40.00 | | Jefferson East Shelter | NC | NC | 2003 | \$ 20.00 | \$ 40.00 |
| \$ 15.00 | \$ 32.00 | | Launch Shelter | NC | NC | 2004 | \$ 15.00 | \$ 32.00 |
| \$ 20.00 | \$ 40.00 | | Picnic Area #3 w/elec. | NC | NC | 2006 | \$ 15.00 | \$ 32.00 |
| \$ 20.00 | \$ 40.00 | | Picnic Area #5 w/elec. | NC | NC | 2006 | \$ 15.00 | \$ 32.00 |
| \$ 45.00 | \$ 70.00 | | Smith Park Pavilion | NC | NC | 2006 | \$ 40.00 | \$ 65.00 |
| \$ 25.00 | \$ 45.00 | | Hart Park Shelter | NC | NC | 2004 | \$ 25.00 | \$ 45.00 |
| \$ 30.00 | \$ 50.00 | | Kitchen (Smith) | NC | NC | 2006 | \$ 25.00 | \$ 45.00 |
| \$ 90.00 | \$ 135.00 | | Wedding Set-Up (Smith*) | NC | NC | 2006 | \$ 85.00 | \$ 130.00 |
| \$ 20.00 | \$ 20.00 | | Memorial Building (pre-ceremony use) | \$10.00/hr | \$10.00/hr | 2007 est. | \$ 20.00 | \$ 20.00 |
| | | | Building/Shelter Key Deposit | \$20.00 | \$20.00 | 2005 est. | | |
| \$ 20.00 | \$ 40.00 | | Clovis Grove Shelter | NC | NC | 2006 | \$ 15.00 | \$ 32.00 |
| \$ 20.00 | \$ 40.00 | | Koslo Shelter | NC | NC | 2006 | \$ 15.00 | \$ 32.00 |
| \$ 20.00 | \$ 40.00 | | Curtis Reed Square | NC | NC | 2004 est. | | |
| \$ 25.00 | \$ 45.00 | | Barker Farm Shelter | NC | NC | 2004 est. | | |
| | user fee only | | Jefferson Park Wedding** | NC | NC | 1996 | | |

Non-Resident fees added for shelter/area reservations began in 1991.

* Includes automatic pavilion reservation, user fee included if pavilion used.

**Not part of two year advance wedding reservation

BOLD: recommended earlier by Parks and Recreation Board, Memorial Building set for an hourly charge.

| Park User Fees | | | | | | | |
|-----------------------|-----------|------------------|----|----|------|-----------|------------|
| NC | \$ 11.00 | Group Size: 1-20 | NC | NC | 2005 | \$ - | \$10.00** |
| \$ 23.00 | \$ 35.00 | 21-75 | NC | NC | 2005 | \$ 20.00 | \$30.00** |
| \$ 40.00 | \$ 58.00 | 76-150 | NC | NC | 2005 | \$ 35.00 | \$50.00** |
| \$ 75.00 | \$ 98.00 | 151-300 | NC | NC | 2005 | \$ 65.00 | \$85.00** |
| \$ 128.00 | \$ 156.00 | 301-600 | NC | NC | 2005 | \$ 110.00 | \$135.00** |
| \$ 230.00 | \$ 265.00 | 601-1100 | NC | NC | 2005 | \$ 200.00 | \$230.00** |
| \$ 345.00 | \$ 385.00 | 1101-2000 | NC | NC | 2005 | \$ 300.00 | \$335.00** |
| \$ 460.00 | \$ 505.00 | 2001 & up | NC | NC | 2005 | \$ 400.00 | \$440.00** |

*Number of group categories expanded from 6 to 8 in 1996.

**NR's added in 2000.

Park User Fees - increase likely for 2008

| \$3.00/day | \$3.00/day | Beer Permit | \$4.00 | \$4.00 | 2003 | \$2.00 | \$2.00 |
|--|-----------------|---|------------|------------|------------|---------------------------|----------|
| Diamond/Field Rental Fees | | | | | | | |
| <i>City approved tournaments, leagues or events only</i> | | | | | | | |
| \$20.00/hr | \$20.00/hr | with lights (Koslo baseball) | NC | NC | 2005 | \$ 16.00 | \$ 16.00 |
| \$10.00/hr | \$10.00/hr | without lights (Koslo baseball) | \$12.00/hr | \$12.00/hr | 1998 | \$ 8.00 | \$ 8.00 |
| \$8.00/hr. | \$8.00/hr. | Softball Diamond without lights | NC | NC | 2005 | | |
| \$15.00/hr | \$15.00/hr | Softball Diamond with lights | NC | NC | 2005 | | |
| \$5.00/hr. | \$5.00/hr. | Tennis or Volleyball Court | NC | NC | 1997 est. | | |
| \$8.00/hr. | \$8.00/hr. | Soccer Field (lining costs add labor charges) | NC | NC | 2000 | | |
| \$20 per event/season | | Ball Diamond PA System Rental | NC | NC | 1997 | formerly security deposit | |
| \$ 50.00 | or market price | Tree Planting 1" - 1 1/2" diameter | NC | NC | 1992 | ('89) 30 | ('89) 30 |
| \$ 0.50 | \$ 0.50 | Ice Skate Rental at Hart Park | NC | NC | 93-94 est. | | |
| per 1/2 hr. | per 1/2 hr. | | | | | | |

DRAFT

| Current Charge | | Program/Service Title | Proposed Charge | | Last Changed | Previous Charge | |
|---|-----------------------|--|-----------------|----------|--------------|-----------------|-----------|
| R | NR | | R | NR | | R | NR |
| Swimming Pool Daily Admissions | | | | | | | |
| Free | Free | 2 and under | NC | NC | 1994 est. | | |
| \$ 1.25 | \$ 1.25 | 3 - 5 | NC | NC | 2006 | \$ 1.00 | \$ 1.00 |
| \$ 2.25 | \$ 2.25 | 6 - 17 | NC | NC | 2006 | \$ 2.00 | \$ 2.00 |
| \$ 3.25 | \$ 3.25 | 18 - 54 | NC | NC | 2006 | \$ 3.00 | \$ 3.00 |
| \$ 2.25 | \$ 2.25 | 55 and older | NC | NC | 1997 | \$ 2.00 | \$ 2.00 |
| Free | Free | Adult Sun Deck Viewing Pass (Available at concession stand for non-swimmers) | NC | NC | 1994 est. | | |
| Pool fees after 6:00 p.m. are reduced. (3-5) \$0.75, (6-17) \$1.25, (18-54) \$1.75, (55 and older) \$1.25 | | | | | | | |
| Swimming Lessons* | | | | | | | |
| \$ 16.00 | \$ 24.00 | Swimming Lessons | NC | NC | 2005 | \$ 13.00 | \$ 20.00 |
| \$ 12.00 | \$ 16.00 | Saturday Morning Swimming Lessons | NC | NC | 2005 | | |
| *Town of Menasha pays NR rates for all pool services. | | | | | | | |
| Season Passes | | | | | | | |
| \$ 34.00 | \$ 39.00 | Youth (3-17) and Senior (55+) (\$31) | NC | NC | 2006 est. | - | - |
| \$ 40.00 | \$ 45.00 | Individual (\$36) | NC | NC | 2003 | \$ 35.00 | \$ 40.00 |
| \$ 65.00 | \$ 75.00 | Family of 2 (\$59) | NC | NC | 2003 | \$ 60.00 | \$ 70.00 |
| \$ 85.00 | \$ 95.00 | Family of 3 (\$77) | NC | NC | 2003 | \$ 80.00 | \$ 95.00 |
| \$ 100.00 | \$ 110.00 | Family of 4 (\$90) | NC | NC | 2003 | \$ 95.00 | \$ 105.00 |
| \$ 110.00 | \$ 125.00 | Family of 5 (\$99) | NC | NC | 2003 | \$ 105.00 | \$ 120.00 |
| \$ 120.00 | \$ 135.00 | Family of 6+ (\$108) | NC | NC | 2003 | \$ 115.00 | \$ 130.00 |
| 10% discount on all season passes purchased by May 1, fee in () to City and Neenah and Appleton residents only. Town of Menasha pays NR rates on season, limited use, morning passes and lessons. | | | | | | | |
| *2006-Change discount from 15% to 10%. | | | | | | | |
| \$ 15.00 | \$ 20.00 | Adult Morning Season Swim Pass | NC | NC | 2004 est. | | |
| \$ 1.00 | \$ 2.00 | Adult Morning Season Swim (Daily) | NC | NC | 2004 est. | | |
| \$ 13.00 | \$ 15.00 | Limited Use Pass (Adult) | NC | NC | 2006 | \$ 12.00 | \$ 14.00 |
| \$ 9.00 | \$ 10.00 | Limited Use Pass (Youth/Seniors, 55+) | NC | NC | 2006 | \$ 8.00 | \$ 9.00 |
| \$ 5.00 | \$ 6.00 | Lost/replacement pass | NC | NC | 1991 | NR added 2001 | |
| \$100.00/hr. | \$110.00/hr. | Pool Rental | NC | NC | 2006 | \$ 90.00 | \$ 100.00 |
| \$ 1.75 | \$ 1.75 | Groups of 20 or more (when arranged through office) | NC | NC | 2006 | \$ 1.50 | \$ 1.50 |
| Annual Installation/Storage Fee for 441/Racine Street Signs | | | | | | | |
| | | | \$ 25.00 | \$ 25.00 | 2006 est. | | |
| \$ 300.00 per unit | \$ 300.00 per unit | Parkland Dedication Fee* | - | - | 2001 | \$ 275.00 | |

*This fee will be addressed separately with a future ordinance revision mandated by recent changes in state law.



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate

Date: February 15, 2007

RE: Comments on Fee Reciprocity, 2007 Fees and Jazzfest Fee Reduction

Fee Reciprocity

No changes for 2007. The agreement with the Town of Menasha still excludes boat launch parking and pool fees. As an aside, the Town eliminated non-resident fees a few years ago and Neenah is also considering this.

2007 Fees

Several small increases are recommended. Collectively they should total the \$2,500 revenue increase per Council action during budget review.

Jazzfest

Event organizers are committed to keeping the event in Menasha. In 2006 the event received a \$40.00 reduction. For 2007, the recommended reduction is \$45.00. Our Fee Waiver Policy is attached.

FEE RECIPROCITY USAGE 2006

Appleton Residents in Menasha (1/1/2006 – 12/31/2006)

| | | |
|-----------------------------|---------------------------|----------------------------|
| Feel 'n Fit – 3 | Flag Football – 1 | Gymnastics – 6 |
| LaCrosse – 2 | Youth Baseball – 9 | Park Activity Club – 1 |
| Pitching Clinic – 1 | Fieldtrips – 1 | Safety Town – 1 |
| Skateboarding Lessons – 2 | *Coed Adult Softball – 74 | Swimming Lessons – 27 |
| Youth Tennis Lessons – 6 | Tiny Tots – 3 | Youth Tennis Mini Camp – 1 |
| Boat Launch-Lost/Stolen – 2 | Boat Launch-Senior – 68 | Boat Launch-Additional – 2 |
| Boat Launch – 89 | Double Slip Rental – 2 | Swimming Pool Passes – 3 |
| Single Slip Rental – 3 | Wedding Reservations – 7 | Park Reservations – 14 |

Total: 328

Revenue Difference: \$1,182.00

*Team fee only, no individual player fee.

Menasha Residents in Appleton

| | | |
|-------------------------------|---------------------------|------------------------|
| *Adult Basketball League – 12 | Adult Flag Football – 4 | *Adult Softball – 89 |
| Boat Launch Permit – 1 | Youth Wrestling – 1 | Youth Tennis – 5 |
| Adult Cardiokickboxing – 1 | Park Pavilion Rentals – 7 | Preschool Programs – 5 |
| Swimming Lessons – 33 | Youth Dance – 6 | Youth Sports – 40 |

Total: 204

Revenue Difference: \$2,302.00

*Team fee only, no individual player fee.

Neenah Residents in Menasha (1/1/2006 – 12/31/2006)

| | | |
|--------------------------------|-----------------------------|---------------------------|
| Flag Football – 1 | Gymnastics – 3 | Kickball – 1 |
| All American Fishing Derby – 1 | Kidstuff – 5 | LaCrosse – 2 |
| Parents Night Out – 4 | Park Activity Club – 1 | Safety Town – 4 |
| Youth Scrapbooking Class – 2 | Slimnastics – 1 | *Men's Adult Softball – 5 |
| *Coed Adult Softball – 48 | Swimming Lessons – 8 | Youth Baseball – 1 |
| Adult Tennis Lessons – 1 | Youth Tennis Lessons – 7 | Tiny Tots – 5 |
| Boat Launch – 6 | Adult Morning Swim Pass – 2 | Double Slip Rental – 3 |
| Swimming Pool Passes – 5 | Single Slip Rental – 2 | Wedding Reservations – 4 |
| Park Reservations – 26 | | |

Total: 148

Revenue Difference: \$2,413.00

*Team fee only, no individual player fee.

Menasha Residents in Neenah

| | | |
|--------------------------------|---------------------------|------------------------|
| *Adult Dodgeball – 5 | Adult Fitness – 5 | Adult Kickball – 21 |
| Adult Pilates & Yoga – 17 | *Adult Softball – 55 | *Adult Volleyball – 11 |
| Youth Adventure Playground – 3 | Youth Archery – 1 | Youth Tennis – 2 |
| Family Season Passes – 17 | Shelter Reservations – 22 | Boat Stalls – 1 |

Total: 160

Revenue Difference: \$828.00

*Team fee only, no individual player fee.

Town of Menasha Residents in City of Menasha (1/1/2006-12/31/2006)

| | | |
|------------------------------|------------------------------|--------------------------------|
| Fieldtrips – 21 | Feel 'n Fit – 2 | First Tee Golf – 1 |
| Flag Football – 9 | Adult/Youth Golf Lessons – 5 | Gymnastics – 2 |
| Jazz/Funk Dance – 2 | Kickball – 3 | All American Fishing Derby – 4 |
| LaCrosse – 1 | Youth Baseball – 8 | Parents Night Out – 2 |
| Park Activity Club – 1 | Pitching Clinic – 3 | Safety Town – 6 |
| Youth Scrapbooking Class – 1 | Skateboarding Lessons – 1 | Slimnastics – 3 |
| *Adult Coed Softball – 29 | Adult Tennis Lessons – 1 | Youth Tennis Tournaments – 2 |
| Youth Tennis Lessons – 8 | Tiny Tots – 6 | Park Reservations – 5 |

Total: 126

Revenue Difference: \$1,198.00

*Team fee only, no individual player fee.

City of Menasha Residents in Town of Menasha

| | | |
|----------------------|----------------------|----------------------|
| Winter Programs – 21 | Spring Programs – 24 | Summer Programs – 38 |
| Fall Programs – 43 | | |

Total: 126

Revenue Difference: Not kept track of through the Town of Menasha, no figures to report.

No Pavilion Rental Information reported as the Town of Menasha has a flat fee rate system based on the cost to operate the facility and not on a residency basis.

**AGREEMENT FOR RECIPROCITY BETWEEN
APPLETON AND MENASHA
FOR PARKS AND RECREATION SERVICES
YEAR 2007**

The City of Appleton, Wisconsin, and the City of Menasha, Wisconsin, hereby agree to grant residency status to the citizens of the opposite community for the sole purpose and privilege of participating in each city's park and recreation services.

- 1) The scope of this agreement is limited to the granting of the privileges of residency.
- 2) Each city retains complete control of the policies, operation, administration, and funding of the facilities and services it provides.
- 3) The home community will supply the reciprocating community with residency information for participant verification.
- 4) This agreement shall be in effect from January 1, 2007, through December 31, 2007. It may be extended for another term by mutual agreement of both cities. With thirty days notice to the other city, either community may terminate, without penalty, this agreement.

Date: _____

Mayor of Appleton

Mayor of Menasha

Appleton City Clerk

Menasha City Clerk

Appleton City Attorney

Menasha City Attorney

**AGREEMENT FOR RECIPROCITY BETWEEN
NEENAH AND MENASHA
PARK & RECREATION DEPARTMENTS
~2007~**

The Park & Recreation Departments of the City of Neenah, WI and the City of Menasha, WI, hereby agree to grant resident status, in regard to fees, to the citizens of the other community for the sole purpose of participating in each city's park and recreation services, for the term of this agreement listed below.

- 1) The scope of this agreement is limited to the granting of the privileges of residency in regard to fees only.
- 2) Each city retains complete control of the policies, operation, administration and funding of the facilities and services it provides. This includes, but is not limited to, policies that allow registration priorities to city residents.
- 3) Each city will verify proof of residency of participants from the other city.
- 4) This agreement shall be in effect from January 1, 2007 through December 31, 2007. The agreement may be extended for another term by mutual agreement of both cities, or terminated, without penalty, by either city, with thirty days written notice to the other city.



Neenah P&R Commission

Menasha P&R Board



Mayor of Neenah

Mayor of Menasha



Neenah City Clerk

Menasha City Clerk

AGREEMENT FOR RECIPROCITY BETWEEN THE CITY AND TOWN OF MENASHA PARK & RECREATION DEPARTMENTS ~2007 ~

The Park & Recreation Departments of the City of Menasha, WI and the Town of Menasha, WI, hereby agree to grant resident status, in regard to fees, to the citizens of the other community for the sole purpose of participating in each municipality's park and recreation services, for the term of this agreement listed below.

- 1) The scope of this agreement is limited to the granting of the privileges of residency in regard to fees only.
- 2) Each municipality retains complete control of the policies, operation, administration, and funding of the facilities and services it provides. This includes, but is not limited to, policies that allow registration priorities to municipal residents.
- 3) The City of Menasha reserves the right to charge a non-resident fee for seasonal boat launch passes, swimming lessons and pool passes.
- 4) Each municipality will verify proof of residency of participants from the other community and supply residency information for participant verification.
- 5) This agreement shall be in effect from January 1, 2007 through December 31, 2007. The agreement may be extended for another term by mutual agreement of both municipalities, or terminated, without penalty, by either municipality, with thirty days written notice to the other community.

President, Town of Menasha Park Commission

Mayor, City of Menasha

Director of Parks & Recreation, Town of Menasha

City Clerk, City of Menasha



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate

Date: February 15, 2007

RE: Comments on Fee Reciprocity, 2007 Fees and Jazzfest Fee Reduction

Fee Reciprocity

No changes for 2007. The agreement with the Town of Menasha still excludes boat launch parking and pool fees. As an aside, the Town eliminated non-resident fees a few years ago and Neenah is also considering this.

2007 Fees

Several small increases are recommended. Collectively they should total the \$2,500 revenue increase per Council action during budget review.

Jazzfest

Event organizers are committed to keeping the event in Menasha. In 2006 the event received a \$40.00 reduction. For 2007, the recommended reduction is \$45.00. Our Fee Waiver Policy is attached.

City of Menasha
Event Sponsorship and Fee Waiver Policy
Effective January 1, 2007

Per Common Council action taken on September 19, 2005, the City of Menasha will no longer be an official sponsor or co-sponsor to any event brought forth by an outside organization.

As a consideration to this policy, the Parks and Recreation Board and Common Council will consider a waiver of certain fees from requests made by bona-fide non-profit organizations. The applicant is responsible for any insurance required by City ordinance. Neither the Parks and Recreation Board nor the Common Council shall have the authority to waive any insurance requirements. No application shall be considered unless the proper insurance certificate has been filed with the City.

Conditions for Waiving a Fee:

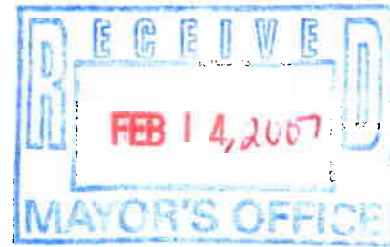
1. One request per organization per calendar year
2. Requests must be made in a timely manner so that both the Parks and Recreation Board and Common Council can act on the request before the event occurs
3. An activity, program or event must be open to the public and demonstrate a significant benefit to the Menasha community
4. 50% of one fee may be waived from the following categories:
 - A. Equipment Rental Fees
Including, but not limited to, the city stage, picnic tables, bleachers, park benches, trash containers, bike racks, etc. (maximum 3 items).
 - B. Facility Rental Fees
Including, but not limited to: park shelters, picnic areas, ball diamonds, soccer fields, tennis courts, swimming pool, Racine Street welcome sign installation fee, etc. (maximum 2 items).Note: Park User Fees and Beer Permit fees shall not be waived.

Questions about this policy should be made to Brian Tungate, Director of Parks and Recreation.

This policy was revised by the Common Council on October 16, 2006.

February 12, 2007

To: Council
Fr: Mayor



Dear Mayor and Council members,

As Post Commander of the American Legion Post 33 in Neenah, and on behalf of the other veterans posts in Neenah and Menasha, I would like to thank you for the financial support you provided for last year's Memorial Day parade and other activities. Last year, each city's contribution of \$600 helped make the day a huge success. We look forward to your continued support again this year.

On Memorial Day, we remember and honor the supreme sacrifices made by the many men and women who gave their lives so we may enjoy the freedoms we have today. Jon St. John, of the Town of Vinland, is one such example.

It has been customary for the mayors of both great cities to participate in the waterfront ceremony, parade and memorial service at Oak Hill Cemetery. We look forward to your participation. The day's activities will begin at 8:00 am at the Menasha water front, and the parade at 9:00 am, starting at the corner of 2nd St. and Milwaukee St.

We ask that your contribution be made out to the "Twin City, Veterans Account" and sent to the American Legion Post 33, PO Box 632, Neenah, WI. 54957-0632.

Again, we would like to thank you for your continued support and participation in this most solemn of national holidays.

Sincerely,

Chris Rosenow
Post Commander



City of Menasha • Office of the Mayor
Joseph F. Laux, Mayor

February 14, 2007

To: Prospective Fireworks Displayer Companies

From: Mayor Joseph F. Laux
City of Menasha, WI 54952

Re: City of Menasha Fireworks July 4, 2007 Display

On February 5, 2007, the City of Menasha Common Council directed my office to solicit bids for the July 4, 2007 City of Menasha fireworks display. The Council also directed me to solicit these bids from your firm and three others. This letter constitutes an invitation to quote based on the specifications below.

Date and time: The date of the show will be July 4, 2007 at 9:30 p.m. A rain date will be July 7, 2007.

Cost: The City has a total budget of \$18,500 for all phases of the show, including any insurance charge.

Insurance: The City requires a Certificate of Insurance naming the City as an additional insured with the following policy limits:

| | |
|----------------------------|-------------|
| Each occurrence: | \$1,000,000 |
| Damage to rented property: | 50,000 |
| Personal & Adv Injury: | 1,000,000 |
| General aggregate: | 2,000,000 |
| Products aggregate: | 2,000,000 |

Umbrella or Excess Liability:

| | |
|------------------|-----------|
| Each occurrence: | 4,000,000 |
| Aggregate: | 4,000,000 |

The Certificate of Insurance must be supplied with your quote.

Location: Jefferson Park, Menasha

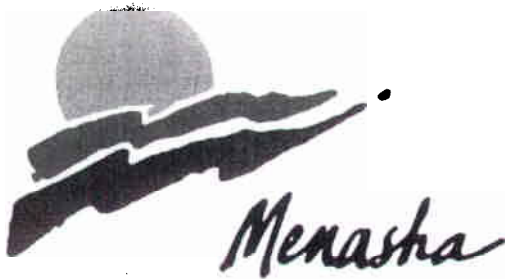
| | |
|--------------------|---|
| Limitations: | The geography of Jefferson Park and Neenah-Menasha Fire Rescue regulations limit the shells to not greater than 8 inches. The choice of all other fireworks devices shall be that of the vendor. |
| Ground display: | The ground display shall include at least a 10 foot X 15 foot American flag. |
| Other requirements | The winning quote must arrange a meeting with the Neenah-Menasha Fire Rescue not less than five days before the event to coordinate all issues insuring the safety of the event. |
| Licensing: | The winning quote must be licensed to do business in the State of Wisconsin, must agree to submit to the jurisdiction in Winnebago County, Wisconsin in the event of any disagreement and must meet all State of Wisconsin licensing requirements. |
| Employees: | The quote shall require a list of all personnel who will participate in the show, along with information regarding the experience of each of these employees. |
| Non-collusion: | The company shall be required to file a statement with the City of Menasha Attorney that they have received no additional compensation nor have they made any promises to any City of Menasha employee or elected official that they will provide any additional consideration for being awarded this bid, including but not limited to the promise of any other fireworks business in the City of Menasha. |
| References: | Provide a list of at least three municipalities from the eastern half of the State of Wisconsin for whom you have provided the July 4 fireworks show in the last three years, with the name of the contact person for each municipality. |
| Other: | Provide any reasons why you think your company is the most qualified to provide this service. |

Presentation: **Attach a description of the show your company would expect to provide. You will be required to appear at a workshop of the Common Council to further describe your show and to present any additional information to support your quote. The presentation should be limited to 15 minutes.**

If you choose not to bid, please tell us the reason you have so decline. Please contact me for any questions. Thank you for your interest.

Sincerely,

Joseph F. Laux, Mayor



City of Menasha • Office of the Mayor
Joseph F. Laux, Mayor

February 7, 2007

Alderman James Taylor
340 Broad Street
Menasha, WI 54952

RE: Fireworks

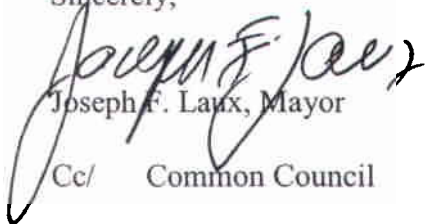
Dear Alderman Taylor:

At the February 5, 2007 Common Council meeting you made a motion that a quote for the July 4, 2007 fireworks show was to be sent to four specific vendors; Spielbauer from De Pere, Bartolotta from Delavan, Five Star from Lakeland and Central States from Fond du Lac.

I am prepared to send out an invitation to these firms to provide such a quote. However, I have been unable to find a fireworks company called Central States from Fond du Lac. Given the strong concern from the Council that the City of Menasha should examine its methods of purchasing goods and services, I am concerned about the reliability of this company. Surely, I should be able to find some listing of Central States in Fond du Lac. Please provide the Common Council more information about this company so that a determination can be made as to their reliability. most especially where they are located.

I need that information in written form prior to the Thursday, February 15, 2007 at 12:00 p.m. so I can determine whether this issue should be returned to the Council for further deliberation. The importance of fireworks to the City of Menasha and the risks inherent in a fireworks show tell me that the City needs to exercise the utmost caution in selecting a fireworks vendor.

Sincerely,


Joseph F. Laux, Mayor
Cc/ Common Council

Kristin Sewall

From: monicax15@tds.net
Sent: Wednesday, February 14, 2007 7:41 PM
To: Kristin Sewall
Subject: July 4, 2007 Fireworks

Mayor Laux,

In response to your letter dated Feb. 7, 2007, concerning the July 4, 2007 fireworks display and Central States Fireworks, Inc. I can supply you with the address, fax, and telephone numbers for this company. I, too, am committed to providing the best fireworks display at the best cost to the community, and the reliability of the vendors is of the utmost concern. We have used this vendor for The Fox Citie's New Year's Eve Celebration for the past 2 years, and they provided great service to us, as well as to the City of Fon du Lac, and The Winnebago County Fairgrounds.

Central States Fireworks, Inc.
538 Florida Ave.
Fon du Lac, WI 54937 (920)273-3089, FAX (920)924-0985

Alderman James Taylor



2-15-2007

www.centralstatesfireworks.com

**Mayor Joseph F. Laux
Menasha Common Council**

Dear Sir:

I would like to take this opportunity to give you some information about Central States Fireworks. Our Office is located in Fond du lac, WI. Central States Fireworks has been in business for the last 13 years. We have one of the largest inventory selections here in the Midwest with over 15 different firework manufactures. Here is a list to name a few:

American Manufactures - Legion Fireworks Co. Inc., Pearl Pyrotechnics, Grand Fireworks, Triton, Silverado and Global Pyrotechnic Solutions. Oriental Manufactures - Sunny International Co., Lidu Fireworks, Yung Feng, Dancing, Tanghua, Link Triad, Franklin Factory, Toy Cracker Fireworks, Forward Fireworks, Thunderbird.

These manufacturers produce only top quality pyrotechnics and have been extensively researched and their product tested to bring you the best display possible! We also carry a Ten Million Dollar Liability Insurance Policy for each event. We have more than 45 well trained and PGI certified technicians to deliver the best possible show every time. Some of the crew members have worked for various other firework companies in Wisconsin with a total of over 100 years of experience! Some of the shows we have done in the past: Fond du Lac 4th of July 2004,2005, Town of Dale Fireman's Picnic / 4th of July 2003-current. Sunny View Fair Grounds / Oshkosh Race Track. Several events during the 2006 season as well as the Central States Fireworks \$18,000. Demo on Aug 13th. We have several dates planned this year as well. We will be having our demo again in August. Dates to be determined yet. We also work very close with Festival Foods to take care of their firework needs. They sponsor Fireworks Shows in Eau Claire, La Crosse, and Marshfield to name a few. I can assure you that we are more than qualified to handle your Fireworks Show and meet any special needs you may have. I hope this answers any questions you may have about Central States Fireworks. If I have missed anything please feel free to give me a call! I have enclosed a copy of our standard agreement, insurance questionnaire, brochure and business card for you to look at.

Sincerely,

Scot M. Miller

**Central States Fireworks
538 Florida Ave. North Fond du Lac, WI 54937
Voice 920-273-3089 Fax 920-924-0985**



Customer Comments

"We were delighted with Central States Fireworks' performance and received glowing remarks from the general public."

Bud Ford, Manager

Illinois State Fair

"As a major sponsor and as an individual who attended with his family, I must say that the display set off that evening was one of the best I have ever seen"

"The interest you took in the entire process, the time and energy you give to assure a safe display as well as seeking evaluation and feedback after the event all contribute to the role you play as a valuable asset in our first night celebration"



Local Office

538 Florida Ave
North Fond du Lac, WI 54937

Sales

| | | |
|-----------------|---------------|--------------|
| Scot Miller | NE. Wisconsin | 920-273-3089 |
| Richard Miller | SE. Wisconsin | 920-948-9864 |
| Richard Schmidt | E. Wisconsin | 920-982-6260 |

Annual Product Demonstration

August 18th 2006

This event will be held at the Sunny View Expo Center (Oshkosh Race Track) after the races. Watch the races for free and sit in the reserved seating area for the fireworks demo. Then sit back and be amazed at the jaw-dropping display of fireworks! Take a look at what Central States can offer your next event. Reps will be on hand to pass out additional information as well as answer any questions you may have.

DIRECTIONS FROM HWY 41 North or South

Exit Hwy 76 East about 3/4 mile to County Road "Y". Turn Left and follow the signs to the entrance. If you have any questions please call one of the above numbers for help. We hope to see you there!



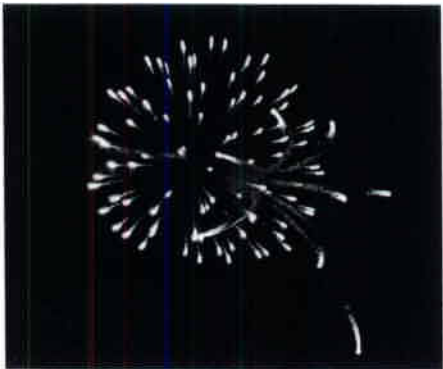
Tel: 920-273-3089

Fax: 920-924-0985

www.centralstatesfireworks.com



If you are looking for the finest product the pyrotechnic world has to offer, then look no further. Central States directly imports only top quality shells right from the manufacturer. We also offer a large selection of American Made Shells. As direct importers we save a significant amount and pass the savings along to our customers.



We also carry a \$10,000,000 Liability policy to cover our customers and spectators.

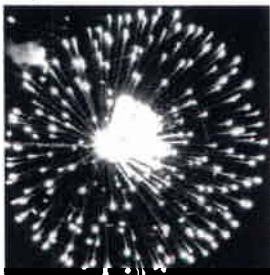
Central States Fireworks is a full service company. If your organization prefers to fire the display, we offer on site training for your entire team. If your preference is to have Central States fire your display, we have trained professional pyrotechnician teams to safely set up, discharge and clean up your display. As one of our customers wrote, "From setup to clean up, you guys are the best."

Why Have a Fireworks Display?

When compared to other forms of entertainment, fireworks can be a very beneficial addition to your event. Just about everybody enjoys watching the night sky light up with color, action and beautiful effects. A Central States Display will do just that.

We take great pride in providing an unparalleled array of color and special effects that will leave your crowd in awe.

Whether it is a fundraiser, holiday, anniversary, birthday, wedding or other special event, Fireworks are an outstanding way to add to your audience's experience and leave a memorable impression.



Enhancements to a Display

One of the most successful tools our customers have used to enhance and/or fund their celebrations, is the use of a fireworks setpiece. A setpiece is a ground display item that uses colored fire to depict a name, logo or other symbol. The possibilities are only limited by your imagination. We have made thousands of these over the years. Some examples include American Flags, a 16" Diameter Mets Logo used at Shea Stadium, Major Softdrink company logos, Corporate Logos and custom lettered Signs.



Want Additional Information?

Give us a call, fax or email and we will meet at your convenience. Central States is customer oriented and strives to provide the best service and product at the most reasonable cost.

If you would like to request additional information, simply fill in the information below and return it to us. Our catalog can be accessed on-line @ www.centralstatesfireworks.com.

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ Best Time to Call _____

Email: _____

Name of Event: _____

Date of Event: _____



Scot Miller

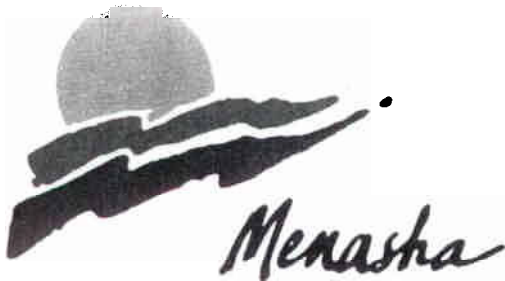
538 Florida Ave

North Fond du Lac, WI 54937

Phone: 920-273-3089

Fax: 920-924-0985

E-mail: fireworkscot@charter.net



City of Menasha • Office of the Mayor
Joseph F. Laux, Mayor

February 15, 2007

Central States Fireworks
538 Florida Ave.
Fond du Lac, WI 54937

Dear Mr. Miller:

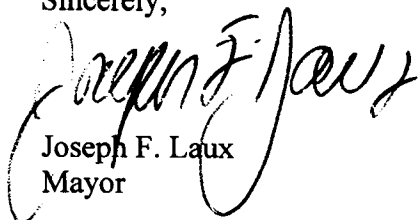
An Alderman has recommended that we send Central States Fireworks an opportunity to quote for Menasha's Fourth of July and has stated that this company is based out of Fond du Lac Wisconsin.

You dropped off a letter and brochure regarding Central States Fireworks and I thank you for this information. I have included these documents in the common council packet. Your letter also indicates that the company is based out of Fond du Lac, Wisconsin and lists the web site as www.centralstatesfireworks.com.

I went to the listed web site and have printed the pages from it which are also enclosed. The company on this web site is from Athens, Illinois. All of the contact information refers to people from Illinois. You are not listed as a contact for this organization.

I am confused by your letter and the brochure provided. Can you please provide an explanation?

Sincerely,



Joseph F. Laux
Mayor

Cc: Common Council

Central States Fireworks

We at Central States guarantee our Programs 100%

Central States Fireworks is located near Springfield, Illinois.

We serve cities, towns and communities not only in Illinois,
but throughout the entire midwest as well.

Our technicians are dedicated to their job of displaying fireworks professionally.

We hope that you find this site helpful and that
we hear from you soon.

Central Office
Central States Fireworks, Inc.
Larry Lefferts
President
18034 Kincaid Street
Athens, Illinois 62613
TEL. 217-636-7598
FAX. 217-636-7618
[EMAIL](#)

Here Are Some Facts About Us



Central States was formed by technicians



Central States is an equal opportunity employer.



Central States holds both state and federal explosives



Central States equipment well exceeds the standard set by



Central States has been in the business of selling and displaying



How to Contact Us

Main Office:



Lawrence H. Lefferts, President
Vivian W. Lefferts, Business Manager
18034 Kincaid Street, Athens, Illinois 62613

Telephone:

Main Office (217) 636-7598
Main Office Fax (217) 636-7618

Sales Representatives:

| | | |
|----------------|---------------------------|----------------|
| Don Altop | Indiana | (812) 988-2148 |
| Troy Anderson | Indiana | (812) 372-7092 |
| Connie Gardner | Central Illinois | (309) 725-8050 |
| Jeff Johnston | Illinois | (217) 306-0787 |
| Dave Lefferts | Illinois | (217) 632-3021 |
| Bob Minard | Illinois | (309) 738-1583 |
| Bob O'Boyle | Northern Illinois/Indiana | (630) 379-4441 |



[Click here to fill out a form about your organization!](#)

Our Employees



Central States refers to its technicians as operators.

These are the people who are in charge of :

- * The display layout
- * The supervision of the setup and clean up
- * Handling any concerns of the program sponsors

In order to be an prospective employee of Central States, you must be over the age of 18.

In order to handle the explosives you must be over the age of 21.

Central States employees must serve a three year apprenticeship before becoming an operator.

[References](#) | [Past Displays](#) | [Our Employees](#) | [Safety](#) | [Display Setup](#) | [Contact Us](#) |
[Links](#) | [Setpieces](#) | [Catalog](#)

This page is best viewed with Internet Explorer at 1024 x 768

If you have any questions or comments about this site. Please contact the [Webmistress](#)

© Copyright 2001-Central States Fireworks, Inc.

Konicek Environmental Consulting LLC

January 30, 2007

Mr. Greg Keil
City of Menasha
140 Main Street
Menasha, WI 54952

Reference: Bid Response, Round 46
Former Barth Property
87 Racine Street
Menasha, WI
Comm#: 54952-3156-87-A
BRRTS #: 03-71-001607

Dear Mr. Keil,

Konicek Environmental Consulting, LLC provided a compliant bid response with the lowest total cost of completion of the November 20, 2006 Specified Work Scope through the PECFA public bid process (Bid Round 46) for the above referenced site.

Konicek Environmental Consulting, LLC will complete the services as outlined in our bid response. Services will be provided in accordance with the enclosed Standard Fee Schedule and General Conditions of Service.

Please indicate your acceptance by signing and returning one copy of this letter.

If you would like to meet to discuss the details or to address any questions you may have, please do not hesitate to call.

Sincerely,

Konicek Environmental Consulting, LLC



Gregory A. Konicek, CHMM

Accepted by: _____

Date: _____

Jkd/500f

Konicek Environmental Consulting LLC

January 30, 2007

Mr. Greg Keil
City of Menasha
140 Main Street
Menasha, WI 54952

Reference: Bid Response, Round 46
Former Barth Property
87 Racine Street
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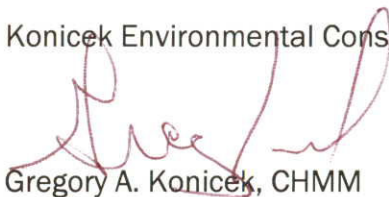
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Sincerely,

Konicek Environmental Consulting, LLC



Gregory A. Konicek, CHMM

Accepted by: _____

Date: _____

Jkd/500f

KONICEK ENVIRONMENTAL CONSULTING, LLC GENERAL CONDITIONS

These General Conditions are incorporated by reference into the attached proposal and shall be incorporated by reference into any agreement under which services are to be performed by Konicek Environmental Consulting, LLC (Konicek) for the Client. No agreement or understanding, oral or written, which modifies or waives these General Conditions of Service, shall be binding on Konicek unless they are made in writing and agreed by Konicek.

I. SERVICES

"Services" means those services performed by Konicek pursuant to this Agreement, as set forth in the attached proposal and as modified as necessary. The scope of service(s), project schedule, and associated cost estimate included in the attached proposal are based on the information made available to Konicek by the Client. If site conditions are materially different from those indicated by the Client, a written amendment to this Agreement equitably adjusting the scope of services, costs or schedule shall be executed by the Client and Konicek. Konicek may suspend performance of its services until the Amendment has been executed. If the Amendment is not agreed to within a reasonable time as deemed by Konicek, Konicek may terminate this Agreement. In the event of Agreement termination, the Client shall pay Konicek for all service performed prior to termination and termination expenses set forth in these General Conditions of Service.

II. STANDARD OF CARE

- A. Konicek will strive to perform services in a manner consistent with that level of care and skill ordinarily exercised by other members of the environmental profession currently practicing in the same locality under similar conditions. No other representations, expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or other instrument of service.
- B. If Konicek breaches the standard of care contained in sub-paragraph (A) of this Paragraph II, Konicek shall be given an opportunity to correct any Services at no additional charge to Client.
- C. Any claim pursuant to this Paragraph II must be in writing and such claim shall set forth in reasonable detail all know facts upon which it is based.

III. KONICEK AS INDEPENDENT CONTRACTOR

Konicek, in performing the Services, shall be deemed as an independent contractor and not an agent or employee of Client.

IV. SUSCONTRACTS

Konicek may subcontract any part of the Services without the prior written approval of Client, but such subcontracting shall not relieve Konicek of any of its obligations under this Agreement.

V. SUSPENSION OF SERVICES OR TERMINATION OF SERVICES

- A. Client may suspend, at any time, or any part of the Services, or terminate all of the remaining Services to be performed pursuant to this Agreement, either for Cause or due to the Client's wishes, by giving Konicek two (2) days prior written notice. Upon receipt of such notice, Konicek shall promptly discontinue the Services, except to the extent specified in such notice. Client shall pay and reimburse Konicek per one of the following methods:
 - 1) Termination of Services for Cause: If Client terminates the Services for Cause, payment shall be made in accordance with the process presented in subparagraph VIII(C); or
 - 2) Suspension of Services: If Client suspends services, payment shall be made in full for all of the Services performed by Konicek, prior to the effective date of said notice, for Which payment has not already been made; and all reasonable costs associated with demobilization of Konicek's personnel and equipment, and all other costs which Konicek is, or will become, legally obligated to pay in connection with the performance of the Services (including, but not limited to, amounts due under the subcontracts and supply agreements).
- B. Konicek may suspend performance of Services by giving Client five (5) days prior written notice hereof, if:
 - 1) Client is in default of its payment obligations under Paragraph VIII.
 - 2) Force Majeure, as set forth in Paragraph VI hereof, causes an uninterrupted continual delay of thirty (30) days.

VI. FORCE MAJEURE

No delay or failure in performance by either party hereto shall constitute default hereunder or give rise to any claim for damages, if, and to the extent, such delay or failure is caused by an occurrence beyond the reasonable control and without the fault or negligence of the party affected and by which said party is unable to prevent or provide against by exercised of reasonable diligence, including, but not limited to, Acts of God or the public enemy, expropriation or confiscation of facilities, material changes in applicable law, war, legal disputes, rebellion, sabotage or riots, floods, unusually severe weather, fires, explosions, or other catastrophes (collectively, 'Force Majeure'). Unless such Force Majeure substantially frustrates performance of this Agreement, it shall not operate to excuse, but only to delay performance hereunder, except as provided in subparagraph V (B)(2).

VII. ASSIGNMENT OF AGREEMENT

Neither party shall assign this Agreement or any part hereof without the prior written consent of the other party. Any assignment not made in accordance with this Agreement shall be void.

VIII. BILLING AND PAYMENTS

- A. Client shall pay Konicek for services rendered in accordance with the rates and charges set forth in the attached proposal. Invoices will be routinely submitted by Konicek, but no more frequently than every two (2) weeks, and shall be due and payable within 30 calendar days of invoice date.
- B. Within thirty (30) days of the date of Konicek's invoice delivered to Client, Client shall pay the full amount of such invoice provided; however, that if Client objects to all or any portion of the an invoice, Client shall notify Konicek of Clients objection within ten (10) days from the date of invoice and the parties shall immediately make every effort to settle the disputed portion of the invoice. Failure to provide written statement shall constitute a waiver of any such objections and acceptance of the invoice as submitted.
- C. Client shall, in any event, pay the portion of the invoice which is not in dispute within the thirty (30) day period for payment Client shall pay an additional charge of 1% per month for any payment made more than thirty (30) days after the date of the invoice; such additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. Client also agrees to pay all attorney fees, arbitration or other dispute resolution costs, and all court costs incurred to collect unpaid balances.

IX. INDEMNIFICATION

- A. Subject to provisions of subparagraph IX(C) and except as expressly set for in subparagraph IX(B), Client shall indemnify and hold Konicek, its directors, officers and employees harmless from and against any and all liabilities, losses, damages, casts and expenses (excluding attorney's fees), which Konicek, its subs and employees may hereafter suffer in connection with any claim, action or right of action (at law or in equity), because of any injury (including death) or damage to person or property which arises out of any act of negligence or willful misconduct by Client or its directions officers or employees, agents or invites.
- B. Subject to the provisions of subparagraph IX(C) and except as expressly set forth in subparagraph IX(A), Konicek shall indemnify and hold Client, its directors, officers and employees harmless from and against any and all liabilities, losses damages, costs and expenses (excluding attorney's fees), which Client. its directors, officers and employees may hereafter suffer in connection with any claim, action or right of action (at law or in equity), because of any injury (including death) or damage to person or property which arises out of any act of negligence or willful misconduct by Konicek or its employees, agents, independent contractors, material suppliers or invites. It is agreed that the Clients maximum recovery and sole and exclusive remedy against Konicek for the professional services performed under this agreement, whether in contract, tort or otherwise, is the amount of Konicek's fees for the project included in the attached proposal.
- C. In the event there is joint negligence on the part of Client and Konicek, the responsibility therefore, and the indemnifications obligations set forth in the subparagraphs IX(A) and IX(B) shall be prorated to reflect the relative degree of negligence or fault attributable to Client and Konicek
- D. At the Client's option, Konicek may be asked to participate on an advisory basis at Konicek's current hourly rates, in the defense of any claim or action referred to in subparagraph IX (A).

X. INSURANCE

- A. Konicek represents that it and its agents are protected by Workers Compensation Insurance and that Konicek has coverage under employers liability, commercial general liability, bodily injury and property damage, and professional liability error policies that Konicek deems reasonable and adequate. Upon request, Konicek shall furnish documentation of the risks insured against and the respective limits of liability.
- B. If Client requires specific inclusions of coverage in addition to that obtained by Konicek, or increased limits of liability in Konicek's liability policies, the cost of such inclusions of increase limits shall be paid by Client.

XI. PERMITS, LICENSES AND ACCESS AGREEMENTS

Client shall cooperate with Konicek in obtaining any permits or licenses required for the performance of the Services. Client shall obtain access agreements when necessary for the performance of services. Client shall pay all costs and fees necessary for such permits, licenses and access agreements.

XII. SURVIVAL OF OBLIGATIONS

Obligations of the parties under this Agreement shall survive termination or suspension of the Services of this Agreement.

XIII. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations or agreements relating thereto, written or oral, except to the extent they are expressly incorporated herein. Unless otherwise provided herein, no amendments, changes, alterations or modifications of this Agreement shall be effective, unless in writing signed by Client and Konicek.

XIV. SUCESSORS AND ASSIGNS

This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties.

XV. NOTICES

Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed duly given if delivered by facsimile, delivered by private express service provider, if delivered in person or deposited in the United States mail, first-class certified or registered mail, postage prepaid, return receipt requested.

XVI. NONDISCRIMINATION

Konicek covenants that in providing the Services, no person on the grounds of race, color, age, religion, sex, or natural origin, shall be excluded from participation therein, denied the benefits thereof, or otherwise be subjected to discrimination with respect thereto.

XVII. SEVERABILITY

The various terms, provision and covenants herein contained shall be deemed to be separable and severable, and the invalidity or unenforceability of any of them shall in no manner affect or impair the validity or enforceability of the remainder hereof.

XVIII. ACCESS TO SITE AND INFORMATION

- A. Client shall provide right-of-access to the site to Konicek, its employees, agents and contractors, to conduct the planned field observations or services.
- B. Prior to the execution that delivery of this Agreement, Client has supplied to Konicek all information and documents in its possession, custody, or control known to the Client and material to the Site and necessary for the performance of the Services, including the location of subterranean structures and conditions such as, but not limited to, pipes, tanks, utilities and telephone cables; and during the term hereof:
 - 1) Konicek shall take reasonable precautions to minimize damage to the site, due to its operations, but Konicek has not included in its fee, and is not responsible for the cost of restoration for any damage resulting from its operations. For an additional fee, Konicek will, to the extent reasonably practicable, restore the site to conditions substantially similar to those existing prior to Konicek's operations at the request of Client.
 - 2) Konicek shall not be liable for damage or injury to any subterranean structures (Including, but not limited to pipes, tanks and telephone cables) or any existing subterranean conditions, or the consequences of such damage or inquiry.

XIX. SAFETY

- A. Site Health and Safety — Konicek is responsible solely for the safe performance by Konicek field personnel of their activities in performance of the scope of services. It is expressly agreed that Konicek's professional services hereunder do not involve any responsibility for the protection and safety of persons on and about the Site, nor is Konicek to review the adequacy of job safety on the Site.
- B. Client shall provide facilities and labor necessary to afford Konicek field personnel access to sampling, testing or observation locations in conformance with federal state and local laws/ordinances/regulations including, but not limited to, regulations set forth in 051-IA 29 CFR 1926. If in Konicek's opinion, its field personnel are unable to access the necessary locations and perform the scoped services in conformance with these laws/ordinance/regulations due to Project site condition/operations, Konicek may suspend its services until such conditions/operations are brought into conformance with applicable laws/ordinances/regulations. If within a reasonable time, operations/conditions are not in conformance with applicable laws/ordinances/regulations, Konicek may terminate this Agreement. If Agreement is terminated pursuant to this Paragraph, the Client shall pay Konicek for services and termination expenses as set forth in this Agreement.

XX. DISPOSAL OF CONTAMINATED MATERIAL

- A. Konicek is not, and has no authority to as a handler, generator, operator, treater, storer, transporter, or disposer of hazardous waste, substance, pollutants or contaminants found or identified at the site. Konicek shall have no responsibility for the transportation, storage, treatment or disposition of contaminated or potentially contaminated waste materials of any kind which are directly or indirectly generated from Konicek's performance of the Services hereunder. Client shall be responsible for the disposal of any such waste materials and shall be the named party on any such waste manifests.
- B. If samples collected by Konicek or received by Konicek, on behalf of Client, contain hazardous substance, Konicek shall, after testing and analysis, return the samples to Client for final disposal of treatment. Client shall complete all forms necessary and pay all cost for storage, transport and disposal or treatment of samples. Client acknowledges and agrees that Konicek is acting as a consultant and at no time assumes title to such samples.

XXI. CHANGED CONDITIONS

The discovery of any hazardous waste substances, pollutants, or contaminants, underground obstructions, conditions or utilities at the Site, which were not brought to the attention of Konicek prior to the date of this Agreement, will constitute a materially different site condition entitling Konicek, at its option, to terminate the contract (and to receive payment for all work performed up to and including the date of such termination) or to receive an equitable adjustment in the contract price and time for performance.

XXII. OPINION OF COSTS

Konicek's opinions of probable project/construction costs, if included in the scope of services, are made on the basis of Konicek's knowledge, experience and qualifications. Konicek cannot and does not guarantee that proposals, bids or actual total project/construction costs will not vary from opinions of probable costs provided by Konicek.

XXIII. REPORTS AND OWNERSHIP OF DOCUMENTS

- A. Konicek shall furnish two (2) copies of each report to Client unless otherwise stated in preceding proposal. Additional copies shall be furnished for the cost of copying. With the exception of Konicek's final report(s) to Client, all other documents relating to the preparation of the report, including but not limited to notes, support data, test data, memorandum and other preparation materials are and remain the property of Konicek. Konicek agrees to return all reports and information supplied by the Client
- B. Client agrees that all plans/reports or other work product furnished to the Client not paid for in full will be returned upon demand and will not be used for any purpose, including but not limited to design, construction, permits or licensing.

XXIV. GOVERNING LAW

- A. This Agreement and the legal relations of the parties hereto shall be governed by the laws of the State of Wisconsin.
- B. As requested by the Wisconsin Construction Lien Law, Konicek hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract direction with the owner of those who give the owner notice within sixty (60) days after they first furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Builder agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

XXV. DISPUTE RESOLUTION

- A. All claims, disputes, controversies arising out of this Agreement, or any breach thereof, shall be submitted to mediation before and as a condition precedent to any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and Konicek shall select by mutual agreement a neutral mediator. The selection shall be made within fifteen (15) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Client and Konicek within fifteen (15) days, a mediator shall be chosen as specified in the Construction Industry Mediation Rules of the American Arbitration Association then in effect.
- B. If a dispute cannot be settled through mediation as described in Paragraph XXV(A), then such dispute shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect.
- C. In no event shall a demand through mediation be made more than two (2) years from the date the party making the demand knew, or should have known, of the dispute or six (6) years from the date of substantial completion of Konicek's participation in the Project, whichever date occurs earlier.
- D. All mediation or arbitration shall take place in Milwaukee, Wisconsin unless both Client and Konicek agree otherwise. The fees of the mediator(s) or arbitrator(s) and the costs of transcription and other costs incurred by the mediator(s) or arbitrator(s) shall be apportioned equally between both parties.

Standard Fee Schedule February 2005

LABOR

| | |
|--------------------------|---------------|
| Staff Assistant | \$ 35.00/Hour |
| Project Assistant | \$ 50.00/Hour |
| Field Technician | \$ 45.00/Hour |
| Environmental Technician | \$ 55.00/Hour |
| CAD Technician | \$ 60.00/Hour |
| Staff Professional | \$ 80.00/Hour |
| Project Professional | \$ 95.00/Hour |
| Senior Professional | \$110.00/Hour |

EQUIPMENT

| | |
|---------------------------------|-------------|
| Centrifugal Pump | \$60.00/Day |
| Electronic Scale | \$25.00/Day |
| Filtering Apparatus | \$22.00/Day |
| Hand Auger | \$15.00/Day |
| Level, Tripod, Tape/Chain | \$38.00/Day |
| Magnetometer | \$20.00/Day |
| Oil/Water Level Interface Probe | \$70.00/Day |
| Peristaltic Pump | \$40.00/Day |
| Photoionization Detector (PID) | \$75.00/Day |
| Water Level Indicator | \$21.00/Day |

EXPENSES

| | |
|----------|--------------|
| Mileage | \$ 0.38/Mile |
| Per Diem | \$80.00/Day |

All expenses, including subcontractors, will be billed at cost, plus 10%. Payment terms, net 15.

All unpaid invoices subject to 1% per month accrued interest charge after 30 days.

All past due invoices subject to reasonable collection charges.

CITY OF MENASHA DISBURSEMENTS

| | |
|-------------------------------------|----------------|
| Accounts Payable for 2/8/07-2/15/07 | \$3,751,339.27 |
| Checks # 11285-11457 | |

| | |
|-----------------------------------|-------------------|
| Payroll Checks for 2/8/07-2/15/07 | <u>138,309.65</u> |
| Checks # 30598-30827 | |

| | |
|-------|----------------|
| Total | \$3,889,648.92 |
|-------|----------------|

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check, incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Date: Thursday, February 08, 2007
Time: 12:33PM
User: MGRIESBACH

CITY OF MENASHA
Check Register - w/Alternate Description

Page: 1 of 16
Report: 03630Alt.rpt
Company: 31100

| Vendor ID / Name | Invoice Nbr | CpnyID | Acct | Subaccount | Amount | Invoice Description |
|---|---|--------|------|------------|-----------|--------------------------------|
| 01050 ACC PLANNED SERVICE INC | 11278 | 31100 | 51 | 10-115-204 | 1,097.25 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 52 | 05-201-240 | 1,201.75 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 52 | 08-101-240 | 679.25 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 53 | 09-102-240 | 600.00 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 53 | 09-212-240 | 679.25 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31731 | 54 | 10-149-240 | 940.50 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 55 | 06-101-240 | 1,550.00 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11278 | 31100 | 55 | 07-202-240 | 1,889.50 | SEMI-ANNUAL SERVICE CONTRACT |
| | 11301 | 31100 | 51 | 10-115-240 | 209.85 | A/C UNIT FOR SERVER ROOM/FAN |
| | 11420 | 31100 | 53 | 09-212-240 | 2,003.83 | CHANGE FURNACE DUCTWORK A/C |
| | 11409 | 31731 | 54 | 10-149-240 | 219.55 | WINTER PM'S |
| | 11421 | 31100 | 52 | 08-101-240 | 2,168.23 | SHOOTING AHU |
| Check Date 2/8/2007 Check Nbr 011285 Check Total: | | | | | 13,238.96 | |
| 01075 ACCURATE SUSPENSION WAREHOUSE | 7000796 | 31731 | 54 | 10-149-383 | 60.90 | TIE ROD END |
| | 7000839 | 31731 | 54 | 10-149-300 | 55.52 | SHOP SUPPLIES |
| Check Date 2/8/2007 Check Nbr 011286 Check Total: | | | | | 116.42 | |
| 01760 APPLETON SCHOOL DISTRICT | 010806 | 31100 | 21 | 04-304-000 | 89,071.19 | TAX COLLECTION PAYMENTS |
| Check Date 2/8/2007 Check Nbr 011287 Check Total: | | | | | 89,071.19 | |
| 01775 CITY OF APPLETON | 163148 | 31100 | 54 | 03-204-250 | 43,590.00 | VALLEY TRANSIT 1ST QTR |
| | Check Date 2/8/2007 Check Nbr 011288 Check Total: | | | | | 43,590.00 |
| 01788 ARENDAL INC | 5 | 31485 | 56 | 03-501-216 | 3,400.00 | ARCHITECH/ENG FEES NATURES WAY |
| | Check Date 2/8/2007 Check Nbr 011289 Check Total: | | | | | 3,400.00 |
| 01800 JOSHUA ARNDT | 020707 | 31201 | 54 | 10-301-212 | 155.00 | REIMBURSE SUMP PUMP/PIT |
| Check Date 2/8/2007 Check Nbr 011290 Check Total: | | | | | 155.00 | |

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| 02260 BAYCOM INC | 170592 | 31100 | 52 | 08-101-295 | 98.00 | ADD REMOTE KIT TO RADIO |
| | 171061 | 31100 | 52 | 08-101-295 | 1,982.12 | SQUAD EQUIPMENT INSTALLATION |
| | 170597 | 31100 | 52 | 08-101-295 | 24.50 | REPAIR SIREN |
| | Check Date | 2/8/2007 | Check Nbr | 011291 | Check Total: | 2,104.62 |
| 02335 BECK ELECTRIC INC | D39 | 31731 | 54 | 10-149-240 | 171.19 | #12 WHITE THHN |
| | Check Date | 2/8/2007 | Check Nbr | 011292 | Check Total: | 171.19 |
| 02730 BRAZEE ACE HARDWARE | 54895 | 31100 | 55 | 07-202-240 | 3.10 | SCREWS/ANCHORS |
| | 54914 | 31100 | 55 | 07-202-313 | 13.48 | PEST REPELLER/MOUSE TRAP |
| | 54944 | 31207 | 55 | 07-205-822 | 26.91 | DRILL BITS |
| | 54970 | 31100 | 51 | 10-115-313 | 8.99 | HAND SOAP |
| | 54974 | 31100 | 51 | 10-115-313 | 19.26 | SCRUB PADS/DISH SCRUB/SQUEEGEE |
| | 55113 | 31100 | 51 | 10-115-313 | 7.47 | BLEACH/LAUNDRY SOAP/WIPES |
| | 55149 | 31100 | 55 | 07-202-240 | 12.87 | BRACKETS |
| | 55215 | 31100 | 52 | 08-101-240 | 6.76 | VALVE/CAP/ADAPTER/TAPE |
| | Check Date | 2/8/2007 | Check Nbr | 011293 | Check Total: | 98.84 |
| 03070 CALUMET COUNTY TREASURER | 010807 | 31100 | 21 | 04-300-000 | 68,616.05 | TAX COLLECTION PMT-COUNTY |
| | 010807 | 31100 | 21 | 04-309-000 | 2,977.55 | TAX COLLECTION PMT-STATE |
| | Check Date | 2/8/2007 | Check Nbr | 011294 | Check Total: | 71,593.60 |
| 03145 CAREW CONCRETE & SUPPLY CO INC | 709255 | 31100 | 54 | 10-134-300 | 19.25 | CONCRETE |
| | 710667 | 31100 | 54 | 10-134-300 | 776.00 | WATER & TAYCO |
| | Check Date | 2/8/2007 | Check Nbr | 011295 | Check Total: | 795.25 |
| 03225 CB SUPPLY COMPANY INC | 0130146-IN | 31100 | 54 | 10-124-300 | 16.08 | BEARINGS |
| | 0130129-IN | 31100 | 54 | 10-124-300 | 10.00 | GR SPIDER BEVEL |
| | Check Date | 2/8/2007 | Check Nbr | 011296 | Check Total: | 26.08 |

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|----------------------------|-------------|----------|-----------|------------|--------------|-------------------------|
| 03230 CCP INDUSTRIES | 21555032 | 31731 | 54 | 10-149-300 | 112.84 | WIPER |
| | Check Date | 2/8/2007 | Check Nbr | 011297 | Check Total: | 112.84 |
| 04135 DAVIS & KUELTHAU SC | 275644 | 31100 | 51 | 02-103-211 | 2,070.00 | WISCO ENTERPRISES LLP |
| | Check Date | 2/8/2007 | Check Nbr | 011298 | Check Total: | 2,070.00 |
| 04309 WM DIX LUMBER CO INC | 28239 | 31207 | 55 | 07-205-822 | 4,815.36 | 2x6 DECK/GREY |
| | Check Date | 2/8/2007 | Check Nbr | 011299 | Check Total: | 4,815.36 |
| 04360 DORNER INC | 2006-08(3) | 31485 | 21 | 04-205-000 | -2,360.49 | NATURE'S WAY |
| | 2006-08(3) | 31485 | 54 | 10-121-822 | 45,031.34 | NATURE'S WAY |
| | 2006-08(3) | 31485 | 54 | 10-134-822 | 2,178.50 | NATURE'S WAY |
| | Check Date | 2/8/2007 | Check Nbr | 011300 | Check Total: | 44,849.35 |
| | | | | | | |
| 04450 DWD-UI | 06438 | 31100 | 51 | 10-115-162 | 326.30 | DPW |
| | 06438 | 31100 | 55 | 06-101-162 | 432.00 | LIBRARY |
| | 06438 | 31100 | 55 | 10-215-162 | 8,287.04 | BRIDGE |
| | Check Date | 2/8/2007 | Check Nbr | 011301 | Check Total: | 9,045.34 |
| | | | | | | |
| 05170 EMP | INV909872 | 31100 | 53 | 09-102-300 | 394.95 | REVIEW SOFTWARE |
| | RGA009836 | 31100 | 53 | 09-102-300 | -315.96 | SOFTWARE RETURN |
| | Check Date | 2/8/2007 | Check Nbr | 011302 | Check Total: | 78.99 |
| 06075 FASTENAL COMPANY | WINEE18727 | 31207 | 55 | 07-205-822 | 272.59 | TOOLS |
| | WINEE18671 | 31207 | 55 | 07-205-822 | 15.03 | TOOLS |
| | Check Date | 2/8/2007 | Check Nbr | 011303 | Check Total: | 287.62 |
| 06115 FERRELLGAS | 1013685289 | 31731 | 54 | 10-149-300 | 57.63 | LIQUEFIED PETROLUUM GAS |
| | 1013702360 | 31266 | 54 | 10-307-300 | 57.65 | LIQUEFIED PETROLEUM GAS |
| | Check Date | 2/8/2007 | Check Nbr | 011304 | Check Total: | 115.28 |

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|------------------------------------|---------------|----------|-----------|------------|--------------|--------------------------------|
| 06225 FIRST SUPPLY APPLETON | 6657592-00 | 31731 | 54 | 10-149-240 | 242.15 | WATER HEATER |
| | Check Date | 2/8/2007 | Check Nbr | 011305 | Check Total: | 242.15 |
| 06615 FOX VALLEY TECHNICAL COLLEGE | 19334/FY06-07 | 31100 | 52 | 08-101-337 | 471.20 | OFFICER TRAINING |
| | 020607 | 31100 | 21 | 04-229-000 | 5.84 | CHAPTER 70.114 AIDS PAYMENT |
| | 010806 | 31100 | 21 | 04-303-000 | 303,080.59 | TAX COLLECTION PMT-WI |
| | 010806 | 31100 | 21 | 04-303-000 | 28,244.72 | TAX COLLECTION PMT-C |
| | Check Date | 2/8/2007 | Check Nbr | 011306 | Check Total: | 331,802.35 |
| 06625 FOX VALLEY TRUCK | 474095 | 31731 | 54 | 10-149-383 | 6.96 | PINS |
| | Check Date | 2/8/2007 | Check Nbr | 011307 | Check Total: | 6.96 |
| 07010 G&K SERVICES INC | 1011510526 | 31731 | 54 | 10-149-201 | 193.18 | CLOTHING/MOP/MAT/TOWEL SERVICE |
| | 1011513949 | 31731 | 54 | 10-149-201 | 178.40 | CLOTHING/MOP/MAT/TOWEL SERVICE |
| | 1011517366 | 31731 | 54 | 10-149-201 | 193.18 | CLOTHING/MOP/MAT/TOWEL SERVICE |
| | 1011520781 | 31731 | 54 | 10-149-201 | 193.18 | CLOTHING/MOP/MAT/TOWEL SERVICE |
| | Check Date | 2/8/2007 | Check Nbr | 011308 | Check Total: | 757.94 |
| 07091 SAUL GARCIA | 020707 | 31201 | 54 | 10-301-212 | 156.00 | REMBURSE SUMP PUMP/PIT |
| | Check Date | 2/8/2007 | Check Nbr | 011309 | Check Total: | 156.00 |
| 08186 EILEEN HASSE | 020707 | 31201 | 54 | 10-301-212 | 135.00 | REIMBURSE SUMP PUMP/PIT |
| | Check Date | 2/8/2007 | Check Nbr | 011310 | Check Total: | 135.00 |
| 08287 BARBARA HELWINK | 013107 | 31278 | 53 | 09-116-702 | 608.72 | LHR/REHAB PROGRAM |
| | Check Date | 2/8/2007 | Check Nbr | 011311 | Check Total: | 608.72 |
| 08350 HEWLETT-PACKARD COMPANY | 41656689 | 31100 | 51 | 04-109-315 | 799.00 | VIDEO DISPLAY SIGN TECH |
| | Check Date | 2/8/2007 | Check Nbr | 011312 | Check Total: | 799.00 |

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| 08465 HOME DEPOT CREDIT SERVICES | 1590213 | 31100 | 53 | 09-212-240 | 175.42 | XL SING BOWL |
| | 1590213 | 31100 | 55 | 07-202-240 | 3.91 | DOOR HOLDER |
| | 3043512 | 31100 | 55 | 07-202-315 | 323.19 | 2 DRILL KITS |
| | 7043947 | 31207 | 55 | 07-205-822 | 52.96 | BOLTS/BLD KNIFE |
| | 6991190 | 31207 | 55 | 07-205-822 | 60.00 | DRILLBITS/BOLTS/CBLTS |
| Check Date | 2/8/2007 | Check Nbr | 011313 | Check Total: | 615.48 | |
| 09005 IACP | 020607 | 31100 | 52 | 08-101-320 | 100.00 | MEMBERSHIP RENEWAL |
| | Check Date | 2/8/2007 | Check Nbr | 011314 | Check Total: | 100.00 |
| 09105 INDEPENDENT INSPECTIONS LTD | 15892 | 31100 | 52 | 03-301-216 | 3,398.17 | JANUARY 2007 PERMITS ISSUED |
| | Check Date | 2/8/2007 | Check Nbr | 011315 | Check Total: | 3,398.17 |
| 10335 JX ENTERPRISES INC | D263050021 | 31731 | 54 | 10-149-383 | -375.00 | CORE CREDIT |
| | D270040147 | 31731 | 54 | 10-149-383 | 29.82 | STOCK |
| | D270080028 | 31731 | 54 | 10-149-383 | 51.60 | STOCK |
| | D270110079 | 31731 | 54 | 10-149-383 | 62.23 | RADIATOR CAP |
| | D270230053 | 31731 | 54 | 10-149-383 | -53.95 | TIE ROD |
| | D270160017 | 31731 | 54 | 10-149-383 | 24.99 | PUMP/WINDSHIELD |
| | D270230012 | 31731 | 54 | 10-149-383 | 63.38 | SWITCH |
| | D270180147 | 31731 | 54 | 10-149-383 | 24.99 | WINDSHIELD PUMP |
| Check Date | 2/8/2007 | Check Nbr | 011316 | Check Total: | -171.94 | |
| 11030 KAEMPFER & ASSOCIATES INC | 12795 | 31201 | 54 | 10-301-212 | 1,049.68 | INDUSTRIAL DISCHARGE REG PROG |
| | 12796 | 31201 | 54 | 10-301-212 | 446.65 | USER DISCHARGE PERMIT PREP |
| | 12797 | 31201 | 54 | 10-301-212 | 520.89 | SEWER USE MONITORING |
| | 12798 | 31201 | 54 | 10-301-212 | 963.94 | SSES PROJECT MANAGEMENT |
| | 12799 | 31201 | 54 | 10-301-212 | 136.52 | SMOKE TESTING PROGRAM |
| | 12800 | 31201 | 54 | 10-301-212 | 7,028.81 | SSES REPORT PREPARATION |
| Check Date | 2/8/2007 | Check Nbr | 011317 | Check Total: | 10,146.49 | |

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| 11035 KANN MANUFACTURING CORP | 226114 | 31731 | 54 | 10-149-383 | 12.14 | O RING KIT |
| Check Date | 2/8/2007 | Check Nbr | 011318 | Check Total: | 12.14 | |

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|------------------------|--------------|--------|------|------------|--------|-------------------------------|
| 11155 KITZ & PFEIL INC | 122614-0047 | 31100 | 54 | 10-304-300 | 18.89 | RURAL MAILBOX |
| | 122614-006 | 31100 | 55 | 07-202-300 | 3.87 | SINGLE SIDED KEY |
| | 122614-0133 | 31100 | 51 | 10-115-240 | 5.47 | DRILL BIT/EXTENSION |
| | 122714-0002 | 31100 | 54 | 10-121-315 | 12.59 | SLEDGE HANDLE |
| | 122714-0035 | 31100 | 55 | 07-202-240 | 2.00 | HARDWARE MISC |
| | 121114-0187C | 31201 | 54 | 10-301-300 | -3.59 | THREADLOCKER |
| | 122814-0040 | 31100 | 52 | 08-101-240 | 6.97 | HARDWARE MISC |
| | 122914-0062 | 31100 | 54 | 10-304-300 | 56.67 | RURAL MAILBOX |
| | 010214-0004 | 31100 | 55 | 07-202-315 | 42.25 | COUNTERSINK/DRILL BITS |
| | 010214-0092 | 31100 | 55 | 07-202-240 | 5.40 | HARDWARE MISC |
| | 010314-0076 | 31100 | 51 | 10-115-300 | 14.65 | PLUG/CHISEL |
| | 010414-0036 | 31100 | 55 | 07-202-315 | 19.21 | POWER BITS |
| | 010514-0013 | 31207 | 55 | 07-205-822 | 48.99 | BITS/HARDWARE MISC |
| | 010514-0039 | 31731 | 54 | 10-149-300 | 44.58 | SHOP TOOLS |
| | 010514-0042 | 31100 | 55 | 07-202-240 | 39.48 | SANDPAPER/BRUSHES/PAINT |
| | 010814-0052 | 31100 | 55 | 07-202-300 | 25.17 | ROLLER COVERS/THINNER |
| | 010914-0023 | 31207 | 55 | 07-205-822 | 11.23 | BITS |
| | 010914-0028 | 31731 | 54 | 10-149-300 | 13.49 | HOLE SAW |
| | 010914-0053 | 31207 | 55 | 07-205-822 | 3.41 | PHIL SOCKET |
| | 010914-0062 | 31731 | 54 | 10-149-383 | 3.50 | HARDWARE MISC |
| | 010914-0094 | 31100 | 55 | 07-203-240 | 1.62 | MISC FOR POOL FLOAT |
| | 011014-0010 | 31100 | 51 | 10-115-300 | 4.99 | MASK TAPE |
| | 011014-0119 | 31100 | 55 | 07-203-240 | 4.23 | MISC FOR POOL FLOAT |
| | 011114-0111 | 31731 | 54 | 10-149-300 | 14.44 | U-BOLT/THINNER |
| | 011214-0115 | 31207 | 55 | 07-205-822 | 4.91 | TUBE STRAP/ELBOWHARDWARE MISC |
| | 011514-0054 | 31100 | 51 | 10-115-300 | 4.34 | SNOWBLOWER SPARK PLUGS |
| | 011614-0069 | 31100 | 51 | 10-115-240 | -3.80 | GALV CAP/CONNECTORS |
| | 011614-0043 | 31100 | 51 | 10-115-240 | 13.73 | VALVES |
| | 011714-0006 | 31100 | 54 | 10-131-300 | 63.89 | WASHERS/NUTS/HEX LAG BOLT |
| | 011714-0034 | 31100 | 55 | 07-202-313 | 6.99 | RAGS |
| | 011714-0051 | 31100 | 55 | 07-202-315 | 28.41 | PUSH TORCH HEAD |
| | 011714-0095 | 31100 | 54 | 10-124-300 | 49.48 | HARDWARE MISC |
| | 011814-0003 | 31100 | 55 | 07-202-240 | 20.00 | DRILL BITS |

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| | 011814-0077 | 31207 | 55 | 07-205-822 | 9.97 | WASHERS |
| | 011914-0058 | 31100 | 55 | 07-202-240 | 25.99 | ENAMEL/MEMORIAL BLDG |
| | 011914-0075 | 31100 | 55 | 07-201-300 | 3.87 | KEY |
| | Check Date | 2/8/2007 | Check Nbr | 011321 | Check Total: | 627.29 |
| 11315 KRUEGER TRUE VALUE | 842546 | 31100 | 55 | 07-202-315 | 9.05 | BITS/SOCKET |
| | 842494 | 31100 | 55 | 07-202-315 | 10.77 | PHIL SOCKET |
| | Check Date | 2/8/2007 | Check Nbr | 011322 | Check Total: | 19.82 |
| 12245 LAW ENFORCEMENT TARGETS INC | 0079428-IN | 31100 | 52 | 08-101-300 | 117.25 | TARGETS |
| | Check Date | 2/8/2007 | Check Nbr | 011323 | Check Total: | 117.25 |
| 12250 LAWSON PRODUCTS INC | 5210265 | 31731 | 54 | 10-149-300 | 237.40 | MISC HARDWARE SUPPLIES |
| | Check Date | 2/8/2007 | Check Nbr | 011324 | Check Total: | 237.40 |
| 13043 MANAWA TELEPHONE CO | 020107 | 31100 | 51 | 04-109-221 | 39.95 | INTERNET SERVICE |
| | Check Date | 2/8/2007 | Check Nbr | 011325 | Check Total: | 39.95 |
| 13055 RAJWANT SINGH MANN | 020107 | 31100 | 46 | 04-157-000 | 25.00 | REFUSE CART DOWNGRADE REFUND |
| | Check Date | 2/8/2007 | Check Nbr | 011326 | Check Total: | 25.00 |
| 13095 MARSHALL & ILSLEY TRUST CO | 020807 | 31100 | 21 | 04-415-000 | 127.38 | FLEX SPEND MEDICAL |
| | 020807 | 31100 | 21 | 04-417-000 | 96.15 | FLEX SPEND DEPENDENT CARE |
| | Check Date | 2/8/2007 | Check Nbr | 011327 | Check Total: | 223.53 |
| 13120 MARTENSON & EISELE INC | 40772 | 31482 | 56 | 03-501-212 | 5,687.00 | PUD LAKE PARK VILLAS |
| | Check Date | 2/8/2007 | Check Nbr | 011328 | Check Total: | 5,687.00 |
| 13126 TREVOR MARTIN | 020707 | 31201 | 54 | 10-301-212 | 675.00 | REIMBURSE SUMP PUMP/PIT |
| | Check Date | 2/8/2007 | Check Nbr | 011329 | Check Total: | 675.00 |

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| 13150 MATTHEWS TIRE & AUTO SERVICE | 310911 | 31731 | 54 | 10-149-382 | 308.60 | SQUADS |
| Check Date | 2/8/2007 | Check Nbr | 011330 | | Check Total: | 308.60 |
| 13345 MENARDS-APPLETON EAST | 27001 | 31100 | 54 | 10-124-300 | 49.98 | MAILBOX & POST |
| Check Date | 2/8/2007 | Check Nbr | 011331 | | Check Total: | 49.98 |
| 13360 MENASHA ELECTRIC & WATER UTILI | 002602 | 31100 | 54 | 10-134-212 | 1,179.00 | DIGGERS HOTLINE |
| | 002602 | 31201 | 54 | 10-301-212 | 1,179.00 | DIGGERS HOTLINE |
| | 012407 | 31100 | 12 | 04-399-000 | 6.85 | |
| | 012407 | 31100 | 54 | 10-131-223 | 237.44 | |
| | 012407 | 31201 | 54 | 10-301-223 | 61.61 | |
| | 012407 | 31100 | 55 | 07-202-223 | 776.03 | |
| | 012407 | 31100 | 55 | 07-202-223 | 13.90 | |
| | 012407 | 31100 | 55 | 07-202-225 | 55.43 | |
| Check Date | 2/8/2007 | Check Nbr | 011332 | | Check Total: | 3,509.26 |
| 13370 MENASHA EMPLOYEES CREDIT UNION | 020807 | 31100 | 21 | 04-299-020 | 2,038.00 | DEDUCTIONS |
| Check Date | 2/8/2007 | Check Nbr | 011333 | | Check Total: | 2,038.00 |
| 13375 MENASHA EMPLOYEES LOCAL 1035 | 020807 | 31100 | 21 | 04-299-031 | 200.00 | 1035 UNION DEDUCTIONS |
| Check Date | 2/8/2007 | Check Nbr | 011334 | | Check Total: | 200.00 |
| 13400 MENASHA JOINT SCHOOL DISTRICT | 020607 | 31100 | 21 | 04-229-000 | 30.92 | CHAPTER 70.114 AIDS PAYMENT |
| | 010807 | 31100 | 21 | 04-302-000 | 1,605,781.66 | TAX COLLECTION PMT-W |
| | 010807 | 31100 | 21 | 04-302-000 | 51,521.94 | TAX COLLECTION PMT-C |
| Check Date | 2/8/2007 | Check Nbr | 011335 | | Check Total: | 1,657,334.52 |
| 13435 MENASHA POSTMASTER | 020207 | 31100 | 53 | 09-212-311 | 55.00 | MARCH NEWSLETTER |
| Check Date | 2/8/2007 | Check Nbr | 011336 | | Check Total: | 55.00 |

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|--------------------------------------|-------------|----------|-----------|---------------|--------------|-------------------------------|
| 13460 CITY OF MENASHA TREASURER | 020707 | 31100 | 12 | 04-101-000 | 5,292.54 | RETURN 3 INSTALLMENTS/S FIGI |
| | Check Date | 2/8/2007 | Check Nbr | 011337 | Check Total: | 5,292.54 |
| | | 020607 | 31100 | 51 04-305-730 | 360.17 | RECESSION OF PROP TAX 7-2-1 |
| | Check Date | 2/8/2007 | Check Nbr | 011338 | Check Total: | 360.17 |
| 13580 MID-AMERICAN RESEARCH CHEMICAL | 0320090-IN | 31201 | 54 | 10-301-300 | 166.93 | FOAMING ROOT CONTROL |
| | Check Date | 2/8/2007 | Check Nbr | 011339 | Check Total: | 166.93 |
| 13605 MIDWEST SIGN & SCREEN PRINTING | 2441197-01 | 31100 | 54 | 10-131-300 | 45.95 | TACK APPL TAPE |
| | 2441197-02 | 31100 | 54 | 10-131-300 | 68.92 | TACK APPL TAPE |
| | 2441197-03 | 31100 | 54 | 10-131-300 | 64.46 | TAPE |
| | Check Date | 2/8/2007 | Check Nbr | 011340 | Check Total: | 179.33 |
| 13685 MINNESOTA MUTUAL LIFE INSURANC | MARCH 2007 | 31100 | 21 | 04-618-000 | 2,291.30 | BASIC/EMPLR |
| | Check Date | 2/8/2007 | Check Nbr | 011341 | Check Total: | 2,291.30 |
| 13697 MIRON CONSTRUCTION CO INC | 38288 | 31483 | 52 | 05-201-821 | 2,492.60 | ENGINEERING SERVICES/FIRE STN |
| | Check Date | 2/8/2007 | Check Nbr | 011342 | Check Total: | 2,492.60 |
| 13755 MORTON SAFETY | 137189 | 31731 | 54 | 10-149-300 | -285.50 | CREDIT FOR PORTION INV 82051 |
| | 137193 | 31731 | 54 | 10-149-300 | 332.50 | REPLACEMENT SUPPLIES |
| | Check Date | 2/8/2007 | Check Nbr | 011343 | Check Total: | 47.00 |
| 13870 PEGGY MURPHY | 010207 | 31100 | 53 | 09-102-331 | 32.98 | MILEAGE |
| | 010207 | 31100 | 53 | 09-114-331 | 10.23 | MILEAGE |
| | Check Date | 2/8/2007 | Check Nbr | 011344 | Check Total: | 43.21 |

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|---|---|--------|------|------------|----------|-------------------------------|
| 14010 N&M AUTO SUPPLY | 154624 | 31731 | 54 | 10-149-383 | 23.16 | AIR FILTER |
| | 154429 | 31731 | 54 | 10-149-383 | 9.45 | SPARK PLUGS |
| | 155308 | 31731 | 54 | 10-149-383 | 69.65 | DISC BRAKE PADS |
| | 155658 | 31731 | 54 | 10-149-383 | 4.18 | STOCK |
| | 154933 | 31731 | 54 | 10-149-383 | 21.66 | AIR/FUEL FILTERS |
| | 155023 | 31731 | 54 | 10-149-383 | 53.90 | BATTERY/DEPOSIT |
| | 154935 | 31731 | 54 | 10-149-383 | 8.36 | SPARK PLUGS |
| | 155705 | 31731 | 54 | 10-149-383 | 26.95 | BATTERY/DEPOSIT |
| | 155206 | 31731 | 54 | 10-149-383 | 56.95 | BATTERY/DEPOSIT |
| | 155367 | 31731 | 54 | 10-149-383 | 19.49 | BRAKE SHOE/DEPOSIT |
| | 155319 | 31731 | 54 | 10-149-383 | 130.74 | BRAKE ROTOR |
| | 156996 | 31100 | 55 | 07-202-315 | 7.99 | COUPLER |
| | 156979 | 31100 | 55 | 07-202-315 | 26.97 | COUPLER |
| | 156404 | 31731 | 54 | 10-149-383 | 138.35 | PUMP/CORE DEPOSIT |
| | 155962 | 31731 | 54 | 10-149-383 | 56.72 | BRAKE PADS |
| | 156299 | 31731 | 54 | 10-149-383 | 46.51 | OIL FILTERS/SPARK PLUGS |
| Check Date 2/8/2007 Check Nbr 011346 Check Total: | | | | | 701.03 | |
| 14024 NAEIR | H107257 | 31100 | 52 | 08-101-300 | 85.60 | PERSONAL SECURITY ALARMS |
| | Check Date 2/8/2007 Check Nbr 011347 Check Total: | | | | | 85.60 |
| 14131 NATIONWIDE TRAVELERS | 020507 | 31100 | 21 | 04-269-000 | 1,620.00 | 36 PEOPLE SPRING REUNION SHOW |
| | Check Date 2/8/2007 Check Nbr 011348 Check Total: | | | | | 1,620.00 |
| 14215 NEENAH-MENASHA MUNICIPAL COURT | 020607 | 31100 | 21 | 04-229-000 | 119.00 | BOND/T MYERS |
| | 020607 | 31100 | 21 | 04-229-000 | 131.60 | BOND/S MARRERO |
| | 020607 | 31100 | 21 | 04-229-000 | 119.00 | BOND/M PAAR |
| | Check Date 2/8/2007 Check Nbr 011349 Check Total: | | | | | 369.60 |

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|------------------------------------|--------------|-----------|-----------|--------------|--------------|-------------------------------|
| 14220 NEENAH-MENASHA SEWERAGE COMM | 2007-021 | 31201 | 54 | 10-302-250 | 15,097.00 | INTEREST BOND ISSUES |
| | 2007-015 | 31201 | 54 | 10-302-250 | 54,683.05 | FEB 2007 WASTEWATER TREATMENT |
| Check Date | 2/8/2007 | Check Nbr | 011350 | Check Total: | 69,780.05 | |
| 14385 NOFFKE LUMBER INC | 070120502664 | 31100 | 55 | 07-202-240 | -11.46 | PLASTIC CAP NAIL |
| | 070120801187 | 31207 | 55 | 07-205-822 | 17.82 | PLASTIC CAP NAIL |
| | 070120801297 | 31100 | 55 | 07-202-240 | 80.32 | LUMBER |
| | 070120503039 | 31100 | 55 | 07-202-240 | 173.21 | SCREWDRIVERS/LUMBER |
| | 070120503039 | 31100 | 55 | 07-202-315 | 47.90 | HAMMERS |
| | 070120801693 | 31100 | 55 | 07-202-240 | 16.56 | LUMBER |
| | 070120801736 | 31100 | 55 | 07-202-300 | 186.23 | LUMBER/SCREWS |
| | 070120801752 | 31100 | 55 | 07-202-240 | 52.60 | LUMBER |
| | 070120801802 | 31100 | 55 | 07-202-300 | 490.46 | LUMBER |
| Check Date | 2/8/2007 | Check Nbr | 011351 | Check Total: | 1,053.64 | |
| 14395 NORTH AMERICAN SALT CO | 70016266 | 31100 | 54 | 10-124-300 | 796.09 | BULK HIGHWAY COARSE W/YPS |
| | Check Date | 2/8/2007 | Check Nbr | 011352 | Check Total: | 796.09 |
| 14533 NUCPS/TI ALUMNI ASSN | 020207 | 31100 | 52 | 08-101-320 | 25.00 | ALUMNI 2007 DUES |
| | Check Date | 2/8/2007 | Check Nbr | 011353 | Check Total: | 25.00 |
| 15080 OFFICEMAX CONTRACT INC | 735944 | 31731 | 54 | 10-149-310 | 48.64 | OFFICE SUPPLIES |
| | 735944 | 31100 | 55 | 07-202-310 | 7.19 | OFFICE SUPPLIES |
| | 797185 | 31100 | 51 | 02-105-310 | 50.11 | OFFICE SUPPLIES |
| | Check Date | 2/8/2007 | Check Nbr | 011354 | Check Total: | 105.94 |
| 15090 OGDEN PLUMBING & HEATING INC | 50638 | 31100 | 51 | 10-115-240 | 439.69 | TOILET/SINK CITY HALL |
| | Check Date | 2/8/2007 | Check Nbr | 011355 | Check Total: | 439.69 |

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|--------------------------------|--------------|----------|-----------|------------|--------------|--------------------------------|
| 15210 ORIENTAL TRADING CO INC | 613620903-01 | 31100 | 55 | 07-201-300 | 26.85 | TINY TOT SUPPLIES |
| | 61370756-01 | 31100 | 55 | 07-201-300 | 18.80 | YARD DECORATIONS |
| | Check Date | 2/8/2007 | Check Nbr | 011356 | Check Total: | 45.65 |
| 16783 CHELSEA J POZOLINSKI | 013107 | 31822 | 55 | 04-107-316 | 250.00 | HATTIE MINER SCHOLARSHIP |
| | Check Date | 2/8/2007 | Check Nbr | 011357 | Check Total: | 250.00 |
| 16815 PSS-CHICAGO | 35206063 | 31100 | 53 | 09-104-300 | 64.71 | URINE STRIPS |
| | Check Date | 2/8/2007 | Check Nbr | 011358 | Check Total: | 64.71 |
| 16840 PUBLIC SAFETY CENTER INC | 114976IN | 31100 | 52 | 08-101-300 | 135.52 | CASSETTES/TAPES |
| | Check Date | 2/8/2007 | Check Nbr | 011359 | Check Total: | 135.52 |
| 18160 REDI-WELDING CO | 13454 | 31731 | 54 | 10-149-300 | 87.00 | MATERIALS |
| | Check Date | 2/8/2007 | Check Nbr | 011360 | Check Total: | 87.00 |
| 18190 REGISTRATION FEE TRUST | 020707 | 31100 | 52 | 08-101-295 | 55.00 | LICENSE PLATE RENEWAL SQUAD 50 |
| | Check Date | 2/8/2007 | Check Nbr | 011361 | Check Total: | 55.00 |
| 18370 RIESTERER & SCHNELL INC | 476013 | 31731 | 54 | 10-149-383 | 14.99 | OIL FILTER |
| | Check Date | 2/8/2007 | Check Nbr | 011362 | Check Total: | 14.99 |
| 19235 SCHULER & ASSOCIATES INC | 07-3512-01 | 31485 | 56 | 03-202-212 | 1,212.50 | SERVICES RENDERED SOUTHFIELD |
| | Check Date | 2/8/2007 | Check Nbr | 011363 | Check Total: | 1,212.50 |
| 19465 SPEEDY CLEAN INC | 7339 | 31201 | 54 | 10-301-212 | 1,665.00 | ROOT CUT ON BROAD ST |
| | Check Date | 2/8/2007 | Check Nbr | 011364 | Check Total: | 1,665.00 |

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|--------------------------------------|-------------|----------|-----------|------------|--------------|------------------------------|
| 19647 STATE BAR OF WISCONSIN | 277947 | 31100 | 52 | 08-101-322 | 46.58 | JUVENILE LAW HANDBOOK |
| | Check Date | 2/8/2007 | Check Nbr | 011365 | Check Total: | 46.58 |
| 19775 SUPERIOR CHEMICAL CORP | 10990 | 31731 | 54 | 10-149-300 | 112.25 | SOLVENT DEGREASER |
| | 10980 | 31100 | 13 | 04-106-000 | 384.90 | CLEANING SOLUTIONS |
| | Check Date | 2/8/2007 | Check Nbr | 011366 | Check Total: | 497.15 |
| 20075 TEL/COM | 10060880 | 31100 | 51 | 04-109-221 | 7.95 | IS |
| | 10060880 | 31100 | 51 | 10-115-221 | 7.95 | ROEMER |
| | 10060880 | 31100 | 55 | 06-101-221 | 7.95 | POWELL |
| | 10060880 | 31100 | 55 | 07-202-221 | -19.35 | PARKS |
| | Check Date | 2/8/2007 | Check Nbr | 011367 | Check Total: | 4.50 |
| 21150 UNIVERSITY OF WISCONSIN | 020107 | 31100 | 53 | 09-102-320 | 20.00 | HEALTH INFANT/CHILD ALLIANCE |
| | Check Date | 2/8/2007 | Check Nbr | 011368 | Check Total: | 20.00 |
| 21227 US OIL CO INC | L30027 | 31731 | 54 | 10-149-242 | 24.00 | SAMPLES |
| | Check Date | 2/8/2007 | Check Nbr | 011369 | Check Total: | 24.00 |
| 21280 USCM PAYROLL PROCESSING | 020807 | 31100 | 21 | 04-419-000 | 992.50 | DEFERRED COMP |
| | Check Date | 2/8/2007 | Check Nbr | 011370 | Check Total: | 992.50 |
| 22045 VALLEY CAMERA | 21646 | 31100 | 52 | 08-101-300 | 4.00 | PROCESSING |
| | 21786 | 31100 | 52 | 08-101-300 | 168.47 | PROC/BATTERY/CARDS |
| | Check Date | 2/8/2007 | Check Nbr | 011371 | Check Total: | 172.47 |
| 22430 VISION INSURANCE PLAN OF AMERI | 44469 | 31100 | 21 | 04-619-005 | 1,113.10 | EMPLOYEES |
| | 44469 | 31100 | 21 | 04-619-005 | -6.00 | CREDIT |
| | Check Date | 2/8/2007 | Check Nbr | 011372 | Check Total: | 1,107.10 |

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|--------------------------------------|---------------------|-----------|--------|------------|---------------------------|----------------------------|
| 23015 WAHI | 020207 | 31100 | 52 | 08-101-337 | 780.00 | HOMOCIDE CONFERENCE |
| | Check Date 2/8/2007 | Check Nbr | 011373 | | Check Total: 780.00 | |
| 23023 WAI | 020607 | 31100 | 52 | 08-101-320 | 120.00 | 2007 RENEWALS |
| | Check Date 2/8/2007 | Check Nbr | 011374 | | Check Total: 120.00 | |
| 23130 WAVERLY SANITARY DISTRICT | 012907 | 31100 | 55 | 07-202-225 | 52.78 | BARKER FARM PAVILION |
| | 010806 | 31100 | 21 | 04-307-000 | 9,249.18 | TAX COLLECTION PAYMENTS |
| | Check Date 2/8/2007 | Check Nbr | 011375 | | Check Total: 9,301.96 | |
| 23152 WE ENERGIES | 012807 | 31100 | 55 | 07-202-223 | 8.63 | NORTH STREET |
| | 012807 | 31100 | 55 | 07-202-223 | 8.63 | NORTH STREET |
| | Check Date 2/8/2007 | Check Nbr | 011376 | | Check Total: 17.26 | |
| 23172 ERNIE WESTPHAL | 020707 | 31201 | 54 | 10-301-212 | 675.00 | REIMBURSE SUMP PUMP/PIT |
| | Check Date 2/8/2007 | Check Nbr | 011377 | | Check Total: 675.00 | |
| 23215 WIL-KIL PEST CONTROL | 1063118 | 31100 | 55 | 07-202-240 | 100.00 | MEMORIAL BLDG |
| | Check Date 2/8/2007 | Check Nbr | 011378 | | Check Total: 100.00 | |
| 23250 WINNEBAGO COUNTY CLERK OF COUR | 020607 | 31100 | 21 | 04-229-000 | 1,000.00 | BOND/D DAVIS |
| | 020607 | 31100 | 21 | 04-229-000 | 500.00 | BOND/R OWENS |
| | Check Date 2/8/2007 | Check Nbr | 011379 | | Check Total: 1,500.00 | |
| 23275 WINNEBAGO COUNTY TREASURER | 020607 | 31100 | 21 | 04-229-000 | 18.64 | CHAPTER 70.114 AID PROGRAM |
| | 010807 | 31100 | 21 | 04-301-000 | 968,019.92 | TAX COLLECTION PMT-COUNTY |
| | 010807 | 31100 | 21 | 04-309-000 | 33,560.06 | TAX COLLECTION PMT-STATE |
| | Check Date 2/8/2007 | Check Nbr | 011380 | | Check Total: 1,001,598.62 | |

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|--------------------------------------|-------------|-----------|--------|--------------|--------------|---------------------|
| 23371 WISCONSIN DEPARTMENT OF JUSTIC | L7101T | 31100 | 52 | 08-101-216 | 55.00 | NAME SEARCHES |
| Check Date | 2/8/2007 | Check Nbr | 011381 | Check Total: | 55.00 | |
| 23455 WISCONSIN SUPPORT COLLECTIONS | 020807 | 31100 | 21 | 04-299-015 | 436.31 | CHILD SUPPORT |
| | 020807 | 31100 | 21 | 04-299-016 | 138.40 | SPOUSAL SUPPORT |
| Check Date | 2/8/2007 | Check Nbr | 011382 | Check Total: | 574.71 | |
| 23555 WPPI BENEFIT PLAN TRUST | 2230 | 31100 | 21 | 04-619-003 | 127,175.00 | TERMINATION CHARGES |
| Check Date | 2/8/2007 | Check Nbr | 011383 | Check Total: | 127,175.00 | |
| Grand Total: | | | | | 3,539,633.93 | |

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|--------------------------------------|----------------------|-----------|--------|------------|-----------------------|--------------------------------|
| 01054 ACCENT FLORAL & GIFTS LLC | 6560/6561 | 31100 | 55 | 04-221-316 | 100.00 | SYMPATHY DALE/WOODY WEBER |
| | Check Date 2/15/2007 | Check Nbr | 011384 | | Check Total: 100.00 | |
| 01075 ACCURATE SUSPENSION WAREHOUSE | 7000840 | 31731 | 54 | 10-149-300 | 32.84 | SHOP SUPPLIES |
| | Check Date 2/15/2007 | Check Nbr | 011385 | | Check Total: 32.84 | |
| 01315 AIRGAS NORTH CENTRAL | 105263146 | 31100 | 51 | 10-115-201 | 146.10 | ANNUAL MAINTENANCE/CITY HALL |
| | 105266260 | 31100 | 53 | 09-102-240 | 67.95 | MAINTENANCE/HEALTH |
| | Check Date 2/15/2007 | Check Nbr | 011386 | | Check Total: 214.05 | |
| 01450 ALLIED GLOVE & SAFETY PRODUCTS | 1/666100 | 31731 | 54 | 10-149-300 | 178.16 | GLOVES |
| | Check Date 2/15/2007 | Check Nbr | 011387 | | Check Total: 178.16 | |
| 01675 AMT | 021507 | 31100 | 21 | 04-299-022 | 150.00 | WAGE ASSIGNMENT/M HOPFENSBERGR |
| | Check Date 2/15/2007 | Check Nbr | 011388 | | Check Total: 150.00 | |
| 01745 APPLETON HYDRAULIC COMPONENTS | 13983 | 31731 | 54 | 10-149-294 | 2,007.31 | CYLINDER REPAIR |
| | Check Date 2/15/2007 | Check Nbr | 011389 | | Check Total: 2,007.31 | |
| 01860 ASSOC OF S.W.A.T. PERSONNEL-WI | 021407 | 31100 | 52 | 08-101-320 | 300.00 | MEMBERSHIP RENEWAL/24 OFFICERS |
| | Check Date 2/15/2007 | Check Nbr | 011390 | | Check Total: 300.00 | |
| 02260 BAYCOM INC | 109958 | 31100 | 52 | 08-101-295 | 46.35 | REPAIR ANTENNA |
| | 170881 | 31100 | 52 | 08-101-295 | 188.72 | FLASHER/HEADLIGHT/IMPALA |
| | Check Date 2/15/2007 | Check Nbr | 011391 | | Check Total: 235.07 | |
| 02335 BECK ELECTRIC INC | D07 | 31100 | 55 | 07-202-240 | 19.21 | FLAG POLE LIGHT BULB |
| | Check Date 2/15/2007 | Check Nbr | 011392 | | Check Total: 19.21 | |

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|-------------------------------------|-------------|-----------|--------|--------------|-----------|-------------------------------|
| 02410 BERGSTROM NEENAH-MENASHA FORD | 93589 | 31731 | 54 | 10-149-383 | 18.71 | STOCK |
| Check Date | 2/15/2007 | Check Nbr | 011393 | Check Total: | 18.71 | |
| 02565 BOARDMAN LAW FIRM | 159472 | 31100 | 51 | 02-103-211 | 234.14 | CABLE FRANCHISE RENEWAL |
| Check Date | 2/15/2007 | Check Nbr | 011394 | Check Total: | 234.14 | |
| 02796 BUBRICK'S | 6819 | 31100 | 52 | 08-101-310 | 206.85 | OFFICE SUPPLIES |
| Check Date | 2/15/2007 | Check Nbr | 011395 | Check Total: | 206.85 | |
| 03205 CASPERS TRUCK EQUIPMENT INC | 25940 | 31731 | 54 | 10-149-383 | 1,222.00 | TARP ASSEMBLY |
| Check Date | 2/15/2007 | Check Nbr | 011396 | Check Total: | 1,222.00 | |
| 03490 CLEAR WATER CAR WASH | 1640 | 31100 | 52 | 08-101-295 | 6.07 | SQUAD CAR WASHES |
| Check Date | 2/15/2007 | Check Nbr | 011398 | Check Total: | 6.07 | |
| 03585 COMMUNITY HOUSING COORDINATOR | 79 | 31261 | 56 | 03-207-216 | 5,000.00 | CONTRACTED SERVICES CDBG/HOME |
| Check Date | 2/15/2007 | Check Nbr | 011399 | Check Total: | 5,000.00 | |
| 03737 COVER-ALL | 483 | 31482 | 54 | 10-124-822 | 63,371.50 | MERIDIAN SALT BUILDING |
| Check Date | 2/15/2007 | Check Nbr | 011400 | Check Total: | 63,371.50 | |
| 04320 DOCK BOXES UNLIMITED | 802043 | 31100 | 55 | 07-202-300 | 314.70 | PARIS LAUNCH BOAT BUMPERS |
| Check Date | 2/15/2007 | Check Nbr | 011401 | Check Total: | 314.70 | |
| 04415 JEFF DUBINSKI | 020607 | 31100 | 52 | 08-101-295 | 100.00 | INSTALL NOKIA HF KIT/CAR 23 |
| Check Date | 2/15/2007 | Check Nbr | 011402 | Check Total: | 100.00 | |
| 05200 ENTERPRISE SYSTEMS GROUP | S026445-IN | 31100 | 52 | 08-101-821 | 1,185.00 | DVR VIEWER |
| Check Date | 2/15/2007 | Check Nbr | 011403 | Check Total: | 1,185.00 | |

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|--------------------------------------|---------------|-----------|-----------|------------|--------------|-------------------------------|
| 06225 FIRST SUPPLY LLC | 6668903-00 | 31100 | 52 | 08-101-240 | 17.19 | BRASS PLUG |
| | Check Date | 2/15/2007 | Check Nbr | 011404 | Check Total: | 17.19 |
| 07045 DEBBIE GALEAZZI | 020907 | 31100 | 51 | 02-104-336 | 32.50 | MILEAGE/SVRS TRAINING/OSHKOSH |
| | 020907 | 31100 | 51 | 02-117-336 | 32.00 | MILEAGE/SVRS TRAINING/OSHKOSH |
| | 020907 | 31100 | 51 | 02-117-338 | 17.26 | MEALS/SVRS TRAINING/OSHKOSH |
| | Check Date | 2/15/2007 | Check Nbr | 011405 | Check Total: | 81.76 |
| 07055 GALL'S INC | 5864034300016 | 31100 | 52 | 08-101-295 | 31.00 | CASE FOR SQUAD |
| | 5869420200019 | 31100 | 52 | 08-101-315 | 124.99 | TACTICAL MIRROR |
| | 5869420200027 | 31100 | 52 | 08-101-315 | 184.99 | PORTABLE MIRROR |
| | 5869420200035 | 31100 | 52 | 08-101-315 | 89.97 | FLASHLIGHT |
| | Check Date | 2/15/2007 | Check Nbr | 011406 | Check Total: | 430.95 |
| 07580 GUNDERSON UNIFORM & LINEN RENT | 1185981 | 31100 | 51 | 10-115-201 | 25.74 | MAT/MOP/BRUSH SERVICE |
| | 1185981 | 31100 | 53 | 09-212-313 | 3.19 | MAT/MOP/BRUSH SERVICE |
| | 1185981 | 31100 | 55 | 07-202-313 | 3.19 | MAT/MOP/BRUSH SERVICE |
| | 1185980 | 31100 | 52 | 08-101-313 | 36.92 | TOWEL/MOP/MAT SERVICE |
| | Check Date | 2/15/2007 | Check Nbr | 011407 | Check Total: | 69.04 |
| 07585 GUNTA & REAK SC | 4018 | 31100 | 51 | 02-105-211 | 94.75 | SERVICES RENDERED |
| | Check Date | 2/15/2007 | Check Nbr | 011408 | Check Total: | 94.75 |
| 09130 CINDY INGALLS | 021307 | 31201 | 54 | 10-301-212 | 675.00 | REIMBURSE SUMP PUMP/PIT |
| | Check Date | 2/15/2007 | Check Nbr | 011409 | Check Total: | 675.00 |
| 10030 J&J ELECTRONICS OF APPLETON IN | 700058 | 31731 | 54 | 10-149-241 | 99.65 | FIX VCR BREAK ROOM |
| | Check Date | 2/15/2007 | Check Nbr | 011410 | Check Total: | 99.65 |

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|------------------------------------|-------------|-----------|-----------|------------|--------------|-------------------------------|
| 10335 JX ENTERPRISES INC | D270260161 | 31731 | 54 | 10-149-383 | 10.02 | STOCK/LIGHT LENS |
| | D270300078 | 31731 | 54 | 10-149-383 | 31.45 | STOCK/TURN SIGNAL LAMP/GASKET |
| | 3270300053 | 31731 | 54 | 10-149-383 | 13.56 | LUBEFILT |
| | 3270300053 | 31731 | 54 | 10-149-383 | -13.56 | ENTERED WRONG VENDOR |
| | Check Date | 2/15/2007 | Check Nbr | 011411 | Check Total: | 41.47 |
| 11165 KJ WASTE SYSTEMS INC | 020107 | 31266 | 54 | 10-307-216 | 1,569.00 | CORRUGATE/CO-MINGLE/CONTAINER |
| | Check Date | 2/15/2007 | Check Nbr | 011412 | Check Total: | 1,569.00 |
| 13095 MARSHALL & ILSLEY TRUST CO | 021507 | 31100 | 21 | 04-415-000 | 1,703.35 | FLEX SPEND MEDICAL |
| | 021507 | 31100 | 21 | 04-417-000 | 173.08 | FLEX SPEND DEPENDENT CARE |
| | 021507 | 31100 | 21 | 04-619-003 | 187.50 | FLEX SPEND 1035B REIMBURSE |
| | Check Date | 2/15/2007 | Check Nbr | 011413 | Check Total: | 2,063.93 |
| 13097 MARSHALL & ILSLEY TRUST-MILW | 5101652 | 31100 | 51 | 02-105-216 | 244.00 | MONTHLY FEE |
| | Check Date | 2/15/2007 | Check Nbr | 011414 | Check Total: | 244.00 |
| 13120 MARTENSON & EISELE INC | 41021 | 31100 | 54 | 10-134-212 | 644.25 | STORM WATER UTILITY |
| | Check Date | 2/15/2007 | Check Nbr | 011415 | Check Total: | 644.25 |
| 13149 MATTHEWS COMMERCIAL TIRE CTR | 018923 | 31731 | 54 | 10-149-382 | 392.08 | TRUCK SERVICE |
| | Check Date | 2/15/2007 | Check Nbr | 011416 | Check Total: | 392.08 |

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|--|--|--------|------|------------|-----------|-------------------------------|
| 13360 MENASHA ELECTRIC & WATER UTILI | 002603 | 31201 | 54 | 10-302-250 | 19,781.69 | DECEMBER SEWER CHARGE |
| | 002605 | 31100 | 54 | 10-131-216 | 140.46 | DEC 15TH TRAFFIC LIGHT REPAIR |
| | 012407 | 31731 | 54 | 10-149-223 | 11.03 | CITY GARAGE SALT SHED |
| | 2006 | 31100 | 54 | 10-143-223 | 11,808.79 | AUG-SEPT 2006 STREET LIGHTING |
| | 021307 | 31100 | 12 | 04-399-000 | 17.12 | |
| | 021307 | 31100 | 51 | 04-109-214 | 763.00 | |
| | 021307 | 31100 | 51 | 10-115-223 | 1,308.72 | |
| | 021307 | 31100 | 51 | 10-115-225 | 230.81 | |
| | 021307 | 31100 | 53 | 09-102-214 | 112.50 | |
| | 021307 | 31100 | 53 | 09-102-223 | 117.93 | |
| | 021307 | 31100 | 53 | 09-102-225 | 48.97 | |
| | 021307 | 31100 | 53 | 09-212-223 | 304.01 | |
| | 021307 | 31100 | 53 | 09-212-225 | 64.93 | |
| | 021307 | 31100 | 54 | 10-131-223 | 317.46 | |
| | 021307 | 31201 | 54 | 10-301-223 | 25.53 | |
| | 021307 | 31100 | 55 | 04-221-223 | 8.48 | |
| | 021307 | 31100 | 55 | 07-202-223 | 669.17 | |
| | 021307 | 31100 | 55 | 07-202-225 | 171.56 | |
| | 021307 | 31207 | 55 | 07-205-223 | 297.01 | |
| | 021307 | 31207 | 55 | 07-205-225 | 16.54 | |
| | 021307 | 31100 | 55 | 10-215-223 | 82.01 | |
| | 021307 | 31456 | 56 | 03-501-223 | 37.20 | |
| Check Date 2/15/2007 Check Nbr 011417 Check Total: | | | | | 36,334.92 | |
| 13370 MENASHA EMPLOYEES CREDIT UNION | 021507 | 31100 | 21 | 04-299-020 | 22,345.00 | DEDUCTIONS |
| | Check Date 2/15/2007 Check Nbr 011418 Check Total: | | | | | 22,345.00 |
| 13375 MENASHA EMPLOYEES LOCAL 1035 | 021507 | 31100 | 21 | 04-299-031 | 200.00 | UNION DUES |
| | Check Date 2/15/2007 Check Nbr 011419 Check Total: | | | | | 200.00 |

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|-------------------------------------|-------------|-----------|-----------|------------|--------------|--------------------------|
| 13377 MENASHA EMPLOYEES LOCAL 1035B | 021507 | 31100 | 21 | 04-299-032 | 249.16 | UNION DUES |
| | Check Date | 2/15/2007 | Check Nbr | 011420 | Check Total: | 249.16 |
| 13440 CITY OF MENASHA PUBLIC LIBRAR | 021207 | 31100 | 55 | 06-101-310 | 14.53 | PETTY CASH |
| | 021207 | 31100 | 55 | 06-101-311 | 51.81 | PETTY CASH |
| | 021207 | 31100 | 55 | 06-101-313 | 6.98 | PETTY CASH |
| | 021207 | 31100 | 55 | 06-101-316 | 8.15 | PETTY CASH |
| | 021207 | 31100 | 55 | 06-101-338 | 5.99 | PETTY CASH |
| | Check Date | 2/15/2007 | Check Nbr | 011421 | Check Total: | 87.46 |
| 13455 CITY OF MENASHA SENIOR CENTER | 021407 | 31100 | 21 | 04-289-000 | 34.23 | CRAFT CLASS SUPPLIES |
| | 021407 | 31827 | 53 | 09-212-300 | 4.94 | CORKBOARD |
| | 021407 | 31827 | 53 | 09-212-300 | 9.45 | BIRTHDAY GIFT SUPPLIES |
| | 021407 | 31827 | 53 | 09-212-300 | 2.76 | DOOR PRIZES |
| | 021407 | 31827 | 53 | 09-212-300 | 3.50 | DOOR PRIZES |
| | Check Date | 2/15/2007 | Check Nbr | 011422 | Check Total: | 54.88 |
| 13745 JAMES MORGAN | 021307 | 31201 | 54 | 10-301-212 | 675.00 | REIMBURSE SUMP PUMP/PIT |
| | Check Date | 2/15/2007 | Check Nbr | 011423 | Check Total: | 675.00 |
| 14010 N&M AUTO SUPPLY | 157657 | 31731 | 54 | 10-149-383 | 54.94 | STOCK/SOLENOID/BULB |
| | 157554 | 31731 | 54 | 10-149-383 | 6.06 | THERMOST/SEAL |
| | 157839 | 31731 | 54 | 10-149-300 | 2.49 | SINGLE FLINTS |
| | 157852 | 31731 | 54 | 10-149-300 | 7.47 | WLD PACK OF 5 FLINTS |
| | 157712 | 31731 | 54 | 10-149-300 | 50.28 | SUPPLIES/COUPLER/ADAPTER |
| | 157859 | 31731 | 54 | 10-149-300 | 5.98 | WLD 3 FLINT RENEWAL |
| | Check Date | 2/15/2007 | Check Nbr | 011424 | Check Total: | 127.22 |
| 14312 NEW ERA GRAPHICS | 20202 | 31100 | 51 | 04-106-291 | 545.88 | A/P VOUCHERS |
| | Check Date | 2/15/2007 | Check Nbr | 011425 | Check Total: | 545.88 |

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|------------------------------|--------------|-----------|--------|--------------|----------|--------------------------------|
| 14385 NOFFKE LUMBER INC | 070120801791 | 31100 | 51 | 10-115-240 | 43.74 | CITY HALL OFFICE/PATRICK/LUMBR |
| Check Date | 2/15/2007 | Check Nbr | 011426 | Check Total: | 43.74 | |
| 14395 NORTH AMERICAN SALT CO | 70017939 | 31100 | 54 | 10-124-300 | 4,545.67 | COARSE SALT |
| Check Date | 2/15/2007 | Check Nbr | 011427 | Check Total: | 4,545.67 | |
| 15080 OFFICEMAX CONTRACT INC | 136364 | 31100 | 53 | 09-102-310 | 77.24 | OFFICE SUPPLIES |
| | 136364 | 31100 | 53 | 09-118-310 | 12.18 | OFFICE SUPPLIES |
| | 136364 | 31100 | 55 | 07-202-313 | 18.19 | OFFICE SUPPLIES |
| Check Date | 2/15/2007 | Check Nbr | 011428 | Check Total: | 107.61 | |

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|--|--|--------|------|------------|----------|------------------------------|
| 03405 ONE COMMUNICATIONS | 021307 | 31100 | 12 | 04-399-000 | 26.04 | INSPECTION |
| | 021307 | 31207 | 12 | 04-399-000 | 17.60 | MARINA |
| | 021307 | 31100 | 51 | 01-102-221 | 48.18 | MAYOR |
| | 021307 | 31100 | 51 | 02-103-221 | 35.80 | ATTORNEY |
| | 021307 | 31100 | 51 | 02-104-221 | 35.84 | CLERK |
| | 021307 | 31100 | 51 | 02-105-221 | 53.40 | PERSONNEL |
| | 021307 | 31100 | 51 | 04-106-221 | 76.40 | FINANCE |
| | 021307 | 31100 | 51 | 04-107-221 | 43.32 | ASSESSOR |
| | 021307 | 31100 | 51 | 04-109-221 | 278.92 | IS |
| | 021307 | 31100 | 51 | 10-115-221 | 418.85 | CITY HALL |
| | 021307 | 31100 | 52 | 05-701-221 | 154.38 | EOC |
| | 021307 | 31100 | 52 | 08-101-221 | 445.35 | POLICE |
| | 021307 | 31100 | 53 | 09-102-221 | 80.34 | HEALTH |
| | 021307 | 31100 | 53 | 09-212-221 | 62.01 | SENIOR CENTER |
| | 021307 | 31100 | 54 | 10-111-221 | 87.32 | PUB WORKS |
| | 021307 | 31100 | 54 | 10-131-221 | 12.68 | SIGN SHOP |
| | 021307 | 31731 | 54 | 10-149-221 | 127.11 | GARAGE |
| | 021307 | 31100 | 55 | 06-101-221 | 240.16 | LIBRARY |
| | 021307 | 31100 | 55 | 07-201-221 | 46.60 | RECREATION |
| | 021307 | 31100 | 55 | 07-202-221 | 83.86 | PARKS |
| | 021307 | 31100 | 55 | 07-203-221 | 33.75 | SWIM POOL |
| | 021307 | 31100 | 55 | 10-215-221 | 28.04 | BRIDGES |
| | 021307 | 31100 | 56 | 03-202-221 | 27.08 | COM DEV |
| Check Date 2/15/2007 Check Nbr 011397 Check Total: | | | | | 2,463.03 | |
| 16025 PACKER CITY INTERNATIONAL | 3270170063 | 31731 | 54 | 10-149-383 | 170.49 | SUPPLIES |
| | Check Date 2/15/2007 Check Nbr 011429 Check Total: | | | | | 170.49 |
| 16095 PARTS ASSOCIATES INC | PAI0612946 | 31731 | 54 | 10-149-300 | 304.99 | SUPPLIES/SCREWS/CLIPS/CLAMPS |
| | Check Date 2/15/2007 Check Nbr 011430 Check Total: | | | | | 304.99 |

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| Vendor ID / Name | Invoice Nbr | CpnyID | Acct | Subaccount | Amount | Invoice Description |
|--------------------------------------|-------------|-----------|-----------|--------------|--------------|-----------------------------|
| 16465 POSTAL ANNEX | 107083 | 31100 | 52 | 08-101-311 | 6.66 | POLICE |
| | 107235 | 31100 | 54 | 10-304-300 | 40.65 | LAMINATE GARBAGE MAPS |
| | 107408 | 31100 | 52 | 08-101-311 | 7.37 | POLICE |
| | 107507 | 31100 | 54 | 10-304-300 | 23.75 | LAMINATING |
| Check Date | 2/15/2007 | Check Nbr | 011431 | Check Total: | 78.43 | |
| 18160 REDI-WELDING CO | 13455 | 31731 | 54 | 10-149-300 | 151.96 | 12 GALLONS/PROCESSING |
| | Check Date | 2/15/2007 | Check Nbr | 011432 | Check Total: | 151.96 |
| 18200 REINDERS INC | 1143528-00 | 31731 | 54 | 10-149-383 | 104.91 | WIPER MOTOR |
| | Check Date | 2/15/2007 | Check Nbr | 011433 | Check Total: | 104.91 |
| 18520 RW MANAGEMENT GROUP INC | 107-229 | 31100 | 51 | 02-103-216 | 1,500.00 | JANUARY SAFETY COORDINATION |
| | Check Date | 2/15/2007 | Check Nbr | 011434 | Check Total: | 1,500.00 |
| 19185 SCHMIDT ENGINEERING & EQUIPMEN | 124309 | 31100 | 54 | 10-124-300 | 1,801.18 | STOCK |
| | 124276 | 31100 | 54 | 10-124-300 | 853.72 | PAD |
| | Check Date | 2/15/2007 | Check Nbr | 011435 | Check Total: | 2,654.90 |
| 19327 SERVICEMASTER BUILDING MTNCE | 114885 | 31100 | 52 | 08-101-201 | 1,395.00 | CONTRACT JANITORIAL SERVICE |
| | Check Date | 2/15/2007 | Check Nbr | 011437 | Check Total: | 1,395.00 |
| 19311 KRISTIN SEWALL | 020907 | 31100 | 51 | 02-117-338 | 17.35 | SVRS TRAINING/MEALS |
| | Check Date | 2/15/2007 | Check Nbr | 011436 | Check Total: | 17.35 |
| 19356 SHERWIN-WILLIAMS CO | 7569-6 | 31100 | 55 | 07-202-300 | 149.55 | PAINT |
| | Check Date | 2/15/2007 | Check Nbr | 011438 | Check Total: | 149.55 |
| 19380 SHOPKO STORES INC | 51140 | 31100 | 55 | 07-201-300 | 29.93 | STORAGE BOXES |
| | Check Date | 2/15/2007 | Check Nbr | 011439 | Check Total: | 29.93 |

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| Vendor ID / Name | Invoice Nbr | CpnyID | Acct | Subaccount | Amount | Invoice Description |
|-------------------------------|----------------------|-----------|--------|------------|------------------------|--------------------------|
| 19635 ROBERT STANKE | 013107 | 31100 | 52 | 08-101-315 | 52.49 | WIRELESS CARD FOR LAPTOP |
| | Check Date 2/15/2007 | Check Nbr | 011440 | | Check Total: 52.49 | |
| 20145 THEDACARE | 9661585 | 31100 | 52 | 08-101-215 | 110.40 | VENIPUNCTURE |
| | Check Date 2/15/2007 | Check Nbr | 011441 | | Check Total: 110.40 | |
| 20315 TRADER PLUMBING | 30717 | 31731 | 54 | 10-149-240 | 311.81 | SIGN SHOP WATER HEATER |
| | Check Date 2/15/2007 | Check Nbr | 011442 | | Check Total: 311.81 | |
| 20317 TRADER PLUMBING & | 020907 | 31263 | 56 | 03-207-701 | 2,460.00 | CDBG REHAB PROGRAM |
| | Check Date 2/15/2007 | Check Nbr | 011443 | | Check Total: 2,460.00 | |
| 21095 UNITED WAY FOX CITIES | 021507 | 31100 | 21 | 04-299-021 | 99.50 | CONTRIBUTIONS |
| | Check Date 2/15/2007 | Check Nbr | 011444 | | Check Total: 99.50 | |
| 21226 US OIL CO INC | 486181 | 31100 | 13 | 04-103-000 | 3.50 | FEDERAL LUST TAX |
| | 486187 | 31100 | 13 | 04-103-000 | 2.94 | FEDERAL LUST TAX |
| | Check Date 2/15/2007 | Check Nbr | 011445 | | Check Total: 6.44 | |
| | | | | | | |
| 21280 USCM PAYROLL PROCESSING | 021507 | 31100 | 21 | 04-419-000 | 8,427.28 | DEFERRED COMP |
| | Check Date 2/15/2007 | Check Nbr | 011446 | | Check Total: 8,427.28 | |
| 22410 VINTON CONSTRUCTION | 2006-06(5) | 31208 | 21 | 04-205-000 | 14,044.71 | RIVER ST RELOCATION |
| | 2006-06(5) | 31208 | 54 | 10-121-822 | -15,202.14 | RIVER ST RELOCATION |
| | 2006-06(5) | 31208 | 54 | 10-133-822 | 25,821.60 | RIVER ST RELOCATION |
| | 2006-06(5) | 31208 | 54 | 10-134-822 | -1,645.00 | RIVER ST RELOCATION |
| | Check Date 2/15/2007 | Check Nbr | 011447 | | Check Total: 23,019.17 | |
| | | | | | | |

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| Vendor ID / Name | Invoice Nbr | CpnyID | Acct | Subaccount | Amount | Invoice Description |
|---------------------------------|-------------|-----------|-----------|------------|--------------|--------------------------------|
| 23085 WATER CARE SERVICES | 12491 | 31100 | 51 | 10-115-201 | 17.85 | FEB RENT COOLER |
| | 12491 | 31731 | 54 | 10-149-313 | 5.95 | FEB RENT COOLER |
| | Check Date | 2/15/2007 | Check Nbr | 011448 | Check Total: | 23.80 |
| 23125 WAVERLY BEACH SHELL | 2910 | 31100 | 52 | 08-101-295 | 50.00 | CAR WASHES |
| | 7938 | 31100 | 52 | 08-101-295 | 85.00 | CAR WASHES |
| | Check Date | 2/15/2007 | Check Nbr | 011449 | Check Total: | 135.00 |
| 23130 WAVERLY SANITARY DISTRICT | 020707 | 31485 | 54 | 10-111-212 | 1,008.00 | NATURE'S WAY ENGINEERING SERVC |
| | 020707 | 31485 | 54 | 10-111-212 | 861.25 | NATURE'S WAY ENGINEERING SERV |
| | 020707 | 31485 | 54 | 10-111-212 | 807.00 | PROVINCE TERRACE/ENGINEERING |
| | 41058 | 31485 | 54 | 10-111-212 | 210.75 | NATURE'S WAY PLAN REVIEW |
| | 41057 | 31485 | 54 | 10-111-212 | 174.50 | PROVINCE TERRACE ENG SERVICES |
| | 41059 | 31485 | 54 | 10-111-212 | 174.50 | NATURE'S WAY PLAN REVIEW |
| | Check Date | 2/15/2007 | Check Nbr | 011450 | Check Total: | 3,236.00 |
| 23135 WAYNE ENGINEERING CORP | 57276 | 31731 | 54 | 10-149-383 | 1,017.17 | SUPPLIES |
| | 57327 | 31731 | 54 | 10-149-383 | 328.54 | PLATE |
| | Check Date | 2/15/2007 | Check Nbr | 011451 | Check Total: | 1,345.71 |
| 23152 WE ENERGIES | 012807 | 31100 | 55 | 07-202-224 | 171.85 | 999 BRIGHTON DR |
| | 020507 | 31100 | 53 | 09-102-224 | 402.22 | 226 MAIN STREET |
| | | 31100 | 55 | 07-202-224 | 269.73 | 2170 PLANK ROAD |
| | Check Date | 2/15/2007 | Check Nbr | 011452 | Check Total: | 843.80 |
| 23215 WIL-KIL PEST CONTROL | 1057627 | 31731 | 54 | 10-149-207 | 62.00 | COMMERCIAL CONTRACT |
| | 1063119 | 31100 | 55 | 07-202-240 | 50.00 | COMMERCIAL SPECIAL |
| | Check Date | 2/15/2007 | Check Nbr | 011453 | Check Total: | 112.00 |

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| Vendor ID / Name | Invoice Nbr | CpnyID | Acct | Subaccount | Amount | Invoice Description |
|--------------------------------------|-------------|-----------|-----------|--------------|--------------|------------------------------|
| 23275 WINNEBAGO COUNTY TREASURER | LF111469 | 31100 | 54 | 10-304-250 | 6,979.18 | LANDFILL FACILITY |
| | LF111469 | 31100 | 54 | 10-305-216 | 2,748.16 | LANDFILL FACILITY |
| | LF111469 | 31266 | 54 | 10-307-216 | 2,121.00 | LANDFILL FACILITY |
| Check Date | 2/15/2007 | Check Nbr | 011454 | Check Total: | 11,848.34 | |
| 23371 WISCONSIN DEPARTMENT OF JUSTIC | I3094 | 31100 | 52 | 08-101-221 | 547.50 | TIME SYSTEM QUARTERLY CHARGE |
| | Check Date | 2/15/2007 | Check Nbr | 011455 | Check Total: | 547.50 |
| 23450 WISCONSIN STATE LAB OF HYGIENE | 3505939 | 31100 | 52 | 05-201-240 | 19.50 | ASBESTOS BULK PLM PRIORI |
| | 3505939 | 31100 | 52 | 08-101-240 | 19.50 | ASBESTOS BULK PLM PRIOR |
| | Check Date | 2/15/2007 | Check Nbr | 011456 | Check Total: | 39.00 |
| 23455 WISCONSIN SUPPORT COLLECTIONS | 021507 | 31100 | 21 | 04-299-015 | 2,851.95 | CHILD SUPPORT |
| | 021507 | 31100 | 21 | 04-299-016 | 138.40 | SPOUSAL SUPPORT |
| | Check Date | 2/15/2007 | Check Nbr | 011457 | Check Total: | 2,990.35 |
| Grand Total: | | | | | 211,264.35 | |

**Intergovernmental Agreement for Educational Efforts About Recycling
Wisconsin DNR 2008 Recycling Efficiency Incentive Grants**

This agreement is made by and between the Cities of Menasha, Neenah, Omro and Oshkosh, the Village of Winneconne, and Towns of Algoma, Black Wolf, Clayton, Menasha, Neenah, Nekimi, Omro, Vinland, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes, (collectively referred to as the "Responsible Units" or "RUs") for purposes of demonstrating efficient educational efforts about recycling and qualifying for the 2008 Recycling Efficiency Incentive Grants from the Wisconsin Department of Natural Resources, pursuant to Section 287.235, Stats, and Wisconsin Administrative Code Section NR 549, during the year 2007.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling educational needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize that consumer purchasing decisions dictate the future volume of material that can be recycled; and

WHEREAS the RUs further recognize that educating consumers during the product selection process on locally recyclable materials may help influence purchasing decisions; and

WHEREAS Winnebago County is willing conduct recycling education on behalf of its RUs and has set aside educational budget dollars for such purpose; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

IT IS THEREFORE AGREED THAT the above listed RUs authorize Winnebago County to use educational dollars to conduct a shopping cart and radio educational campaign, aimed at reminding consumers to give purchasing preference to items packaged in materials that can be recycled locally, with the expectation that this will increase the purchase of locally recyclable containers, resulting in increased tonnage and improved economies of scale of the entire program;

IT IS FURTHER AGREED THAT the effective date of this cooperative agreement is January 1, 2007 and that all educational efforts will take place during 2007 with an end date of this agreement of December 31, 2007.

SIGNATURE

TITLE

MUNICIPALITY

DATE

**CALCULATION OF WAVERLY SANITARY DISTRICT SHARE OF FOURTH STREET
INTERCEPTOR OPERATION & MAINTENANCE COSTS FOR 2005**

Collection System Operation, Maintenance & Capital Cost

| | |
|----------------------------------|-----------|
| 2005 Total Annual Budget | \$650,459 |
| Capital Outlay Portion | \$278,000 |
| Net Collection System O & M Cost | \$372,459 |

Waverly Sanitary District share of annual O & M cost for Fourth Street interceptor sewer is assumed to be **13.17%** --- ($\$112,735 \div \$856,137 \times 100$) based on share of construction cost.

City Collection System

3,316,380 diameter-inch-feet

Fourth Street Interceptor Sewer (15-inch and 27-inch sewer)

189,900 diameter-inch-feet

$$189,900 \div 3,316,380 = 0.0573 = \mathbf{5.73\%}$$

$$\begin{aligned} \text{Waverly Sanitary District share of 2005 O \& M costs} &= 0.1317 \times (0.0573 \times \$372,459) \\ &= 0.1317 \times \$21,342 \\ &= \$2,810 \end{aligned}$$

Waverly Sanitary District share of 2005 O & M costs = \$2,810

EXHIBIT "A"
CAPACITY OF EXISTING PLANK ROAD/ FOURTH STREET INTERCEPTOR SEWER

| LOCATION | SEWER SECTION | | LENGTH (feet) | DIAMETER (inches) | SLOPE (ft./ft.) | ROUGHNESS COEFFICIENT | CAPACITY | | VELOCITY (fps) | DEPTH (ft) | PRESENT DAY COST | | PRESENT VALUE \$(a) | S.D. SHARE |
|--------------------------------|---------------|-------|------------------|----------------------|--------------------|--------------------------|----------|-------|-------------------|---------------|------------------|----------------|------------------------|---------------|
| | FROM MH | TO MH | | | | | (cfs) | (mgd) | | | UNIT PRICE | COST (\$) | | |
| EASEMENT TO 48" INTERCEPTOR | 327 | 426 | 441.20 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 25.53 | 231.80 | 102,270 | 51,135 | 5,570 |
| | 426 | 423 | 426.30 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 25.22 | 231.80 | 98,816 | 49,408 | 5,382 |
| | 423 | 422 | 428.00 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 24.92 | 231.80 | 99,210 | 49,605 | 5,404 |
| | 422 | 420 | 127.40 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 24.62 | 318.25 | 40,545 | 20,273 | 2,385 |
| RACINE STREET FOURTH STREET | 420 | 418 | 394.50 | 27.00 | 0.0004 | 0.015 | 5.37 | 3.47 | 1.35 | 24.55 | 318.25 | 125,550 | 62,775 | 9,045 |
| | 418 | 414 | 301.50 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 24.39 | 318.25 | 95,952 | 47,976 | 5,226 |
| | 414 | 412 | 347.30 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 24.18 | 318.25 | 110,528 | 55,264 | 6,020 |
| | 412 | 409 | 369.00 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 23.93 | 318.25 | 117,434 | 58,717 | 6,396 |
| SHEBOYGAN STREET | 409 | 404 | 221.90 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 23.68 | 318.25 | 70,620 | 35,310 | 3,846 |
| | 404 | 529 | 302.00 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 22.47 | 266.25 | 80,408 | 40,204 | 4,730 |
| | 529 | 527 | 326.00 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 20.9 | 266.25 | 86,798 | 43,399 | 5,106 |
| | 527 | 524 | 438.00 | 27.00 | 0.0010 | 0.015 | 8.49 | 5.49 | 2.13 | 19.65 | 266.25 | 116,618 | 58,309 | 5,310 |
| FIFTH STREET | 524 | 523 | 387.40 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 18.44 | 208.63 | 80,821 | 40,411 | 4,754 |
| | 523 | 522 | 196.00 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 17.47 | 208.63 | 40,891 | 20,445 | 2,405 |
| | 522 | 521 | 307.00 | 27.00 | 0.0008 | 0.015 | 7.59 | 4.91 | 1.91 | 16.79 | 208.63 | 64,048 | 32,024 | 3,261 |
| | 521 | 519 | 311.00 | 27.00 | 0.0007 | 0.015 | 7.10 | 4.59 | 1.79 | 16.15 | 208.63 | 64,882 | 32,441 | 3,534 |
| LONDON STREET SIXTH STREET | 519 | 520 | 32.40 | 27.00 | 0.0003 | 0.015 | 4.65 | 3.00 | 1.17 | 15.69 | 208.63 | 6,759 | 3,380 | 563 |
| | 520 | 517 | 331.00 | 27.00 | 0.0006 | 0.015 | 6.57 | 4.25 | 1.65 | 15.69 | 208.63 | 69,055 | 34,527 | 4,062 |
| | 517 | 517A | 338.00 | 27.00 | 0.0009 | 0.015 | 8.05 | 5.20 | 2.03 | 14.18 | 172.25 | 58,221 | 29,110 | 2,799 |
| | 517A | 516 | 114.00 | 27.00 | 0.0009 | 0.015 | 8.05 | 5.20 | 2.03 | 12.33 | 172.25 | 19,637 | 9,818 | 944 |
| PLANK ROAD | 516 | 514A | 255.00 | 15.00 | 0.0014 | 0.015 | 2.09 | 1.35 | 1.71 | 11.58 | 101.50 | 25,883 | 12,941 | 4,793 |
| | 514A | 514 | 89.00 | 15.00 | 0.0027 | 0.015 | 2.91 | 1.88 | 2.37 | 11.18 | 101.50 | 9,034 | 4,517 | 1,201 |
| | 514 | 515 | 47.00 | 15.00 | 0.0026 | 0.015 | 2.85 | 1.84 | 2.33 | 10.79 | 101.50 | 4,771 | 2,385 | 648 |
| | 515 | 587 | 308.00 | 15.00 | 0.0017 | 0.015 | 2.31 | 1.49 | 1.88 | 10.41 | 101.50 | 31,262 | 15,631 | 5,245 |
| | 587 | 588 | 303.00 | 15.00 | 0.0020 | 0.015 | 2.50 | 1.62 | 2.04 | 10.09 | 101.50 | 30,755 | 15,377 | 4,746 |
| | 588 | 589A | 238.00 | 15.00 | 0.0023 | 0.015 | 2.68 | 1.74 | 2.19 | 9.58 | 101.50 | 24,157 | 12,079 | 3,471 |
| | 589A | 589 | 65.00 | 15.00 | 0.0028 | 0.015 | 2.96 | 1.91 | 2.41 | 9.31 | 101.50 | 6,598 | 3,299 | 864 |
| | 589 | 590 | 303.00 | 15.00 | 0.0018 | 0.015 | 2.38 | 1.53 | 1.94 | 9.02 | 101.50 | 30,755 | 15,377 | 5,025 |
| TOTAL | | | | | | | | | | | 1,712,274 | 856,137 | 112,738 | |

(a)Present value is 50% of Present Day Value
(b)Annual Present Worth Factor is 0.0634 for 50-year period at 6% interest
(c)Value calculated by dividing 500,000 gpd (S.D.) by sewer capacity

Agreement for Transportation of Wastewater Between The City of Menasha and the Waverly Sanitary District

This agreement made and entered into this _____ day of _____, 2007, by and between the City of Menasha hereinafter called "Menasha", and the Waverly Sanitary District hereinafter called "Waverly".

Whereas, each of the parties hereto has the responsibility of providing an orderly, efficient, and sanitary means of collecting, transporting, treating, and disposing of wastewater of each of said municipal corporations; and

Whereas, each of the parties hereto have, by resolution of its respective governing body, been authorized to negotiate with the other party a mutually cooperative contract for the joint transportation of wastewater of Waverly through Menasha to the Neenah-Menasha Joint Sewerage Commission Treatment Facilities;

Now, therefore, in consideration of the premises aforementioned and of the conditions and covenants hereinafter set forth,

It is agreed as follows:

1. General Intent. That Waverly shall purchase sanitary sewer reserved capacity from Menasha, being primarily excess capacity in Menasha's existing 27" Fourth Street / Sixth Street interceptor sewer and 15" Plank Road sanitary sewer, for transportation of wastewater from Waverly through Menasha to the point of connection with the Neenah-Menasha Joint Sewerage Commission interceptor, upon the terms and conditions hereinafter set forth.

2. Waverly Purchase of up to 500,000 Gallons per Day Reserved Capacity. That attached hereto as Exhibit A is a Kaempfer & Associates, Inc., consulting engineers, analysis of "Capacity of Existing Plank Road / Fourth Street Interceptor Sewers". Upon the date of signature of this contract, Waverly shall pay to Menasha \$112,738.00, in two annual installments of \$56,369.00 each, and shall at said time be the purchaser of reserved capacity, of up to 500,000 gallons per day for transportation of wastewater through said interceptor sewers.

Once the purchase price of \$112,738.00 has been paid in full, Waverly shall be the owner, now and in the future, of reserved capacity within said 27" and 15" interceptor sewers of up to 500,000 gallons per day of wastewater flowage.

The operation and maintenance expenses and equipment replacement expenses, on an annual basis, to be paid by Waverly to Menasha reference these 27" and 15" sewer mains, shall be as hereinafter set forth.

3. 40 Year Purchase Period. Waverly may exercise the right to purchase any additional reserved capacity, pursuant to Exhibit A attached, at any time from the date of this contract through a period of 40 years hereinafter. It is mutually agreed and understood that this agreement on purchase of additional capacity per Exhibit A for the next 40-year period shall be binding upon each of the municipal parties entering into this agreement.

4. Operation and Maintenance Costs; Annual Reimbursement. Attached hereto as Exhibit B is the Menasha budget estimate of 2005 operation, maintenance, and equipment replacement of Menasha sewers. The parties agree that each year, commencing year 2005, Menasha shall estimate, for budget purposes, its operation and maintenance expense and equipment replacement, for all sanitary sewers within its sewer collection system. Commencing year 2005, and each year thereafter, based upon Menasha's budget and estimate of operation and maintenance and equipment replacement, for its sewer collection system, Waverly shall pay to Menasha its share of the annual budgeted charges of Menasha, as set forth under the methodology and procedure of Exhibit B. All payments from Waverly to Menasha shall be made on a quarterly basis for the calendar quarters ending March 31, June 30, September 30, and December 31. Menasha shall continue, in year 2005 and thereafter, to use a uniform and systematic method of determining operation, maintenance, and equipment replacement as set forth in Exhibit B.

5. Extraordinary Maintenance, Repair, Rehabilitation or Replacement Costs. If Menasha determines any extraordinary maintenance, repair, rehabilitation or replacement of the 27" Fourth Street / Sixth Street and/or 15" Plank Road sewers is required, the costs of said repair or replacement shall be shared based on the Waverly owned capacity percentage of the segment. Segment capacity shall be as listed on Exhibit A. The cost to Waverly for any flow enhancement rehabilitation shall be proportional to Waverly's share of the sewer capacity.

6. Wastewater Metering, Sampling, and Monitoring. Flows from Waverly to Menasha shall be metered for volume at the sewage lift stations and a new metering station on the force main discharging to the Menasha system. The meters shall be read a minimum of three times weekly. Flow metering shall be performed continuously. The readings shall be forwarded to Menasha and to the Neenah-Menasha Joint Sewerage Commission. This reading shall be used to compute treatment costs and any applicable capital costs for Waverly at the Neenah-Menasha Joint Sewerage Commission treatment facility.

Menasha and Waverly shall share 50/50 of the cost to construct a metering station on the force main that discharges to the Menasha collection system. The metering station location and design shall be acceptable to Menasha. The metering station shall continuously monitor and totalize wastewater flow. Waverly shall be billed by Menasha for wastewater flows measured at the metering station greater than the wastewater flows used by Neenah-Menasha Joint Sewerage Commission in computing billings.

Sampling shall be performed at the monitoring station south of the intersection on Plank Road (STH '114') and Melissa Street by a contract laboratory approved by Menasha and Waverly. Sampling shall be performed using a portable sampler paced by a portable flow meter. The sampling shall be used for the purpose of determining the amount of biochemical oxygen demand (BOD₅), and suspended solids in the wastewater discharged to Menasha. The BOD₅ and suspended solids loadings will be compared to the loadings determined at the existing sewage lift station sampling facilities. Sampling shall be performed no less than one week (seven consecutive days) per month for twelve (12) months after the metering station is placed in service. The frequency of sampling may be reduced by Menasha after the twelve (12) month period.

If a high strength user is added to Waverly Lift Station #1 or if any flows from Lift Station #4 are discharged to the City Monitoring Station, sampling frequency may be increased up to continuous sampling. The parties will then meet to determine the required monitoring frequency.

Normal monitoring costs, operational costs, and maintenance costs shall be borne by Waverly. Should monitoring be increased beyond seven consecutive days per month, such monitoring costs shall be shared 50/50 between the parties.

Waverly shall be billed by Menasha for wastewater loadings, computed using the metering station flows and monitoring station sampling results, that are greater than the wastewater loadings used by Neenah-Menasha Joint Sewerage Commission in computing billings.

7. Initial Normal Operation. Initial normal operations will consist of Waverly Lift Station No. 1 (Fire Lane #2) discharging to the Plank Road sewer. Waverly Lift Station #4 (Lake Park Villas) will normally discharge through Waverly's 8" force main to the Town of Menasha Utility District's sewers in Geneva Road per existing agreements. No change from this initial normal operation will be made without notice from Waverly to Menasha and the Neenah-Menasha Sewerage Commission and mutual agreement on metering of flows.

8. Use of Emergency Connections. Waverly and the Town of Menasha Utility District have agreements in place providing for emergency use. No Town of Menasha wastewater shall be discharged as a result of this agreement at any time.

9. Severability. If any portion of this agreement is rendered invalid or unenforceable for any reason, the remaining portions shall continue in full force and effect.

WAVERLY SANITARY DISTRICT

CITY OF MENASHA

Joseph F. Laux, Mayor

Deborah A. Galeazzi, City Clerk

Approved as to form: _____

Approved as to form: _____



Memorandum

DATE: February 15, 2007

TO: Menasha Common Council

FROM: Mark Radtke, Director of Public Works

RE: Ordinance for 4-Way Stop at Southfield Drive and Deer Haven Drive

Action was taken at the last Board of Public Works meeting directing the City Attorney to prepare an ordinance for 4-way stop signs at the intersection of Southfield Drive and Deer Haven Drive. From comments made at that meeting, it is apparent that the Council intends to approve that ordinance.

This memo is meant to document my opposition to that ordinance based on the engineering study completed by the Engineering Department. State statutes require cities to comply with the Manual on Uniform Traffic Control Devices (MUTCD). The MUTCD outlines some specific, and some non-specific, requirements for the proper use of a 4-way stop at intersections. Our engineering study very definitely indicated the warrants for the stop signs are not met at this intersection based on traffic volumes, pedestrian volumes, and accident history. The MUTCD also allows the use of engineering judgment regarding special issues to recommend a 4-way stop at an intersection. Although there is a bus stop at this intersection, and it is somewhat proximate to the neighborhood park, I do not believe the pedestrian volumes are extraordinary to warrant placement of the 4-way stop control.

City Attorney Brandt stated at the Board of Public Works meeting that the City is more exposed to liability from improperly installing traffic control devices than it would be from any accident occurrence at an intersection that is uncontrolled, but in compliance with the MUTCD. We are told at seminars we attend that attorneys (especially those specializing in personal injury) are one of the most frequent attendees of traffic seminars and also one of the largest purchasers of the MUTCD. They are becoming more and more aware of potential liability for communities in non-compliance with the MUTCD.

I just attended a webcast for traffic calming design guidelines this week. This presentation stressed again that stop signs should not be used as a device to reduce speeds. There are other methods that were discussed that are much more effective for speed reduction. Some of those used successfully are speed humps, speed tables, traffic circles, intersection bulbouts, and street narrowings. It was indicated at this webcast that speed humps, on the average, reduce speeds by 18% - 23%, reduce traffic volumes by up to 22%, and reduce crashes by 13% - 45%. Based on this information, I urge you to reject the proposed ordinance for 4-way stop signs at the intersection of Southfield Drive and Deer Haven Drive.

ORDINANCE O - 4 - 07

AN ORDINANCE RELATING TO CONTROLLED INTERSECTIONS (Southfield and
Deerhaven)

Introduced by Alderman Taylor

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 10 – 1 – 15 (e) (19) is created to read as follows:

Southfield Drive and Deerhaven Drive.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2007.

Joseph F. Laux, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O - 5 - 07

AN ORDINANCE RELATING TO CONTROLLED INTERSECTIONS (First and Appleton)

Introduced by Alderman Taylor

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 10 – 1 – 15 (e) (19) is created to read as follows:

First Street and Appleton Street.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2007.

Joseph F. Laux, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R - 05 - 07

A Resolution Pertaining to Payment of the Interest for the Steam Utility

Introduced by Mayor Laux

WHEREAS, the City of Menasha Electric and Water Utility has created a steam utility; and

WHEREAS, the Steam Utility is obligated to make a payment of \$275,365 for interest on a borrowing that was authorized on; and

WHEREAS, the borrowing established a Reserve Fund that can be used for various things associated with the Steam Utility including the repayment of borrowing; and

WHEREAS, there are sufficient funds in the Steam Utility Reserve Fund to make the \$275,365 interest payment due March 1, 2007; and

WHEREAS, there are not sufficient revenues currently being generated to make the March 1, 2007 interest payment; and

WHEREAS, the Menasha Electric & Water Utility Commission has unanimously approved using funds from the Steam Utility Reserve Fund to make the March 1, 2007 interest payment of \$275,365;

NOW THEREFORE BE IT RESOLVED by the City of Menasha Common Council with the Mayor concurring that the Menasha Electric & Water Utility shall use funds from the Steam Utility Reserve Fund to make the March 1, 2007 interest payment of \$275,365.

Passed and approved this _____ day of February 2007.

Joseph F. Laux, Mayor

Deborah A. Galeazzi, City Clerk

RESOLUTION R - 06 - 07

A Resolution Pertaining to Capital and Maintenance Projects at the Steam Plant

Introduced by Mayor Laux

WHEREAS, the City of Menasha Electric and Water Utility has created a steam utility; and

WHEREAS, the Electric & Water Utility Commission has authorized several capital and capital/maintenance projects, including Large Motor Replacement, Blowdown Heat Recovery Project, Vent Valve Repair, #4 Generator exciter and oil seal repair; and

WHEREAS, the cost for all of these projects will not exceed \$237,000; and

WHEREAS, Bond Counsel has reviewed the purposes of the Steam Utility Reserve Fund and has advised that the proceeds may lawfully be used for capital and capital/maintenance projects; and

WHEREAS, there are not sufficient revenues currently being generated to pay for these projects; and

WHEREAS, the Menasha Electric & Water Utility Commission has unanimously approved using funds from the Steam Utility Reserve Fund to finance these projects not to exceed \$237,000;

NOW THEREFORE BE IT RESOLVED by the City of Menasha Common Council with the Mayor concurring that the Menasha Electric & Water Utility is authorized to perform several capital and capital/maintenance projects, including Large Motor Replacement, Blowdown Heat Recovery Project, Vent Valve Repair, #4 Generator exciter and oil seal repair; and

BE IT FURTHER RESOLVED THAT shall use funds from the Steam Utility Reserve Fund to fund the capital and capital/maintenance projects, including Large Motor Replacement, Blowdown Heat Recovery Project, Vent Valve Repair, #4 Generator exciter and oil seal repair

Passed and approved this _____ day of February 2007.

Joseph F. Laux, Mayor

Deborah A. Galeazzi, City Clerk

Memo

To: Menasha Common Council
From: Tasha Saecker
Date: 2/16/2007
Re: Library Signage

The Library Board is still working to finalize the design of the library sign. The committee has narrowed down submitted designs and is now working with Orde Sign to refine the details. It has been decided by the library board that the sign will have a digital message center, though the dimensions and number of message lines has not been finalized yet.

It is expected that the Library is going to have to fund raise for the sign which will delay the project to a certain extent. At this time, we have enough for about half of the cost of the sign in our Endowment. The other half will have to be raised. Because we are still finalizing the details of the sign, we do not have firm figures for the exact cost, but it will be in the range of \$25,000.



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate

Date: February 15, 2007

RE: Army Reserve Building

I have been seeking official information on the status of this building from a variety of sources. As you can imagine, it is both time consuming and somewhat frustrating seeking information from the Department of the Army. An aide from Congressman Petri's office has been helpful in this regard. Through his contacts in Washington we are seeking two primary things.

1. Official notification in writing that the Reserve Building will be vacated and the lease presumably terminated
2. Who will be the contact person from the Department of the Army to administer the termination of the lease

I have obtained a set of building plans and I'm attempting to obtain a structural analysis that we believe was done by the Army a few years ago.

I have been told by the facility manager in Menasha that he expects to be in a new joint facility in Neenah by 2008. There have been several ideas suggested for how the City may wish to utilize all, part or none of the existing buildings. After receiving written verification from the Army, I suggest the City establish a process to determine how this facility fits into our future plans.



MEMORANDUM

To: Common Council

From: Jessica Beckendorf, AP

Date: February 15, 2007

RE: Comprehensive Plan Update

In 2003, the City of Menasha filed a joint application with Calumet County for a Comprehensive Planning Grant. The grant was awarded and Foth & Van Dyke was hired as the plan consultant. Calumet County is now approaching their public review period. Our consultant estimates that Menasha's plan will be ready for public review by mid-summer of this year.

Since beginning Menasha's Comprehensive Plan process in November of 2005, several focus groups were held regarding housing, transportation, economic development, natural and cultural resources, and land use. The Plan Commission has had opportunity to review and comment on the housing chapter and brainstorm on issues and opportunities in Menasha. A public workshop was held in October of 2006.

Beginning March 5, 2007 staff will be engaging in bi-monthly meetings with the consultant. Below is an outline of the consultant's plans:

Early Spring (March/April)

- Submit the Utilities and Community Facilities, Housing, and Transportation Chapters to city staff for review.
- Meet with city staff and UW-Extension staff regarding the Economic Development Chapter.

Late Spring (May/June)

- Submit the Agricultural/Natural/Cultural Resources, Intergovernmental Cooperation, Land Use and Economic Development Chapters to city staff for review.

Mid-Summer

- Submit a review draft to the Plan Commission.

Attached are notes from focus groups that were held in 2006. You can also find this information, along with proposed land use maps on the Community Development web page.

Transportation Focus Group Results

City of Menasha

Focus Group meeting Jan 12, 1:30 pm

These questions were circulated for discussion purposes ahead of the meeting. Not all questions were addressed in the meeting. Answers are recorded as discussed. Participants were encouraged to forward responses for issues which were not addressed during the meeting but were of importance to them.

Question A: What is the most important thing about transportation in the City of Menasha? Why?

Question B: When you think about the state of transportation system in Menasha, what are the strong points?

- High degree mobility
- High Level of Service (LOS)
- Pedestrian bridge on trestle trail is fantastic
- Specialized transportation (Dial a Ride, Valley Transit)
- Streets in good condition
- Sidewalk system good
- Strong bike community/accessible trails

Question C: When you think about the state of transportation in Menasha, what are the weak points?

- Bike/pedestrian linkages need to be improved (internal and with other communities)
- Weak way finding/signage
- Connections with other municipalities
- Signals/timing (particularly 441 interchange)
- Layout of Manitowoc and Oneida- angle of road intersection
- Capacity and design on collectors
- Access to/from some county roads (AP, LP)
- 47- issues with spacing and number of access points
- only 2 bridges crossing canal- when one is down it creates a burden
- capacity issues on 441 at bridge
- 441 down to Racine Street- capacity, congestion, safety
- Need to look at impact on collectors- roads not designed for that capacity are being used as collectors

Question D: What are the driving forces that could affect transportation in Menasha over the next 20 years?

- Change in demographics and increasing need for public transportation
- Location of housing will drive location of transportation
- Access to industries

Gas prices will affect types of use- when gas prices lower there isn't as much of a push to bring bus service into different areas in the community
Change of land use- new offices downtown and potential for elderly housing downtown
Telecommuting
Public is aging- drivers over 85 have 9 times fatalities than drivers aged 20-70
Number of people over 85 that are still driving doubles every 5 years

Question E: What major transportation improvements will be necessary during the planning period? Where?

441- expansion/reconstruction
CTH AP- City might be taking over jurisdiction
4 lane urban reconstruction
CTH P- STH 47 to Racine
Overlay existing asphalt
City and town involved in funding
4' paved shoulder- for walking or biking
Urbanize LP- in 2006 plan but didn't move forward, now in 2008-09 plan
Midway Road- Huckleberry to CTH N- in 2008-09 plan
Manitowoc Road- significant problems as development increases
Pedestrian connector over 441 and Oneida
Tellulah Avenue corridor needs to be studied- volume, design issues
Will need to be one main east/west path to connect both sides of the city
The state is talking about a roundabout on 10 and 45- function should be a primary concern
There is another roundabout for 10 and N scheduled for 2008 or 2009
A regional transit authority might be necessary within 5-10 years for the bus and specialized transportation
There is a need for access roads around Midway Road
Manitowoc and Midway Roads need to be redesigned for extra capacity
There is a need for passenger rail to Milwaukee and Chicago

Question F: Is there an adequate system of trails and paths that allows alternative modes of transportation (walking, bicycling, etc.) to occur throughout the city?

Need to look at how to increase network of sidewalks for kids to get to school
The Trestle Trail is being used for commuting- that should increase over time

Question G: 20 years from now, if you had to choose one characteristic to describe transportation in the City of Menasha, what would it be?

Question H: When you think about land use and its relationship to transportation, how do you balance private property rights with overall community interests?

Question I: What is the best method Menasha should use to address transportation issues and opportunities when preparing for the future?

Additional Question:

What is your feeling about subdivision ordinances as they exist right now?

- Tough on arterials

- Only one way in, one way out

- Pedestrians need more room

- Need more of a grid pattern rather than cul de sacs

What are any stumbling blocks that you see as the City addresses its transportation needs?

- Willingness to address vehicular problems, not as willing to address non vehicular issues

- Multijurisdictional issues- ie. City has sidewalk but town won't put one in

 - Opportunity to create multijurisdictional agreements?

- Politics

- Complaints

- Funding- some have attitude of why fund something that benefits someone else?

- Public wants access but at no cost

- Who builds/maintains/purchases right of way

- Stormwater regulations

- Competing value systems- safety versus volume

- 400 acres of new housing coming in creates stresses on existing system

- There is a negative perception of the bus system

- There is a conflict between trying to balance serving land uses and having a traffic corridor

- Conflicts occur when you have the urban/rural interface

- The city wants more access off of the county highways to serve the land uses but the county wants to limit access to facilitate traffic flow

Economic Development Focus Group Questions
City of Menasha
Focus Group meeting March 7, 6:00 pm

Question A: What do you feel are the essential building blocks of a healthy economy?

- Jobs
- Industry
- Education
- Innovation
- Confidence and self reliance
- Markets
- Mix of housing
- Skilled work force- can they do the jobs today
 - Can they do the jobs you want tomorrow
 - Constant retraining needed
 - Need to consider psychological impact of retraining
- Good infrastructure (reliable)-
 - Streets, electricity, water/sewers, telecom, broadband, transportation
- Support investment
- Quality of life- parks, recreation, trails
- Lack of red tape and barriers
- Competition
- Support for entrepreneurs- programs, financing, training
- Good government
- Available funds for investment or redevelopment
- Tax base
- Growth industries
- Regional cooperation
- Mix of services, office, businesses- types that are compatible

Question B: Which building blocks are present in Menasha?

- Jobs- have certain types, not all types needed
- Industry
- Innovation has improved over time
- Quality of life- have natural features, waterfront, trails, boating
- Regional cooperation
- Infrastructure
- Education- have access to university, Fox Valley tech
- Have telecom advances but not seen as a “wired” area- need to market this more
- Redevelopment Authority started in December 2005

Question C: Which building blocks are missing in Menasha?

- Diverse job options not always available- look at city versus whole area, need to provide different types of jobs in various locations
- Not turning out enough students to keep pace with demand

Lack of red tape- perception that it's high and that the City is not willing to work with developers but City trying to make it as easy as possible
 Need more support for entrepreneurs
 Need more growth industries- have to look at big picture not just small area
 Don't have research institutions or graduate programs necessary
 Need to emphasize compatible uses
 Water plant needs improvement
 Infrastructure- movement between different areas difficult

Question D: What types of businesses or industry are desired or needed in Menasha?
Use the table below to name types and recommend a location by drawing a line between them.

| <i>Type of Business/Industry</i> | <i>Location</i> |
|----------------------------------|---|
| <hr/> | Lake Park Villas |
| <hr/> | Province Terrace Corridor |
| <hr/> | Oneida Street Corridor |
| <hr/> | Midway Road/S.T.H 47 (north of Midway) |
| <hr/> | Third Street/Racine Street |
| <hr/> | Main Street/Tayco Street |
| <hr/> | Other: <hr/> |
| <hr/> | Other: <hr/> |
| <hr/> | Other: <hr/> |

Professional services- Oneida, Province Terrace, Downtown, Gilbert, 3rd Street
 Specialty shops- bookstore, coffee shop, bike shop repair/rental, boat/kayak rental, antiques, butcher- downtown, 3rd Street, Shop Co Plaza, Lake Park
 Destination spots- restaurants, shops
 Entertainment- needed downtown, 3rd Street, riverfront
 Comedy Club
 Grocery store
 Organic Grocery Store- possibly in ShopCo Plaza, Gilbert, Oneida Street corridor
 Upscale bars, restaurants, brew pubs- downtown, Gilbert, Lake Park, ShopCo
 Ethnic restaurants
 Open air markets- downtown, Gilbert
 More mixed housing/commercial
 Industry that has decision makers on site (versus in another city or state)
 Destination- downtown, ShopCo Plaza

Question E: How can Menasha better use its assets to stimulate economic growth?

Question F: What remedies would you suggest to minimize or eliminate Menasha's economic weaknesses?

Question G: What strategies would you suggest Menasha use in attracting or obtaining the businesses and industry you described above?

Question H: What are any impediments to economic development in the city?